

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, October 16, 2013**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Joann Aird  
Councilor Kris Pavlovich  
Councilor Bill Leary  
Councilor Trevor Ellis

**CAO:** Margrit Wozniak

**Clerk/Treasurer:** Barb Barchen

**Manager of EH/PW/PS:** Scott Hamilton

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

**MOTION 2013-10-17**

**Moved by:** Trevor Ellis                      **Seconded by:** Kris Pavlovich

**THAT:** The agenda be adopted as presented.

In Favor: 5    Opposed: 0

**CARRIED**

3. **Adoption of the Minutes of the Regular Public Council Meeting of October 2, 2013 and Special Meeting of October 9, 2013**

**MOTION 2013-10-18**

**Moved by:** Kris Pavlovich                      **Seconded by:** Joann Aird

**THAT:** The minutes of the meeting of October 2, 2013 be adopted as presented.

In Favour: 5    Opposed: 0

**CARRIED**

**MOTION 2013-10-19**

**Moved by:** Joann Aird

**Seconded by:** Kris Pavlovich

**THAT:** The minutes of the special meeting of October 9, 2013 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. Acceptance of Reports from the Village**

**a) Mayor's Report**

Nothing presented.

**b) Administration**

**i) CAO Report of October 16 2013**

**a) Snow Clearing Contract for 2013/14**

We received 2 bids for the snow clearing contract. As per Council's instructions we've checked the invoices for past snow clearing contracts. In recent years we have spent more on ice blading than on the snow clearing in town boundaries since we do most the snow clearing with our pickup and snowplow. For Council's discussion and decision.

**MOTION 2013-10-20**

**Moved by:** Bill Leary

**Seconded by:** Trevor Ellis

**Whereas** the Village of Mayo has put out a tender to have snow cleared and ice bladed with a grader on an as needed basis inside the Village of Mayo boundaries, and

**Whereas** tender notices were posted in the Village of Mayo, and

**Whereas** the Village of Mayo Council received and reviewed the bid(s) that had been received by tender closing, and they were as follows:

Contractor	Total Contract per callout	Hrly rate-extra work	Hrly rate-ice blading
Wilf's Contracting	\$952.90 incl. GST	\$157.50 incl.GST	\$159.60 incl.GST
Ewing Transportation	\$840.00 incl.GST	\$157.50 incl.GST	\$168.00 incl.GST

**AND**

**Whereas** the tender(s) received were complete and accepted, and whereas Council asked Village of Mayo Staff to review the previous year's contract in regards to which work was needed most often, and

**Whereas** it was found that ice blading with a grader was used more often than snow clearing, now therefore

**Be it resolved that** the Village of Mayo Council award the 2013/14 snow clearing contract to the bidder with the lower hourly rate for ice blading, which is Wilf's Contracting for the amounts listed above.

In Favour: 5

Opposed: 0

**CARRIED**

**b) Conceptual Interpretive and Exhibit Plan for Binet House**

We received a conceptual plan from Aasman Design for Council's review and comments. I've forwarded the plan on to Anne Leckie and Lyn & Lowell Bleiler for their comments. For review and discussion.

Council has concerns over potential ongoing O&M costs for some proposed ideas, such as "Interpretour". They do not want to have a lot of new O&M costs associated with the Binet House display. They would like administration to pass Anne Leckie and Lyn Bleiler's comments on the Aasman. It was suggested that the animals currently on display could be rotated in and out of the display. Council would like to keep the bear on display in the community. The bear and/or some of the other animals could possibly be displayed at the entrance of the Administration Building or the J.V. Clark School.

**c) Joint Council meeting**

I've been contacted by 2 NND Council members to find a date for a Joint Council meeting. We tentatively set a date for November 4 or 5. The meeting would be held at NND Government House. Which day would work best for Council? What are the agenda items you would like to discuss at this meeting?

November 4th is not good as there is a RRC meeting scheduled for that evening, therefore Council prefers November 5th for the next Joint Council meeting date.

Suggested agenda items are: infrastructure and water/sewer system assessment and upcoming repairs/replacement; Fire Protection Agreement for 2014, Christmas lights display contest; Seniors' residence.

