

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, August 7, 2013
Village of Mayo Council Chambers

Present:

Council: Mayor Scott Bolton
Councilor Kris Pavlovich
Councilor Trevor Ellis

Clerk/Treasurer: Barb Barchen

Absent: Councilor Bill Leary
Councilor Joann Aird
CAO Margrit Wozniak
Manager EH,PW,PS Scott Hamilton

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2013-08-01

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: The agenda be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of July 3, 2013**

MOTION 2013-08-02

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: The minutes of the meeting of July 3, 2013 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

4. Approval of Accounts Payable to June 30, 2013

MOTION 2013-08-03

Moved by: Trevor Ellis

Seconded by: Kris Pavlovich

THAT: The Accounts Payable to June 30, 2013 in the amount of \$147,118.91 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

6. Acceptance of Reports from the Village

a) Mayor's Report

Council discussed the YTG News Release regarding the recent Yukon Government Cabinet shuffle. Council would like to send congratulatory letters to all the new Ministers, once a complete list has been received.

Council is very pleased with the student crew this summer and have heard positive remarks about them around the community. Council would like to have a BBQ for the students on Friday, August 16, 2013 at noon, and to give them the afternoon off, as it is their last day, and in recognition of a job well done.

b) Administration

i) CAO Report of August 7, 2013

a) Keno Hill Heritage Meeting

This meeting was re-scheduled to August 21, 2013 in the Mayo Curling Club. For Council's information.

b) Community Safety Award

Yukon Justice is looking for nominations of people, groups or programs for the Community Safety Award. Does Council have someone in mind they would like to nominate for this Community Safety Award? Nominations are due September 9, 2013. Council would like to nominate the Mayo District Renewable Resource Council, as they have put on a number of Skidoo and Quad safety courses over the years, and loan out safety gear to the community, etc.

c) Yukon River Inter-Tribal Watershed Summit

We have sent a reply letter to Dennis Peter in early July listing the services the Village would be able to provide at cost and in kind towards the YRITW Summit. We received a reply from Carolyn Uher who took over coordination when Dennis left for vacation and have been in contact with Carolyn regarding the summit.

There were fewer people than expected in town for the Summit (approximately 250) and things went very smoothly.

d) Commissioner's Awards

We received a reply from the Commissioner's office that Commissioner Phillips will be able to come to Mayo on September 4th to do a medal presentation. This is also the day J.V. Clark School chose for Awards Day for the previous school year. Arrangements need to be made with Principal Wissner regarding the scheduling of this event (prior to or after school awards ceremonies) and the Commissioner's Office needs to be informed about this as well. Will Mayor Bolton be available to introduce the Commissioner on September 4th? For Council's information, and discussion.
Mayor Bolton will be available on September 4th.

e) BCF projects

We received information from Kyle Rolling that the Management Board approved the BCF funding for our water treatment plant upgrades for 2013 and for water/sewer main line work in 2014. The engineer is now working on detailed design plans. The new well (CWW1A) was drilled and tested July 3-6, 2013. It is suggested to be tied together with CWW4 to produce the volume of water that is desired for redundancy. For Council's information.

f) Mayo Lagoon Inspection

Rick Savage completed the annual lagoon inspection in July 2013. He noted that maintenance work is needed to build up the clay liners surrounding anaerobic cells 1 and 2 and provided us with a cost estimate for budgeting purposes.
For Council's information and discussion. This item was tabled to the next meeting.

g) Changes to YG Environment Permitting System

YG Environment is inviting comments on three proposed changes to the permitting regime (see letter dated June 24, 2013 and information provided). For Council's review and comments. Council would like to recommend extending the maximum permit duration.

h) Binet House display development

Al Aasman, Margariet and Ian Robertson were in Mayo on July 16th for the information gathering meeting with invited community members regarding the future display in the Binet House. The meeting was attended by: Scott Bolton, Kris Pavlovich, Barb Barchen, Anne Leckie, Mark O'Donoghue, Jean Smith, Linda Clark, Tristan Clark, Linda MacGregor, Joella Hogan, Richard Reid, Barb Shannon, Connie Buyck, Shona Sicotte, Lyn and Lowell Bleiler (on phone), Mike Mancini (Keno Museum rep), Steven Wozniak, Taiya Melancon, Marc Johnston, Nancy Oakley (Exec. Director for YHMA), and Margrit Wozniak. Everyone attending the meeting completed a 3 page questionnaire. From the additional questionnaires handed out to other community members, we received 12 back and forwarded them to Aasman.

