

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, March 20 2013**  
**Village of Mayo Council Chambers**

**Present**  
**Council:**

Mayor Scott Bolton  
Councilor Trevor Ellis  
Councilor Joann Aird

**CAO:** Margrit Wozniak

**Recreation Coordinator:** Ian Spencer (7:30 pm – 8:15 pm)

**Absent:** Councilor Kris Pavlovich  
Councilor Bill Leary  
Clerk/Treasurer Barb Barchen  
Manager of EH PW & PS Scott Hamilton

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:37 pm

2. **Adoption of the Agenda**

**MOTION 2013-03-01**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The agenda be adopted with the following changes:  
Add Items  
6b) ii) Comparative Income Statement for February 2013  
iii) Recreation Coordinator Report for March 2013  
9c) Letter from Seniors/Elders regarding donation of hall and lounge

In Favor: 3    Opposed: 0

**CARRIED**

3. **Adoption of the Minutes of the Regular Public Council Meeting of February 20, 2013 and March 6, 2013.**

**MOTION 2013-03-02**

**Moved by:** Joann Aird                      **Seconded by:** Trevor Ellis

**THAT:** The minutes of the meeting February 20, 2013 and March 6, 2013 be adopted as presented.

In Favour: 3    Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to February 28, 2013**

**MOTION 2013-03-03**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The Accounts Payable to February 28, 2013 in the amount of \$167,909.30 be approved for payment in total.

In Favour: 3                                      Opposed: 0

**CARRIED**

**Council moved to item 6 b iii) Recreation Coordinator's Report at this time**

Ian Spencer provided his report to Council. He stated that the new zamboni had just arrived earlier in the day but that it would not be put into operation until the fall 2013. The ice in the arena will be melting soon and if we are not using the zamboni until the fall, the company has agreed that the warranty period would start in the fall rather than now. Council discussed that the monitor heater in the zamboni shed was not very reliable and that they would like to see it checked out and another backup heater (possibly electric) installed in the zamboni room to ensure that our new zamboni will be operational when needed.

Council also discussed the challenges finding volunteers to run recreation programs with Ian. They mentioned to Ian that they would like him to consider working on Economic Development instead of some recreation programs that are not very well attended.

Ian left the meeting at 8:15 pm.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

**a)** Third and Final Reading of bylaw no. 288, a bylaw for a grant to offset property tax for the Seniors centre

**MOTION 2013-03-04**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

BE IT RESOLVED that Bylaw no. 288, a bylaw of the Village of Mayo having been read a first and second time and studied clause by clause, now be given third and final reading.

In Favour: 3                                      Opposed: 0

**CARRIED**

Mayor Bolton read bylaw 288 a third and final time.

b) Introduction and possible first and second reading of bylaw no.289, a bylaw to set the property tax rate and minimum tax for 2013

**MOTION**      **2013-03-05**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

BE IT RESOLVED that Mayor Bolton introduce Bylaw no. 289, a bylaw of the Village of Mayo to set the property tax rate and minimum tax for 2013.

In Favour: 3    Opposed: 0

**CARRIED**

**MOTION**      **2013-03-06**

**Moved by:** Joann Aird                      **Seconded by:** Trevor Ellis

BE IT RESOLVED that Bylaw No. 289, a bylaw of the Village to set the Property tax rate and minimum tax for 2013 be given first and second reading.

In Favour: 3    Opposed: 0

**CARRIED**

Mayor Bolton read bylaw 289 a first and second time.

c) Introduction and possible first and second reading of bylaw no.290, a bylaw to approve the 2013 O&M Budget.

**MOTION**      **2013-03-07**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

BE IT RESOLVED that Mayor Bolton introduce bylaw no. 290, a bylaw of the Village of Mayo to approve the 2013 O&M Budget.

In Favour: 3    Opposed: 0

**CARRIED**

**MOTION**      **2013-03-08**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

BE IT RESOLVED that Bylaw No. 290, a bylaw of the Village of Mayo to approve the 2013 O&M Budget be given first and second reading.

In Favour: 3    Opposed: 0

**CARRIED**

Mayor Bolton read bylaw 290 a first and second time.

- d) Introduction and possible first and second reading of bylaw no. 291, a bylaw to provide for the adoption of the 2013-2016 Capital Budget

**MOTION      2013-03-09**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

BE IT RESOLVED that Mayor Bolton introduce bylaw no. 291, a bylaw of the Village of Mayo to approve the 2013 Capital Budget.

In Favour: 3

Opposed: 0

**CARRIED**

**MOTION      2013-03-10**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

BE IT RESOLVED that Bylaw No. 291, a bylaw of the Village of Mayo to approve the 2013-16 Capital Budget be given first and second reading.

In Favour: 3

Opposed: 0

**CARRIED**

Mayor Bolton read bylaw 291 a first and second time.

**6.      Acceptance of Reports from the Village**

**a)      Mayor's Report**

Mayor Bolton informed Council that he recently discussed the vandalism that had occurred in 2012 which the Village had reported to the RCMP with Cst. Shannon Stelter. Mayo RCMP had done an investigation and Mayor Bolton informed the RCMP that the Village wanted the perpetrator charged, once identified. Council agreed to this.

