

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, August 10, 2016
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Blair Andre
Councilor Joann Aird

CAO: Margrit Wozniak

Clerk Treasurer: Barb Barchen

Absent: Councilor, Richard Ewing
Councilor Trevor Ellis
Public Works Manager Scott Hamilton

Public: Wayne Potoroka, Past President, AYC
Cpl. Karen Olito, Mayo RCMP

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2016-08-01

Moved by: Blair Andre **Seconded by:** Joann Aird

THAT: The agenda of August 10, 2016 be adopted with the following changes:
Add item 6ii)v)b) July 2016 RCMP Report

In Favour: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of July 6, 2016**

MOTION 2016-08-02

Moved by: Blair Andre **Seconded by:** Joann Aird

THAT: The minutes of the meetings of July 6, 2016 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

4. Approval of Accounts Payable to June 30, 2016

MOTION 2016-08-03

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The Accounts Payable to June 30, 2016 in the amount of \$172,707.86 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Third and Final reading of bylaw #313, a bylaw to adopt an Official Community plan.

MOTION 2016-08-04

Moved by: Joann Aird

Seconded by: Blair Andre

Be it resolved: Bylaw No. 313 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

CARRIED

Mayor Bolton read bylaw #313 a third and final time.

6. a) Mayor's Report

Mayor Bolton spoke about the new Fire Truck and that the Village of Mayo and the Mayo Volunteer Fire Department are very happy with it. Margrit Wozniak informed Council that YG had hired a technician to do an inspection on the YG Fire Truck. The technician will give a report to the YG Fire Marshall recommending that the truck be taken to Whitehorse for a full overhaul. Administration will contact the Fire Marshall's Office to find out what alternate arrangements YG suggests if they need to remove the YG Fire Truck from Mayo for repairs.

b) Administration

i) CAO Report of Wednesday August 10, 2016

a) AYC Executive Tour

The AYC Executive would like to tour all the Yukon Municipalities in August 2016. AYC Past President, Wayne Potoroka, will be attending our meeting. For Council's information. Wayne Potoroka gave an overview of the role of AYC. He spoke about various committees that are looking for members, and "Election Advocacy", in which they have been involved. They want to make sure that AYC has a voice when such items as the Comprehensive Municipal Grant, Solid Waste Management and community housing issues are being discussed by YG. He also spoke

about FCM (Federation of Canadian Municipalities) and how all municipalities, big and small, have the same basic issues of concern. AYC provides funding to municipalities to assist in sending a council member to the annual FCM AGM.

Wayne Potoroka left the meeting at this time (8.25 pm).

b) 3rd reading OCP

We received Minister Dixon's reply on July 7, 2016 issuing his approval to proceed to third reading of our OCP bylaw, #313. Our consultant is preparing bound copies of our new Official Community Plan. For Council's information.

c) Infrastructure Funding Announcement

We received a letter from the Minister of Community Services, Currie Dixon, stating that MP Larry Bagnell (representing federal Minister Sohi of Infrastructure Canada) and he, will be announcing funding for a number of infrastructure projects in Yukon under the new Build Canada's Small Communities Fund, on July 26, 2016. Enclosed is the News Release of July 26th. This includes an upgrade to the water treatment plant and reservoir in Mayo. For Council's information.

d) Clean Water and Wastewater Fund (CWWF)

We received a letter from Minister Dixon stating that the CWWF will support a number of projects in Mayo to help with the operational effectiveness and efficiency of community water and/or wastewater systems. The following projects have been approved for the municipality of Mayo: Mayo Lift Station Upgrades, Wastewater Forcemain Replacement, Water System Valve Replacements, Water and Wastewater Line Upgrades. For Council's information.

e) AYC Fall Board Meeting

The next AYC Board meeting is taking place on September 10, 2016 in Dawson. AYC organized a presentation from Land Titles about the new Act. For Council's information. Mayor Bolton stated that he may be out of town at this time, and someone else from Council could take his place if necessary. CAO Margrit Wozniak stated that she will be attending the AYC Board meeting in Dawson.

