

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, April 1, 2015
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Richard Ewing
Councilor Blair Andre
Councilor Trevor Ellis
Councilor Joann Aird

CAO: Margrit Wozniak

Clerk/Treasurer: Barbara Barchen

Public Works Manager: Scott Hamilton

Public: Damien Burns, Municipal Advisor, YG Community Services
Catherine Harwood, Director, YG Procurement Support Centre
Shanna EPP, Procurement Advisor, YG HPW

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:32 pm.

2. **Adoption of the Agenda**

MOTION 2015-04-01

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The agenda be adopted with the following changes.
ADD 6 b v) Appointment of new Fire Department Members
9b) Letter from J.V. Clark School – Donation of hall/kitchen for kids helping kids dinner

In Favor: 5

Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of March 18, 2015.**

MOTION 2015-04-02

Moved by: Blair Andre

Seconded by: Richard Ewing

THAT: The minutes of the meeting of March 18, 2015 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. **Approval of Accounts Payable**

Nothing presented.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) Third and Final reading of Bylaw #303 – Village of Mayo 2015 Operating Budget

MOTION 2015-04-03

Moved by: Richard Ewing

Seconded by: Trevor Ellis

BE IT RESOLVED THAT Bylaw #303 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 5

Opposed: 0

CARRIED

b) Third and Final Reading of Bylaw #304 – Village of Mayo 2015 Capital Budget

MOTION 2015-04-04

Moved by: Richard Ewing

Seconded by: Trevor Ellis

BE IT RESOLVED THAT Bylaw #304 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 5

Opposed: 0

CARRIED

6. **a) Mayor's Report**

Nothing presented.

b) Administration

i) CAO Report of Wednesday April 1, 2015

a) Procurement Training

Shanna Epp, Catherine Harwood and our Municipal Advisor will be attending the meeting to provide Council with some Procurement information. The morning of April 2nd they will provide training to Village of Mayo Staff. For Council's information.

Catherine Harwood spoke about rules and responsibilities for elected officials regarding procurement.

b) First Nation of Na-Cho Nyak Dun Election

NND's election took place on March 18, 2015. The newly elected officials are:

Chief Simon Mervyn, Deputy Chief Millie Olsen, Councilors Melody Hutton, Irene Johnny, Sharon Peter, Ronald Peter, and Youth Councilor Kaylie Ann Hummel.

I have prepared letters under the Mayor's signature congratulating them on their recent election to office.

Village of Mayo Council is invited to attend the ceremony. We were asked if anyone from Council could give a short speech. Who from Village of Mayo Council will be able to welcome the new NND Chief and Council at their swearing in ceremony on April 2nd at 6 pm at the Mayo Community Hall? Council was also asked to donate the facilities (hall and kitchen) for the event, the preparation of the food and the dance practice. For Council's information and consideration. Councillor Ellis will be swearing the new council in and can give a short speech on behalf of Mayor and Council as well.

c) Summer Student Hire Policy

Item 4 c) in the recently passed Summer Student Hire Policy seemed too restrictive. We are suggesting changing it to allow for more flexibility. The change is from "priority will be given to students of J.V. Clark School" to "priority will be given to local residents attending high school". For Council's consideration.

MOTION 2015-04-05

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the Village of Mayo Council is committed to offering High School and Post Secondary students valuable learning assignments that represent structured pathways from a school environment to the world of employment, and

Whereas Council asked Administration to draft a Summer Student Hire Policy, and

Whereas the Village of Mayo Council has reviewed the revised Summer Student Hire policy and found it acceptable, now therefore

Be it resolved that: The Village of Mayo Council adopt the Summer Student Hire Policy as presented. This policy replaces the previously approved Summer Student Hire Policy.

In Favour: 5

Opposed: 0

CARRIED

d) Solid Waste Association of North America Training

Landfill Training offered by SWANA is taking place at Yukon College in Whitehorse on April 22-24, 2015. Our Public Works Manager and Infrastructure Maintenance Worker will be attending this training. For Council's information.

e) Public Consultation - Proposed Regulations to improve Carbon Monoxide and Oil-fired Appliances Safety

The Government of Yukon wants to hear from Yukoners on proposed regulations to improve public safety with new requirements for carbon monoxide detectors, smoke alarms and the installation and modification of oil-fired appliances. The proposed regulations are expected to come into effect later this year.

Written comments are requested by June 20, 2015. For Council's review and comments. Council would like more time to review this information.

f) AYC Board Meeting

We received the minutes of the Feb. 28, 2015 AYC Board meeting that was held in Teslin. For Council's information.

g) AYC AGM

The AYC AGM is only 5 weeks away. We have started looking for the Village of Mayo Auction Item(s) and will be sending out letters to local businesses asking for donations for the silent auction held during the AGM. Registrations for the AGM are due April 10th. I have prepared a motion for Council's approval for the nomination of the employees award, as per Council's direction. For Council's information.

MOTION 2015-04-06

Moved by: Trevor Ellis

Seconded by: Richard Ewing

Whereas the Association of Yukon Communities asked municipal Councils for nominations for the award for municipal employees, and

Whereas the Council for the Village of Mayo discussed this request and would like to nominate the Village of Mayo Public Works Manager for this award, now therefore

Be it resolved that the Council for the Village of Mayo nominate Scott Hamilton for the AYC municipal award of excellence.