Betty Lone approached me to inquire if the Village of Mayo is interested in items from her mother, Jean Gordon, for display in the Binet House. The items she mentioned were a coon coat, the plaque Jean had when she was in the legislature, the dress Jean wore when she was sworn into the Legislature and a vest & touque Jean wore when she was at a special function in Whitehorse.

For Council's discussion if we should accept these items for inclusion into our display at the Binet House. Please note that clothing needs special considerations when preserving it for future enjoyment. If Council is interested we need to let Aasman know of these new items Council wants to add to the display, and Betty has to be contacted to fill out donation forms for the items. If Council is not interested in the items, Betty has also been in contact with the Keno Mining Museum, so the items can remain in the area.

Council was presented with Aasman's report for review. Barb Barchen will email the report to Anne Leckie.
Both Betty Lone's donation offer and the report from Aasman have been tabled to the next meeting for discussion.

i) End of Probation Period - Staff Evaluation

Eddie Olsen started working for the Village of Mayo in February 2013. I have prepared his evaluation and my recommendation to Council for permanent hire.

MOTION 2013-08-04

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: Council goes in camera at 8:05 pm to discuss Eddie Olsen's evaluation.

In Favour: 3 Opposed: 0

CARRIED

MOTION 2013-08-05

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: Council comes out of camera at 8:10 pm

In Favour: 3 Opposed: 0

CARRIED

MOTION 2013-08-06

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

That: Whereas the Council for the Village of Mayo has reviewed the job evaluation for the Building & Infrastructure Worker, and

Whereas the Eddie Olsen's six month probation period is ending on August 12, 2013 and the Chief Administrative Officer is recommending him for permanent hire, now therefore

Be it resolved that: the Council for the Village of Mayo approves the aforementioned job evaluation and the permanent hire of Eddie Olsen effective August 12, 2013, and

Be it further resolved

That: the Council for the Village of Mayo approves a pay step increase to \$26.26 effective August 12, 2013.

In Favour: 3 Opposed: 0

CARRIED

MOTION 2013-08-07

Moved by: Kris Pavlovich

Seconded by: Trevor Ellis

THAT: The Chief Administrative Officer's Report of August 7, 2013 be adopted as presented

In Favour: 3

Opposed: 0

CARRIED

6 b ii) Clerk/Treasurer Report

a) Clerk Treasurer report of August, 7, 2013

Recycling Centre (Blue Box)

The Recycling Centre Coordinator has asked Raven Recycling for copies of depot claims so he can check his calculations against theirs. I have contacted Raven asking for copies of depot claims after they have checked the shipment and made any necessary corrections. Raven Recycling said they will start sending them. I have also started a reconciliation spreadsheet on which I am basically entering payments received by, and made from, the Village for Recycling Centre operations. See sample below:

Month	Date	CASH OUT		CASH IN	
		Float payments (=cash given to customers)	Vouchers issued (=chqs issued)	Raven Pymts	Depot Claim#
January	01/15/13		\$471.55	\$672.35	
February	02/08/13		\$421.53	\$319.55	
	02/28/13		\$432.65		
March	03/16/13		\$250.00	\$542.45	
April	04/19/13		\$381.65	\$474.25	\$2,664.46 17578
May	05/01/13		\$396.90	\$1,627.62	17579
	05/16/13		\$450.40		
March	05/30/13		\$480.00	\$995.40	
June	06/12/13		\$444.35	\$743.20	
	06/25/13		\$470.75		
July	07/03/13		\$408.35		
	07/11/13		\$400.00		
	07/19/13		\$332.15		
	07/29/13		\$500.00		

Things are very busy at the Blue Box this year. Word has spread as far as Whitehorse about what a good Free Store Mayo has. People from Carmacks, Pelly, Stewart, Elsa and Keno are coming to the Free Store for clothes, etc., and to return their recyclables at the Blue Box. Subsequently, it has taken two employees to run things on both sides of the building this summer. Due to the fact that volume is up and things have worked so well having a second employee at the Blue Box, Margrit would like to recommend to Council that the summer student position be extended. Scott Hamilton would like to suggest that Council have a working meeting to discuss Recycling Centre operations, and to determine what level of service they would like to see the Centre provide to Mayo and the outlying communities.