f) 2017 AYC Spring Board Meeting

AYC's Executive Director, Bev Buckway, asked if the Village of Mayo Council could identify a suitable date in March 2017 for the AYC Spring Board meeting. Village of Mayo Council had planned to host the March 12, 2016 Spring AYC Board meeting, but had to change the venue to Whitehorse on short notice due to a death and funeral service in the community. Would Saturday, March 11 or March 25, 2017 work for Village of Mayo Council to host the AYC Spring Board meeting? The FCM Board meeting is scheduled for March 14-17, 2017 and therefore March 18th would not work well for the AYC Executive. For Council's consideration. Council is interested in hosting the Spring Board meeting in Mayo on March 11, 2017.

g) AYC Scholarship for Municipal Studies

The deadline to apply for scholarships is September 29, 2016. For Council's information.

h) YWCHSB Appeal Tribunal

AYC received a letter from Minister Nixon, requesting nominations for one position of member representative of employers, for the Yukon Workers Compensation Health and Safety board and Appeal Tribunal. The deadline for nominations is August 19, 2016. I have copied the sections from the Workers Compensation Act that are referred to in the Minister's letter. For Council's information. Is anyone from Council interested in being nominated? No one from Council was interested in being nominated to the YWCHSB Appeal Tribunal.

i) Investments in more affordable housing in Canada

Joint News Release from the Honourable Jean-Yves Duclos, Minister of Families, Children and Social Development, and the Honourable Stacey Hassard, Minister of Yukon Housing Corporation, announced measures to give Canadians greater access to more affordable housing, including the doubling of current funding under the Investment in Affordable Housing initiative, addressing high housing needs in the North, supporting affordable housing for seniors, building and renovating shelters and transition houses for victims of family violence, and addressing repairs and improving energy and water efficiency of existing social housing. For Council's information.

j) Silver Trail Chamber of Commerce Concerns

We received a copy of the reply from Minister of Highways, Scott Kent, to the Silver Trail Chamber of Commerce and Tourism Association pertaining to signage, pullout maintenance, Mt. Haldane pull-off, winter time driving, general gravel road maintenance, and cell phone coverage. For Council's information.

k) Recycling Regulations

YG put out a news release stating that it is postponing the implementation of Yukon's amended recycling regulations (Beverage Container Regulation and Designated Materials Regulation) to provide for additional consultation with industry. This decision was based on recommendations from the Whitehorse Chamber of Commerce. As per email from Dwayne Muckosky, the implementation of new Recycling Regulations has been postponed to August 1, 2017. For Council's information.

l) New Horizons for Senior's Program

We received a request for a letter of support from Yukon College Mayo Campus. They are planning to apply for funding from the federal "New Horizons for Seniors program" to assist the Mayo Seniors/Elders and High School Students with a project that includes the sharing of memories, photos, and cherished old recipes. This will culminate in a professionally published memoir/cookbook. The deadline for the letter of support was July 29, 2016. Since we did not have a Council meeting scheduled prior to July 29th, I've discussed this request with Mayor Bolton and drafted a letter of support. For Council's information.

m) Community Justice Meeting

YG Justice is hoping to arrange a Community Justice meeting in Mayo this fall. After polling the various participants, they've tentatively chosen Friday, October 14, 2016 for this meeting. They are hoping that the meeting could take place during the day. If the meeting is scheduled during the lunch hour, 12-1pm, maybe all of Council will be able to attend. Who from Council would be able to attend this meeting?

Mayor Bolton, as well as Councilors Aird and Andre agreed to attend this meeting.

n) Community Hours

Following Council's direction, we've contacted the Probation Officer to let her know that Village of Mayo Council would prefer getting contacted by the Probation Officer to inquire if the Village had work for someone having to do community hours. We received a reply stating that it is their policy to leave it up to the person having to do community hours to arrange for the work. For Council's information.

