

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, January 16, 2013
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Kris Pavlovich
Councilor JoAnn Aird

CAO: Margrit Wozniak

Clerk/Treasurer: Barb Barchen

Manager of PW: Scott Hamilton

Absent Bill Leary

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm

2. **Adoption of the Agenda**

MOTION 2013-01-08

Moved by: Kris Pavlovich **Seconded by:** JoAnn Aird

THAT: The agenda be adopted with the following changes:

Add items:

- 4. Accounts Payable to Dec.31/12
- 5. Introduction, First and Second reading of By-law # 287
- 6. B iv) Recycling Centre Report for January 2013

In Favor: 3

Opposed: 0

CARRIED

Councillor Ellis Arrived at 7:35 p.m.

3. **Adoption of the Minutes of the Regular Public Council Meeting of January 2, 2013.**

MOTION 2013-01-09

Moved by: JoAnn Aird **Seconded by:** Kris Pavlovich

THAT: The minutes of the meeting January 2, 2013 be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

4. **Approval of Accounts Payable to December 31, 2012**

MOTION 2013-01-10

Moved by: Trevor Ellis **Seconded by:** JoAnn Aird

THAT: The Accounts Payable to December 31, 2012 in the amount of \$92,806.41 be approved for payment in total.

In Favour: 4 Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) Introduction and first and second reading of Bylaw 287

MOTION 2013-01-11

Moved by: Trevor Ellis **Seconded by:** JoAnn Aird

BE IT RESOLVED that Mayor Bolton introduce By-law No. 287, a by-law for the Village of Mayo to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the Service provided to the real property.

In Favour: 4 Opposed: 0

CARRIED

Mayor Bolton introduced Bylaw 287.

MOTION **2013-01-12**

Moved by: Trevor Ellis

Seconded by: JoAnn Aird

BE IT RESOLVED that By-law No. 287, a by-law of the Village of Mayo for to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the service provided to the real property be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

Mayor Bolton read Bylaw 287 a first and second time.

6. Acceptance of Reports from the Village

- a) **Mayor's Report**
Nothing presented.
- b) **Administration**
 - i) **CAO Report of January 16, 2013**

a) Meeting with Minister Taylor

Minister Taylor is doing a community tour and will be in Mayo on January 22, 2013. We've scheduled a meeting with her, Deputy Minister Dr. Harvey Brooks, ADM Paul Moore and Minister Taylor's Executive Assistant Samson Hartland for 1 pm on Tuesday, January 22, 2013 in Village of Mayo Council Chambers. We will serve a soup and sandwich lunch for this meeting.

The Mayo River and Landfill issue are on the agenda for this meeting.

b) Driver Examiner in Mayo

We received a copy of the letter Minister Istchenko wrote to MLA Jim Tredger regarding the Driver Examiner situation. For Council's information.

c) Landfill update

The smoke has subsided somewhat and we are able to open the landfill most days so our residents are able to drop off their household and other wastes. Village Staff has blocked off the area that is burning and unstable and customers are directed to the area at the landfill that can still be used to drop off household garbage.

YG brought us a 13 yd container with lid that is stored at the Recycling Centre yard as backup in case we need to close the landfill for a period of time again.

Enclosed is some information from General Waste for Council's review and discussion. Scott Hamilton presented a slideshow of photos taken during the recent fire at the landfill. Council requested that staff keep track of funds spent (labour, equipment rental, etc.) regarding this fire. VOM staff have sent out Solid Waste permits with the most recent water/sewer solid waste billing. Council also reviewed a photo taken of a sign located at the Stewart Crossing transfer station.

d) Yukon Workers' Compensation Appeal Tribunal

AYC send an email regarding a request for nominations for the role of alternate chair of the YWC appeal tribunal. Nominations have to be received by January 25, 2013. For Council's information. Council was not interested in nominating anyone to this tribunal.

e) Training Trust Fund Dollars 2013-14

We received an email from Michelle Crossfield, Labour Market Development Officer with Yukon Education, asking if any of the training funds will require funds for the 2013/14 year. I will bring a copy of our Silver Trail Training Trust Fund Bank Statement to the meeting for Council's discussion. The Silver Trail Training Trust Fund still has approx. \$90,000 in the bank. No additional funds are needed in this fiscal year.

f) Sit Rep for Mayo River

Yukon EMO issued Sit Rep #10 on January 11, 2013. For Council's information.

g) Biomass Power Plant Info

We are enclosing some information about the biomass power plant that Yukon Energy, the Village of Haines Junction and the Champagne Aishihik First Nation are working on. For Council's information. Council reviewed and discussed this information and commented that the Mayo area does not have the vast number of large beetle killed trees as the Haines Junction area does and therefore they did not think that a biomass power plant would be suitable for the Mayo area.

h) Waterstewardship Award Nomination

We received information from AYC regarding this award. The deadline for nominations is January 31, 2013. For Council's review. Council reviewed the information and did not want to proceed with a nomination for this Waterstewardship Award.