There was discussion on having control over inventory at the Recycling Centre (keeping track of all the cans and bottles that come in, are on hand, and then sent out on backhauls). Some Recycling Centre patrons have been having issues with operations at the Recycling Centre. Mayor Bolton has directed those who have expressed concerns to contact Scott Hamilton. Council would like to see the Coordinator require more of customers in terms of how they bring refundable items to the Recycling Centre. For example, he could require that all cans be placed on flats before they are brought in. It was felt that too much time is being spent on doing work that could/should be done by the patron prior to bringing their refundables in. This would help streamline operations and then the job may not be so overwhelming for the Coordinator.

Flower Bed Contest

There are 6 participants in the Flower bed contest this year. Cathy Samson, Frances Phillips, Laura Erickson and her grade 7, 8, 9 class, Bobbie Lee Melancon, Marj Bryan and Barb Shannon have all worked on flower beds. I have taken photos - judging will be done in the next week.

Council would like to increase the 3rd place prize money from \$150 to \$200, and the 4th-12th place prize money from \$50 to \$100. They are very pleased with the response to this contest this year, and would like to order a pallet of topsoil next year and give up to \$250 per flowerbed for purchase of flowers (we currently give up to \$200).

Council would like a "thank you" poster to be put up, and thank you letters to be sent out, once the judging has been done.

YRWIT Summit

The Summit apparently went very well and there seemed to be no real issues with the rental of our facilities over the weekend. Other than a very full parking lot at meal times, and the need to do the expected flushing of the sewer line in our building, there really weren't any issues. About 250 people, rather than the anticipated 350, attended this event.

Loose dogs

There have been 2 incidents involving loose dogs causing a disturbance over the past couple of weeks. First, on July 23rd William was working with the backhoe in the YG Administration Building parking lot and witnessed 2 loose dogs charging at a dog on a leash. Apparently the woman with the leashed dog was Jodie Stelter, and William said her baby was in between the leashed dog and the charging dogs. He intervened and caught the 2 loose dogs and put them in the pound. They belong to Edwin Peter. William said he has told Edwin repeatedly to tie his dogs up. They had followed Willie Peter to the Liquor Store, apparently (Edwin is in jail right now). Fines have subsequently been paid by Don Germaine, and the dogs were released.

The second incident involved 2 loose dogs chasing and barking at Dale Hutton's moving car on July 27th outside the Liquor Store. The charging dogs caused Dale to swerve several times - fortunately no one else was on the road at the time. I wrote "1st warning" letters to the dog owners, Tera Melancon and David Malcolm.
For Council's information.

MOTION 2013-08-08

Moved by: Trevor Ellis

Seconded by: Kris Pavlovich

THAT: The Clerk Treasurer's report of August 7, 2013 be adopted as presented

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

a) Binet house report for July, 2013

MOTION 2013-08-09

Moved by: Trevor Ellis

Seconded by: Kris Pavlovich

THAT: The Binet House Report for the month of July, 2013 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

iv) Manager's Report for Environmental Health/Public Works & Protective Services

Nothing Presented

v) Protective Services

a) Firemen's Draw for July 2013

No one qualified.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing Presented

8. Notices of Motions be considered

Nothing Presented

9. General Correspondence

a) Letter from Amy Gripton

A letter was received from Amy Gripton, stating that she would like to stay in Mayo after her position as Pool Manager is over this season. She asked Council if they would agree to allow her to continue living in the Staff House over the winter, with the understanding that she would pay rent for the months she is not a VOM employee, and would need to move out if she does not return to work for VOM next summer. Council will support this, upon approval from Margrit Wozniak. They tentatively suggested a rent of \$400 per month, plus utilities.

Council also discussed the possibility of utilizing Amy's skills this Fall/Winter. Amy has a degree in history and an interest in heritage related issues. Council would like to explore the possibility of using Amy in some of the upcoming work at the Binet House.

b) RCMP Report for July 2013

For Council's information.

10. Hearings of Delegations and Individuals

Nothing Presented

11. Question Period

Nothing Presented

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 9:15 pm.



Mayor

Chief Administrative Officer