

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, January 18, 2017
Village of Mayo Council Chambers

CERTIFIED
TRUE COPY OF THE ORIGINAL
Taylor Ewing

Present Council: Mayor, Scott Bolton
Councilor Joann Aird
Councilor Trevor Ellis

CAO: Margrit Wozniak

Clerk/Treasurer: Barb Barchen

Public Works Manager: Scott Hamilton

Public: Consultant, Dennis Shewfelt
Consultant, John Glynn-Morris
YG Community Advisor, Carolyn Moore
YG Gas Tax Fund Manager, Paula Nugent

Absent: Councilor Richard Ewing
Councilor Blair Andre

1. **Call to order**
Mayor, Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION **2017-01-04**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The agenda of January 18, 2017 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of January 4, 2017**

MOTION **2017-01-05**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The minutes of the meeting of January 4, 2017 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. Approval of Accounts Payable December 31, 2016

MOTION 2017-01-06

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Accounts Payable to December 31, 2016 in the amount of \$144,720.83 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

- 5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**
a) Introduction and possible first and second reading of bylaw #315, a bylaw to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the service provided to the real property.

MOTION 2017-01-07

Moved by: Joann Aird

Seconded by: Trevor Ellis

Be it resolved that Mayor Bolton introduce bylaw #315, a bylaw of the Village of Mayo to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the service provided to the real property.

In Favour: 3

Opposed: 0

CARRIED

MOTION 2017-01-08

Moved by: Trevor Ellis

Seconded by: Joann Aird

Be it resolved that Bylaw #315 be given first and second reading.

In Favour: 3

Opposed: 0

CARRIED

- 6. a) Mayor's Report**
Nothing presented.

b) Administration

i) CAO Report of Wednesday January 18, 2017

a) Integrated Community Sustainability Plan Review

Consultants Dennis Shewfelt, and John Glynn-Morris, will be attending our meeting to talk to Council about the Village's ICSP Review. Dennis and John will be in the community from January 17th (in the afternoon) to January 19th (in the afternoon).

They will be attending our meeting with NND on January 19th at 1 pm to discuss our ICSP. As requested, Village Staff met to discuss possible future projects (list enclosed).

For Council's information and discussion.

Dennis and John spoke about information gathered that day from an informal poll done with members of the community at the Admin Building that morning. Various themes came up: working together (VoM, NND), multi-use trails, connecting trails with a footbridge over the Mayo River, a gathering space for art/community meeting place, events coordinator (to assist Ian, VOM Rec Coordinator), Welcome Wagon, parks and playgrounds, future housing development (micro housing), small business support, McIntyre House/coffee shop, community accessible commercial kitchen, Binet House, facilitating more volunteerism.

Council agreed to share the comments received with NND at the January 19, 2017 meeting.

Dennis asked if there is a way to communicate what is already happening in the Village, since people don't always seem to be aware, despite postings on the VOM website. Dennis suggested, when asking for input to the ICSP from the public, they could be asked what they see that they could do for the community rather than what the community can do for them.

Mayor Bolton spoke about the projects that are ongoing, such as Lift Station, Pumphouse, water/sewer main line replacements, Reservoirs, and the future housing development being planned by YTG, out by the Wareham Dam road.

b) Gas Tax Funding

Paula Nugent, YG Gas Tax Manager, provided an update on the gas tax funding that is available to the Village. Paula will be attending the meeting to inform Council of the Gas Tax Fund and to discuss eligible projects with Council. For Council's information and discussion.

Paula gave an overview of the Gas Tax Administrative Agreement for 2014-2024, Gas Tax Fund categories with examples of possible projects, and the amount of funding available to the Village of Mayo.

c) Municipal Advisor

Carolyn Moore, our Municipal Advisor will be in attendance at the meeting as well.

For Council's information.

Caroline Moore informed Council that Community Services Minister John Streiker is planning a visit to all the communities soon.

d) NND Tourism Development Plan

NND is planning a meeting with Silver Trail members on January 17th at 6:30 pm to inform them about their Tourism Development Plan project and to hear comments/concerns from the Silver Trail members. Councilor Aird is a member on the Silver Trail Tourism Association and is planning to attend this meeting. For Council's information.

Councilor Aird and CAO Wozniak attended this meeting. NND is planning an Open House in March to discuss their Tourism Plan with the community.

e) Reply from Premier Silver and Minister Dendys

We received a reply from Premier Silver and Minister Dendys to our letter congratulating them. The letters state that they are looking forward to a strong working relationship with Mayor and Council of the Village of Mayo. For Council's information.

f) Yukon Chamber of Commerce draft policies

We received an email from the Yukon Chamber of Commerce asking members to comment on two draft policies. Comments are requested by January 20th. Council was given copies of the draft policies for review at the January 4th meeting. Does Council have any comments they would like to pass on to the Chamber of Commerce?

Council did not have any comments pertaining to the draft policies at this time.

g) Staff Training

There are two courses/workshops taking place in February that the CAO is interested in. A procurement course and a conflict management course. We will send an application to CTTS asking for assistance with the cost of this training. Council agreed to the CAO taking these courses/workshops.

MOTION 2017-01-09

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of January 18, 2017 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at December 31, 2016

MOTION 2017-01-10

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The Comparative Income Statement for the month of December 2016 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton informed Council that the Lift Station design is 65% complete.

v) Protective Services

a) Appointment of New Fire Department Member

MOTION **2017-01-11**

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas The Mayo Volunteer Fire Department has advertised for new members, and

Whereas Blake Vandecamp has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Blake Vandecamp to the Mayo Volunteer Fire Department effective January 19, 2017.

In Favour: 3

Opposed: 0

CARRIED

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business

Mayor Bolton requested that a full inventory be done of the Community Hall Kitchen equipment and comparing it to the original purchase list, to determine if any of the equipment went missing. He also asked Village Staff to establishing procedure to ensure that the expensive kitchen equipment does not go missing.

13. Adjournment

The meeting was adjourned at 9:30pm



Mayor



Chief Administrative Officer