In Favour: 5

Opposed: 0

CARRIED

h) Museums Standards

The Museums Standards Committee has been working since 2014 to draft several Museum Standards (Governance Standard, Security & Facilities Standard, Collections Stewardship Standard, Community Relationships Standard, Exhibition & Programming Standard). Three out of the five standards have to be implemented by all Yukon Museums, Interpretive Centres, and Cultural Centres over the next three years in order to receive the increase in O&M funding from YG for 2017. For Council's information.

i) FCM AGM

The 2015 FCM AGM will be held June 5-8, 2015 in Edmonton. Early bird registrations are due April 13th if anyone from Council is interested in attending this year. No one from Council will attend this year.

j) Old BCF program - list for 2015 projects

We received an email from Dwayne Muckosky asking municipalities to submit their list for 2015 projects. The Public Works Manager had previously submitted Mayo's list and will re-submitted the list again asking for Hazardous Waste Sheds for the Landfill and the Recycling Centre if Council is in agreement with this. Council agreed to submit this as Mayo's list for the old BCF program.

k) Vulnerable People at Risk Forum

The City of Whitehorse and Kwanlin Dun First Nation government, you are invited to attend the Vulnerable People at Risk Forum on Friday, April 24, 2015, 8:30 am to 4:30 pm at the Kwanlin Dun Cultural Centre. For Council's information.

No one from Council will be able to attend.

l) Alaska Highway - Whitehorse Corridor

Everyone household in the Yukon received a brochure from YG about the planning for future improvements of a 40 km stretch of the highway from just south of the Klondike Highway turnoff to Carcross, to just north of the turnoff to Dawson. Survey questions are attached to the information. Is Council interested in completing the survey or would you like to leave it up to each homeowner to respond to the survey?

Council is not interested in completing the survey.

m) VoM Parkland Lots

As per Council's request we put up a poster asking for expressions of interest in the parkland lots located at the westerly end of Fourth Avenue. The poster was up for two weeks. March 31 was the deadline for expressions of interest. We have also informed YG Lands of the appraisal of those lots and are waiting to hear back from them on how to proceed. For Council's information. There was no interest from the public in these lots. Also, YG is questioning the appraisal that was done on the lots. They may want an appraisal done again in the summer when the land is not covered in snow. We are waiting to hear back from YG Lands.

n) Binet House Flower Bed Tender

We've posted the tender for the maintenance of the Binet House Flower Beds for the summer 2015. Tenders are due by April 27, 2015. For Council's information.

o) Flowerbed contest

We've posted the flowerbed contest for the flowerbeds along Centre Street. Some interested parties have already signed up for it. For Council's information.

p) Waste Receptacles at Duncan Creek Road Turnoff

In 2014 we had received a copy of a RRC letter and the Minister's reply regarding the maintenance of the Devil's Elbow site and the Mayo Lake Road cut-off site. Village of Mayo Council also wrote a letter asking for the waste receptacles at the Duncan Creek Road Turnoff to be reinstalled and received a letter from the Minister that Council reviewed but did not follow up on.

Recently we received a call from Jeff Marynowski, Transportation Maintenance Branch, YG HPW regarding the garbage cans that were removed from the turnoff - Silver Trail Highway to Duncan Creek Road (towards Mayo Lake). He was asked to follow up on the Minister's letter, that they would re-install the garbage cans if the Village of Mayo would maintain them. For Council's review and discussion. The new Minister of Highways and Public Works is Scott Kent. Council was not in favour of the Village of Mayo Staff maintaining these garbage cans.

q) 911

Yukon's Emergency Response Centre to host new 9-1-1 call centre states a YG News Release dated March 27,2015. For Council's information.

r) Domestic Water Well Program

We received an email from YG with the proposed regulations and the proposed agreement between YG and a municipality for the domestic water well program. YG is asking that municipalities respond by April 8th whether they are in favour of participating in this program. Council discussed this program and agreed that they are in favour of participating in it.

s) Meeting with YEC

YEC is asking if Village of Mayo Council would be able to meet with them on April 14, 2015 at 6 pm, prior to the public meeting scheduled for 7-9 pm. The topic of the meeting will be the Transmission Line from Stewart Crossing to Keno. Council agreed to meet with YEC on April 14th at 6 pm. They would like to provide pizza for the meeting.

MOTION 2015-04-07

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Chief Administrative Officer's Report of April 1, 2015 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**

a) Fire Fighters Draw for March, 2015

MOTION 2015-04-08

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The monthly Fire Fighter Incentive in the amount of \$100 be paid to Scott Hamilton for the month of March 2015 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

b) Appointment of new Fire Dept. Members

Matthias Zinsli and Ray Sabo have expressed their interest in joining the Mayo Volunteer Fire Department to Deputy Chief Spencer who forwarded their names to Council for consideration of appointment.

MOTION 2015-04-09

Moved by: Trevor Ellis

Seconded by: Richard Ewing

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Ray Sabo and Matthias Zinsli have expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Ray Sabo and Matthias Zinsli to the Mayo Volunteer Fire Department effective April 2, 2015.

In Favour: 5

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
 - a) **Letter from Mayo Curling Club requesting donation for upcoming bonspiel on April 10, 2015**
Council discussed the request and agreed to provide the Mayo Curling Club with a donation in the amount of rental fees paid for the bonspiel weekend.
 - b) **Letter from JVC – Request for donation of facilities for Kids helping kids program**
Council discussed the request and agreed to donate the hall and kitchen for this dinner.
10. **Hearings of Delegations and Individuals**
Councillor Aird spoke about her meeting with the Mayor & Clerk of Kirkland Lake, Ontario, during her recent visit to Ontario.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Mayor Bolton mentioned to Council that he continued his discussions with representatives of YG Infrastructure Development regarding the Village of Mayo's proposed future BCF projects (first priority: water/sewer main line replacements followed by an additional drinking water reservoir).
13. **Adjournment**
The meeting was adjourned at 8:45 p.m.


Mayor


Chief Administrative Officer