Cst. Stelter asked Mayor Bolton to provide input regarding the tasks that the Village of Mayo Council would like to see the Mayo RCMP concentrate on over the next year. Mayor Bolton informed Council that he requested that the Mayo RCMP concentrate on

1) catching drug dealers to diminish the drug related problems in the community;

2) dealing with people that are intoxicated in public places; and

3) catching people that drink and drive; the target would be to catch 6 people (DUI) per year. Council agreed to this list of priorities.

**b) Administration**

**i) CAO Report of February 6, 2013**

**a) AYC AGM**

The AYC AGM is scheduled for May 2-5, 2013 in Watson Lake. Leading up to the AGM, AYC is looking for nominations for the AYC Hanseatic Award, the Municipal Employees Award, and the Yukon Sustainable Community Award. Nomination Forms are attached to the Council meeting package for Council's consideration. Nominations for all three awards have to be submitted by the end of March/early April.

AYC provided a draft agenda for the AGM for Council's information. Enclosed are the draft minutes from the AYC Board meeting that Mayor Bolton was unable to attend to keep Council informed about the discussions that took place at this meeting.

Who from Council is planning to attend the AYC AGM? We need to complete the registration forms and return them to AYC.

Council asked to CAO to prepare a nomination on their behalf.

Mayor Bolton said that he would be attending the AYC AGM. Councilor Ellis said he would not be able to attend and Councilor Aird did not know at this time if she would be able to attend.

**b) AYC Auction Item**

The Association of Yukon Communities is raising some of its operating funds by holding an auction during the AGM. Municipalities purchase one or several items that they donate to the auction. Does Council have any suggestions in regards to what kind of auction item(s) the Village can provide for the 2013 AYC Auction in May?

We have sent out letters asking local businesses to donate an item for the AYC Auction. Council did not have any particular item(s) in mind to take to the AYC Auction and left it up to the Village Administration to find a suitable auction item.

**c) Property Tax Rate for 2013**

We've prepared the bylaw for the 2013 property tax rate for Council's review and possible first and second reading of the bylaw. Council has kept the property tax at 1.46% of the assessed property value. Does Council want to continue with this property tax rate in 2013 or change it?

Dealt with previously.

**d) O&M and Capital Budgets 2013**

Following our Strategic Planning Session, I've prepared the 2013 O&M and Capital budgets for Council's review, discussion, and possible first and second reading of the bylaw.

Dealt with previously.

**e) Yukon Energy Meeting**

There will be a YEC meeting on Thursday, March 21, 2013 from 4-7 pm in the Mayo Community Hall. The meeting will be to answer any questions customers had about Yukon Energy's bills. For Council's information.

**f) Victoria Gold Update**

Sally Howson would like to attend a Joint Council meeting and talk about the Road Safety program Victoria Gold is developing for the South McQuesten Road. Victoria Gold may not be able to attend the JC meeting we are hoping to have in early April (date has not been set yet), would Council be available to meet with them on April 22 or 23, 2013 when they will be in Mayo to meet with NND? Council would be available for an evening meeting on April 22, 2013.

**g) Economic Development Workshop**

YG has tentatively set the Economic Development (Placemaking) Workshop for April 19 and 20, 2013. Is anyone from Council interested in attending this workshop? The Curling Bonspiel that has been planned for March 14-16 was postponed to the April 19th weekend, and therefore, our Recreation Coordinator, may not be able to attend this as Council had hoped. Mayor Bolton stated that he is interested in attending this workshop.

**h) Policy Workshop**

AYC is organizing a policy workshop to be held in Carmacks on Saturday, April 20, 2013. Is anyone from Council interested in attending? No one from Council was interested in attending this workshop.

**i) Records Management Workshop**

A records management workshop is being organized for April 26, 2013 in Whitehorse. We are hoping that Taylor will be able to attend this workshop. Is anyone from Council interested in attending? No one from Council was interested in attending this workshop.

**j) Northwestel's Modernization Plan**

We received a letter from Northwestel informing us of improvements planned for Mayo for the next few years. Northwestel is asking for Council's support of their plan by sending a letter and/or comments to the CRTC. For Council's consideration. Council reviewed the information but did not want to provide any comments to the CRTC.

**k) Mayo River Update**

We received a letter from Minister Taylor in reply to our letter dated November 13, 2013 stating that YG CS will continue to develop strategies to prevent and/or mitigate winter flooding of the Mayo River and will be in touch in the near future to arrange a meeting with the Joint Council to discuss a long-term flooding management strategy. The last situation report was issued March 7, 2013. We received a reply from our lawyer regarding Council's question. We are working on drafting a letter to the Yukon Water Board. For Council's information. Council wanted to discuss this issue further at the next Council meeting when more Council members were present and asked to hold off writing a letter to the Yukon Water Board.