i) Standby wages

We are still in the process of collecting information and preparing a submission to Council. We are hoping to be able to bring this issue forward to Council in February. Council agreed to make any changes to Standby pay retroactive to January 3, 2013.

j) Building and Infrastructure Maintenance Worker posting

We've posted the position and applications are due on January 16, 2013. Two applications have been received to date and interviews will be scheduled soon.

in camera session:

k) Staff Evaluations

This item will be discussed after all the other agenda items have been dealt with.

l) Waterwell Update

Margrit provided an update about the water well project. The newly drilled CWW2 and CWW4 are to be capped and not used. CWW3 will be used and another CWW1A will be drilled immediately adjacent our existing CWW1. These two new wells will be alternated to provide Mayo's drinking water. Our original CWW1 is supposed to be decommissioned at the end of 2013. This issue was discussed and Council feels strongly that our existing drinking water well cannot be decommissioned until the two new wells have proven for several years that they are able to meet Mayo's demand for water.

Margrit will contact Laura Prentice, YG Project Manager, to pass on this message from Council. Laura needs to contact Environmental Health to get the date extended by when CWW1 should be decommissioned. Mayor Bolton would like to mention this issue to Minister Taylor to make her aware of our concerns.

m) C6 Development

Laura Prentice provided us with maps of two options for development in the C6 area that are currently being looked at. Council reviewed the options and stated that they agreed with proceeding with development of approx. 20 lots from the NND cemetery north. A large buffer should be kept between the cemetery and the first residential lots. YG representatives will meet with NND and Village of Mayo in the near future regarding this development that could proceed as early as this year.

n) JC Meeting date

A Joint Council meeting has been scheduled for Thursday, January 24th at 7:30 pm. at VOM Council Chambers. Councilor Ellis said that he will not be available to attend.

o) Fire Department Medical – AYC Board Meeting

This issue will be discussed at the AYC Board meeting scheduled for March 2, 2013 in Teslin. For Council's information.

p) Strategic Planning Session

Mayo's winter carnival is scheduled for the weekend of March 9/10. Is Council still okay with keeping this date. Council agreed to keep the Strategic Planning session as scheduled.

MOTION 2013-01-13

Moved by: Trevor Ellis **Seconded by:** JoAnn Aird

THAT: The Chief Administrative Officer's Report of January 16, 2013 be adopted as presented.

In Favor: 4 Opposed: 0

CARRIED

ii) C/T Report

Barb Barchen spoke about transferring water/sewer charges to NND Property Taxes for several outstanding accounts. She has been in touch with NND personnel who are making an effort to elicit payment from those residents who are in arrears.

iii) Monthly Recreation Coordinator's Report

Nothing Presented

- iv) **Foremen's Report for Environmental Health and Public Works**
a) Recycling Centre Report

MOTION 2013-01-14

Moved by: Trevor Ellis **Seconded by:** JoAnn Aird

THAT: The Recycling Centre report for January 2013 be adopted as presented.

In Favor: 4

Opposed: 0

CARRIED

- v) **Protective Services**
Nothing presented.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented

8. **Notices of Motions be considered**
Nothing presented.

9. **General Correspondence**
Nothing presented.

10. **Hearings of Delegations and Individuals**
Nothing presented.

11. **Question Period**
Nothing presented.

12. **New and Unfinished Business**
Nothing presented.

Barb Barchen and Scott Hamilton Left at 9:25 p.m.

Council returned to item 6b k) at this time.

In camera session:

k) Staff Evaluations

I am working on the annual Staff Evaluations. I am planning to bring them to the meeting for Council's review and approval.

MOTION 2013-01-15

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: The Village of Mayo Council goes into an in camera session to discuss Staff Evaluations at 9:27 pm

In Favor: 4 Opposed: 0

CARRIED

Council reviewed the Staff Evaluations and prepared the CAO's evaluation.

MOTION 2013-01-16

Moved by: Kris Pavlovich **Seconded by:** JoAnn Aird

THAT: The Village of Mayo Council comes out of their camera session to discuss Staff Evaluations at 10:00 pm.

In Favor: 4 Opposed: 0

CARRIED

MOTION 2013-01-17

Moved by: Trevor Ellis **Seconded by:** JoAnn Aird

THAT: Whereas the Council of the Village of Mayo has reviewed the job evaluations for the Clerk/Treasurer, the Village Foreman, the Environmental Health and Public Works Worker, and the Recreation Coordinator, and

Be it resolved

That: the Council for the Village of Mayo approves the aforementioned job evaluations. The CAO, Clerk/Treasurer, Foreman and Recreation Coordinator are already at Step 5 of the pay scale, and therefore a step increase only applies to the Environmental Health and Public Works Worker who will be moved to Step 3 of the Village's payscale.

In Favor: 4 Opposed: 0

CARRIED

13. Adjournment

The meeting was adjourned at 10:07 pm.


Mayor


Chief Administrative Officer