**d) Letter from NND - swearing in of new council members and Fall Feast**

The First Nation of Na-Cho Nyak Dun is organizing a Fall Feast and Swearing in Ceremony for their new Deputy Chief - Nancy Hager, Council member - Irene Johnny, and Youth Councilor - Marshall Buyck, for Saturday, Oct. 19, 2013 at the Mayo Community Hall. Council is invited to attend.

We've been asked if Council would donate the Community Hall and Kitchen for this event. We've drafted letter congratulating the new NND Council members for the Mayor's signature.

Council agreed to donate the Hall. Councillor Aird will give a short speech at the event.

**e) RFP website development**

We've posted the RFP for developing a new website for the Village. We received 5 proposals that we'll open and review and provide our comments for Council's review and possible award of the contract.

Margrit Wozniak, Barb Barchen and Ian Spencer reviewed all the proposals and had a recommendation for Council. Council tabled the award of the contract to the next Council meeting to allow them to review the proposals in detail.

**f) Mayo Motors Property Update**

We signed and returned the \$60,000 agreement to YHC. This funding was intended for completing the Mayo Motors site assessment. YHC had been in contact with EBA and EBA sent their proposal for a details site investigation plus a proposal from drillers for drilling test holes. The total cost of the proposal was much higher than anticipated. We are now waiting to hear from YHC what they propose to do about this. For Council's information.

There was discussion on this issue, and the fact that the ground has been excavated and tested twice already. Council had concerns about the costs of doing more testing on this property versus digging out the soil that needs to be excavated in order to build a pad for a new building. Council asked about the timeline for transferring this property to YG. Council stated that having a meeting with YHC to discuss this project would be beneficial.

**g) Meeting regarding Infrastructure Priorities**

Rick Kent, our new BCF project manager from YG, and Jeff Elliott from Stantec will be in Mayo on October 15 and 16 to meet with PW staff and possibly Mayor Bolton to discuss priority infrastructure projects for the Village of Mayo for next few years that could be completed with the remaining BCF dollars. For Council's information.

Council discussed that the replacement of the valves in the water system is one of the main priorities they would like to see addressed in 2014. Council discussed that they would be prepared to put up to \$50,000 towards getting this valve replacement completed next year. The new valves need to be tested on a regular basis to ensure that they will be operational when needed. Council also discussed that the cost for flushing of the sewer lines with our Vactor Truck must be charged back to the property owner in the area outside municipal boundaries. Council also stated that the water/sewer main line replacement on Fourth Avenue west of Centre Street is also a priority.

**h) \$ to Sense Workshop**

YEC is organizing a \$ to Sense workshop for October 17, 2013 from 9 am to 4 pm in the Mayo Curling Lounge. This workshop is open to other community members as well. For Council's information.

**i) Mayo River Flooding meeting**

Reminder that the next meeting regarding the Mayo River issue is scheduled for October 30, 2013 from 11 am to 1 pm, at the Mayo Curling Rink. For Council's information.

**j) BBQ for Long Service Award**

As per Council's direction we have scheduled the luncheon BBQ in honor of William Hummel's 25th anniversary with the Village of Mayo for October 18th at noon. For Council's information.

**k) Running Club Storage Shed**

We received a letter from the Fly-By-Night Running Club, asking if Council would allow them to store a small shed in the Village's Public Works yard so they could keep their Marathon Equipment/Supplies stored there. Public Works Staff has no objections. Since the shed was to arrive on the Freight truck on October 11th, Council was polled by the Clerk/Treasurer to inquire if they would be in favour of this. Council was in favour and we will prepare an agreement with the Fly-By-Night Running Club regarding this shed. We have such an agreement in place with the Mayo District Renewable Resources Council and charge \$100/year for the rental. For Council's consideration. Council agreed to allowing the Fly-By-Night Running Club to put the storage shed at the shop yard, and would like to donate the \$100 back to them annually since the Running Club is a non-profit group.

