

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, November 20, 2013**  
**Village of Mayo Council Chambers**

**Present**

**Council:**

Mayor Scott Bolton  
Councilor Joann Aird  
Councilor Kris Pavlovich  
Councilor Bill Leary

**CAO:**

Margrit Wozniak

**Administrative Assistant:**

Taylor Ewing

**Absent:**

Councilor Trevor Ellis  
Manager Scott Hamilton  
Clerk/Treasurer Barb Barchen

**1. Call to order**

Mayor Scott Bolton called the meeting to order at 7:30 pm.

**2. Adoption of the Agenda**

**MOTION      2013-11-10**

**Moved by:**      Bill Leary

**Seconded by:** Kris Pavlovich

**THAT:**

The agenda be adopted as with the following changes.  
Add items

- a) Rec. Bd. Minutes of October 3, 2013
- b) Email from NND regarding donation for January 1st dinner
- c) Letter from MVFD donation for kid's Christmas party

In Favor: 4

Opposed: 0

**CARRIED**

**3. Adoption of the Minutes of the Regular Public Council Meeting of November 6, 2013**

**MOTION 2013-11-11**

**Moved by:** Bill Leary

**Seconded by:** Joann Aird

**THAT:** The minutes of the meeting of November 6, 2013 be adopted with the following changes.

a) Motion 2013-11-08 change Joanna to Joann Aird

In Favour: 4

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. Acceptance of Reports from the Village**

**a) Mayor's Report**

Mayor Bolton spoke about MP Ryan Leef's visit to Mayo on November 14th.

Mayor Bolton informed Council that he participated in a conference call with YG and YEC regarding the Mayo River issue where water flows, levels and monitoring was discussed.

**b) Administration**

**i) CAO Report of November 20, 2013**

**a) AYC Board meeting in December**

We are expecting to receive the agenda for the AYC Board meeting and will forward it to Council for review and considerations of additions. For Council's information. The AYC Board meeting agenda was provided to Council. Mayor Bolton is planning to attend the AYC Board meeting in Whitehorse. Since the Board meeting is on the same day as the Firemen's Ball in Mayo, he asked that a Council member give a speech on behalf of the Village Council to the Volunteer Fire Department members and assembled guests.

**b) December Council meeting**

Our first Council meeting in December falls on December 4th. Both Barb and I will be in Whitehorse for training. Is Council in agreement with changing the date of this meeting to December 10 or 11? Council agreed to change the meeting date to December 11th.

**c) January Council meetings**

The first meeting in January would fall on January 1st. I propose that we re-schedule the January 2014 Council meetings to January 8 and 22 and are back on the regular schedule as of February 5th. Is Council in agreement with this? Council agreed to changing the meeting dates for January as suggested.

**d) Mayo Motors Property Update**

As per Council's approval during the Special Council meeting of October 28, 2013, we have entered into an agreement with EBA to a historic site assessment on the Mayo Motors property. For Council's information. We expect to receive EBA's letter report by end of November, beginning of December.

**e) PSAB training**

I'll be attending a PSAB training session on November 14, 2013 and a Solid Waste Management Plan meeting on November 15, 2013 in Whitehorse. For Council's information. Margrit informed Council that PSAB 3260 speaks to the liability for contaminated sites (which could be any Village owned property), and PSAB 3270 speaks to Solid Waste Landfill closure and post-closure liability. We will have to do an assessment of all Village of Mayo properties, document the assessment, and prepare a spreadsheet for our Auditor, so he can put a note into our Financial Statement about this. This will be a lengthy process.

**f) Christmas Party**

Unfortunately there is a booking for the Curling Lounge on December 21st, so we are proposing to move the Village of Mayo Christmas Party to Friday night, December 20th. Is Council in agreement with this? Council agreed to hold the Village of Mayo Christmas Party the evening of December 20th in the Mayo Community Hall.

**g) Village Christmas Bonus**

As in the past, I have prepared a motion for Council's consideration to provide a Turkey or Ham to all the Village of Mayo permanent staff members. For Council's consideration.