**l) Landfill Update**

We received a copy of a letter Mayor Durocher of Watson Lake wrote to Minister Taylor regarding the ongoing work of the Solid Waste Working Group. The Solid Waste Working group has been continuing its work. They have scheduled an all day meeting in Whitehorse on March 18th. We are still waiting to set a date for a meeting with Dwayne Muckosky, Director of Operations and Programs, YG Community Services, to continue our discussions about the Mayo landfill. For Council's information.

**m) Land Development and Infrastructure Assessment**

We received an email from YG regarding the joint VoM/NND/YG meeting follow-up. This meeting is tentatively set to take place in early April. For Council's information.

**n) Audit Letter**

We received a letter from BDO informing Council of certain aspects of the annual audit. For Council's information.

**o) CTTS Update**

AYC informed us that the Community Training Trust Fund has run out of money and will not be accepting any new applications until new funding can be obtained. AYC is hoping to have new funding in place for later this year. For Council's information.

**p) Cleaning Contract**

Our current cleaning contract expires March 31, 2013. I suggest we extend the contract by another year (this would be the 3rd year for this contractor) before we put it out to tender again. Is Council in agreement with this?

**MOTION 2013-03-11**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

Whereas the Village of Mayo has had a cleaning contract in place with Marjorie Bryan for the past two years, and

Whereas the Village of Mayo has had no concerns with the cleaning this Contractor has provided, and

Whereas the Village of Mayo Council discussed the possible continuation of the contract for an additional year, now therefore

Be it resolved that :

The Village of Mayo Council agrees to extend the cleaning contract with Marjorie Bryan by another year.

In Favour: 2            Opposed: 0            Abstained: 1(Mayor Bolton)

**CARRIED**

**g) Bird Houses**

Two years ago Council discussed building and erecting structures to entice more swallows to nest close to the community as a form of natural mosquito control. The Grade 7,8,9 from J.V.Clark School and their teacher David Christie are interested in building a number of bird houses during their shop class to assist with this project, provided the Village supplies the materials needed. How many bird houses would Council like to have built by the shop class? Staff also discussed having some bat houses built to increase our natural mosquito control efforts. Council agreed to have 25 individual bird houses built by the J.V.Clark Shop Class this year. The Village will provide the materials for these bird houses. The Village will also work on having structures built in-house specifically for swallows.

**r) Letter from Don Roberts**

We received a letter from a group in Whitehorse that has approached the City of Whitehorse and other communities with a request for resolutions to ban fracking in the city/municipality. They would like Council to consider such a resolution for our community as well. For Council's review and discussion. Council reviewed the information and decided not to pass such a resolution for Mayo.

**s) Food Preparation Program Dinners**

Chef Joe Seifert asked me to find out if Council and Staff would be available for a dinner on April 9th. The Yukon College Food Preparation Program would like to put on this dinner to thank the Village for the use of their facility.

April 18th they are also planning a dinner for the Leadership of the community of Mayo. This would include Village of Mayo and First Nation of Na-Cho Nyak Dun Council. Council members stated that they would try to attend both dinners.

**MOTION 2013-03-12**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**That :** The Chief Administrative Officer's Report of March 20, 2013 be adopted as presented.

In Favour: 3

Opposed: 0

**CARRIED**

**ii) C/T Report**

a)Comparative Income Statement for February 2013

**MOTION 2013-03-13**

**Moved by:** Joann Aird

**Seconded by:** Trevor Ellis

**THAT:** The Comparative Income Statements for the month of February 2013 be approved.

In Favour: 3

Opposed: 0

**CARRIED**



- iii) **Monthly Recreation Coordinator's Report**
  - a) Recreation Coordinator Report for March 2013  
The report had been discussed with Ian Spencer earlier in the meeting.

**MOTION 2013-03-14**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**That:** The Recreation Coordinator's Report for the month of March 2013 be adopted as presented.

In Favour: 3    Opposed: 0

**CARRIED**

- iv) **Manager's Report be for Environmental Health and Public Works**
  - a) Manager's Report for EH PW and PS for February 2013 and March 2013 was presented.

**MOTION 2013-03-15**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The Manager of EH PW PS report of February 2013 and March 2013 be adopted as presented and the discussion about standby be moved to the next meeting.

In Favor: 3    Opposed: 0

**CARRIED**

- v) **Protective Services**
  - a) Fire Department Incentive for February 2013 – No one qualified
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented
- 8. **Notices of Motions be considered**  
Nothing presented.
- 9. **General Correspondence**
  - a) Letter from Beth Hunt – Request for donation of Curling Lounge  
Council reviewed the letter and agreed to donate the facility for the meditation workshop scheduled for April 14, 2013 provided no admission will be charged.
  - b) Letter from Sandy Washburn – Request for donation of facility for Marathon  
Council decided to postpone the decision regarding this request to the next meeting in order to review Village policy on rentals.

c) Letter from Seniors' regarding donation of facility for Seniors' dinner  
Council agreed to donate the facility for the Senior's dinner on March 28, 2013.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

Nothing presented.

**13. Adjournment**

The meeting was adjourned at 10:05 pm.

  
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Mayor  
\_\_\_\_\_  
Chief Administrative Officer