**l) Pool Upgrade and Binet House Upgrade**

Our Recreation Coordinator has received a quote to complete the upgrades at the Pool (new liner and piping) and the quote was quite expensive. Since we are also planning to build a new display at the Binet House and complete major building renovations this is expected to be quite expensive as well. There is one funding intake for large projects at CDF per year (January 15) and Staff would like to receive Council's comments regarding these two projects prior to proceeding. If the project(s) are not fully funded, is Council prepared to put the additional dollars towards these two projects? Council suggested to check into other funding sources, such as CanNor funding, as well.

**m) Condenser for Curling Ice**

CIMCO Refrigeration was in Mayo on October 10th and 11th to install the compressor and to do the annual maintenance and start up procedures. We are hopeful with this equipment replaced that there will be a long Curling season this winter. Scott Hamilton expects the curling ice to be ready at the beginning of November.

**n) RFP for ceiling fans and other electrical work**

We've posted the RFP for installation of ceiling fans and other electrical work. No bids were received by closing of the tender. We are now planning to contact some Yukon Electrical Companies directly in the hopes of getting this work done. Council suggested contacting Electrician Terry Crane of Dawson City regarding this work.

**o) FireSmart Project**

Interviews for the FireSmart position took place on October 7 and 8. We have hired one FS Supervisor (Dale Phillips) and 3 Chainsaw Operators/Labourers (William Patterson, Sammy Peter, and Leon Patterson). The project will start on October 15, 2013, east and south of the sewage lagoon. For Council's information.

**p) Removal of Old Recycling Centre and Variety Store**

These two old buildings were removed on October 9th and 10th, as soon as the contract had been awarded to Ewing Transport. PW Staff has plans for the garage door from the old Recycling Centre and the contractor salvaged the door and placed it in the Village's Public Works yard. For Council's information.

**g) Recycling Centre**

A Volunteer came out to help our Recycling Centre Coordinator (who also volunteered his time) on October 6th to sort various items in the Free Store. For Council's information.

**r) Removal of old Grocery Store**

The asbestos abatement was completed on October 9th and Ewing Transport demolished the building and trucked it to the landfill and buried it in the specified location. For Council's information.

**MOTION 2013-10-21**

**Moved by:** Bill Leary

**Seconded by:** Trevor Ellis

**THAT:** The Chief Administrative Officer's Report of October 16, 2013 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**ii) Clerk/Treasurer Report**

**a) Comparative Income Statement as at September 30, 2013**

Council reviewed the Comparative Income Statement.

**MOTION 2013-10-22**

**Moved by:** Joann Aird

**Seconded by:** Kris Pavlovich

**THAT:** The Comparative Income Statement for the month of September, 2013 be approved.

In Favour: 5

Opposed: 0

**CARRIED**

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report f. Environm. Health, Public Works & Protective Services**

**a) PW Manager's report for month of October, 2013**

The trailer for sale by Cheryl Klippert was discussed as a possible storage facility for the Recycling Centre since there have been issues with the trucking company responsible for backhauls coming when they are called. Mayor Bolton had concerns over the stability of this trailer, but Scott Hamilton believed that it could be easily stabilized when blocked up.

**MOTION 2013-10-23**

**Moved by:** Bill Leary

**Seconded by:** Trevor Ellis

**THAT:** The Manager of PW, EH & PS Report for the month of October, 2013 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

- v) **Protective Services**  
**a) RCMP Report for September 2013**  
Council reviewed the report.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
a) Recreation Board Minutes of May 30, 2013

**MOTION 2013-10-24**

**Moved by:** Trevor Ellis                      **Seconded by:** Bill Leary

**THAT:**                      The Recreation Board Minutes of May 30, 2013 and the Motions of October 3, 2013 be adopted as presented.

In Favour: 5    Opposed: 0

**CARRIED**

8. **Notices of Motions be considered**  
Nothing presented.
9. **General Correspondence**  
Nothing presented.
10. **Hearings of Delegations and Individuals**  
Nothing presented.
11. **Question Period**  
Nothing presented.
12. **New and Unfinished Business**  
Nothing presented.
13. **Adjournment**  
The meeting was adjourned at 10:20 pm.

  
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Mayor

  
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Chief Administrative Officer