**MOTION 2013-11-10**

**Moved by:** Bill Leary                      **Seconded by:** Kris Pavlovich

**Whereas** the Council of the Village of Mayo would like to provide a Christmas bonus to The Village of Mayo permanent staff as in past years, now therefore

**Be it resolved that:** the Council for the Village of Mayo agrees to provide the Village of Mayo regular full time and part time permanent staff with a Christmas bonus of either a turkey or a ham.

In Favor: 4                                      Opposed: 0

**CARRIED**

**h) Website Development**

Village Staff will be meeting with Frostbyte Software Design the afternoon of November 18 and the morning of November 19 to discuss our vision for the new Village of Mayo website with the contractor. For Council's information. Margrit showed Council the rough outline of the new website that was developed between Village Staff and the Contractor. Staff will continue to work with the contractor over the next two months, to provide the detailed information that is needed for the website.

**i) Firemen's Ball**

The 2013 Firemen's Ball has been scheduled for December 7, 2013. For Council's information.

**j) Christmas Bazaar**

The annual WIGS Christmas Bazaar has been scheduled for November 30, 2013. For Council's information.

**k) Christmas Lights Display Contest**

We've contacted the Mayo Community Club regarding organizing the Christmas Lights Display Contest and checked the amounts of the 2012 donations issued by each of the participating organizations. They were: \$250 each from the Village and the First Nation of Na-Cho Nyak Dun, and \$300 from Yukon Energy. With Council's approval, we'll issue a cheque to the Mayo Community Club who will be organizing this contest. Council agreed to donate the same amount to this contest as in the previous year.

**l) Mayo River update**

We received an update from Kirn Dhillon regarding the Mayo River issue. For Council's information.

**m) Get well wishes**

We received notice that AYC President Elaine Wyatt is in Vancouver undergoing medical treatment. Is Council in agreement with sending her get well wishes and flowers.? Council was in agreement.

**n) Curling Ice**

Village Staff is happy to report that the Curling Ice is ready. A bonspiel is planned for the November 22-24 weekend. For Council's information. Council was pleased that the curling ice was ready so early this winter.

**MOTION 2013-11-14**

**Moved by:** Joann Aird

**Seconded by:** Kris Pavlovich

**THAT:** The Chief Administrative Officer's Report of November 20, 2013 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

- ii) **C/T Report**  
Nothing presented.
  - iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.
  - iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Nothing presented.
  - v) **Protective Services**  
Nothing Presented.
7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
a) Recreation Board Minutes of October 3, 2013 and Motions of November 14, 2013.

**MOTION      2013-11-14**

**Moved by:** Bill Leary                      **Seconded by:** Joann Aird

**THAT:**                      The Recreation Board Minutes of October 3, 2013 and Motions of November 14, 2013 be adopted as presented.

In Favor: 4    Opposed: 0

**CARRIED**

Mayor Bolton suggested that Council provide a Christmas Bonus of either a turkey or a ham to all the Recreation Board members as appreciation for their services throughout the year, since no honorariums are paid to members of the Recreation Board. A motion will be prepared for the next Council meeting regarding this.

8. **Notices of Motions be considered**  
Nothing presented.
9. **General Correspondence**  
**a) Letter from the J.V. Clark School requesting a for donation for the school's book club**  
Council reviewed and discussed the request. They would like to hear more about this program, such as the number of students that participate and their ages. Council agreed to donate \$200 to J.V. Clark School for this book club from the Courtesy Fund.
- b)Email from the First Nation of Na-Cho Nyak Dun requesting a donation for the annual New Year's dinner**  
Council reviewed the request and decided to provide a donation of \$200 as in previous years.

**c) Letter from Mayo Volunteer Fire Department - request for donation for Children's Christmas Party**

Council reviewed and discussed the request from the MVFD and agreed to provide a donation of \$500 for the Children's Christmas Party with Santa, as in previous years. Council will also be donating the Village Facility for Santa's visit on December 17th. The MVFD is expected to pay for the rental of the facility for the Firemen's Ball, and Council will provide an additional donation to offset the cost of the facility rental.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

a) Review of Village of Mayo contracting policies. Councilor Leary suggested some changes to the Village's contracting policies. Council discussed the proposed changes and tabled the contract policies to the next Council meeting for further review and discussion.

**13. Adjournment**

The meeting was adjourned at 9:55 pm.

  
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Mayor

  
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Chief Administrative Officer