Council would like to send a letter to the Minister of Justice requesting a change in YG's policy to allow Probation Officers to act as the liaison between the person looking to do community hours and the potential work places, such as the Village of Mayo.

o) Prostate Cancer Awareness Month

We received an email from the Cancer Society stating that in 2015, 109 cities across Canada declared September Prostate Cancer Awareness Month. They are hoping to double this number in 2016. We have drafted a resolution for Council's consideration.

MOTION 2016-08-05

Moved by: Joann Aird

Seconded by: Blair Andre

Whereas: Prostate cancer is the most common cancer to affect Canadian men;
and

Whereas: 1 in 8 Canadian men will be diagnosed with the disease in his lifetime;
and

Whereas: an estimated 24,000 Canadian men will be diagnosed with prostate cancer this year; and

Whereas: the survival rate for prostate cancer can be over 90% when detected early; and

Whereas: those with a family history of the disease, or those of African or Caribbean decent, are at a greater risk of developing prostate cancer;
and

Whereas: Prostate Cancer Canada recommends that men get a PSA test in their 40s to establish their baseline;

Therefore: I, Scott Bolton, of the Village of Mayo, do hereby proclaim September 2016 as Prostate Cancer Awareness Month in Mayo, Yukon.

In Favour: 3

Opposed: 0

CARRIED

p) Canada National Teen Driver Safety Week

We received a letter from Parachute, the company through which we get our summer students to do their passport to safety training. They informed us that October 16-22, 2016 is Canada's National Teen Driver Safety Week. Council is asked to pass a proclamation to officially recognize National Teen Driver Safety Week. For Council's consideration.

MOTION **2016-08-06**

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas: Driving is an important and exciting rite of passage for youth. It is also one of the riskiest activities for young people to engage in;

Whereas: teen driver safety is a significant issue in Canada. Young drivers are over represented in all road-related injuries and fatalities.

Whereas: National Teen Driver Safety Week is a week dedicated to raising awareness and seeking solutions to preventable teen deaths on the road across Canada. Everyone has a role to play in creating change amongst their peers, in classrooms and in their communities.

Therefore: I, Scott Bolton, of the Village of Mayo do hereby proclaim the third full week in October as National Teen Driver Safety Week.

In Favour: 3

Opposed: 0

CARRIED

q) Silver Trail area stocked lake

The Silver Trail Chamber of Commerce & Tourism Association is looking into the feasibility of having another stocked lake in the Silver Trail area. There is one existing stocked lake in our area - Mt. Haldane Lake and another stocked lake south of Stewart Crossing. Mark O'Donoghue, the YG Biologist, was asked to prepare a public presentation about stocked lakes that is scheduled to take place sometime this fall.

Does Council have any comments pertaining to this issue to forward to STCC&TA?

Council is concerned about disruption to people who currently have cabins in the area of proposed new stocked lakes. They need to know the location(s) before they can make informed comments on this issue.

r) New Village of Mayo Fire Truck

The new Fire Truck arrived on July 14, 2016. Several Mayo Volunteer Fire Department members came out for the occasion. We've obtained insurance and registration for the new truck and it is ready for operation. The air brakes training for the MVFD members is tentatively scheduled for October 14-16, 2016. For Council's information.

s) Emergency Services Building

We received an email from YG Property Management stating that EMS is interested in being a long term tenant in a new Emergency Services Building in Mayo. Rick Kent, YG Project Manager, was in Mayo on July 28th. He met with Mayor Bolton to discuss the new Fire Hall Building. For Council's information.

Council would like to receive confirmation from YG Property Management that they are prepared to enter into a long term lease agreement for the Ambulance office and garage space in the new Fire Hall. This also applies to YG Finance who has a contract in place with one of the banks to provide banking services to Mayo residents. Letters will be sent to both YG Departments to inform them that the Village requires confirmation for a long term lease agreement for space in the new Fire Hall.

t) Staff/Council procurement training

A Public Sector Procurement Program Course will be offered at Yukon College in Whitehorse on Monday, September 19, 2016 from 8:30 am to 4:30 pm. The learning objectives are listed on the attached course outline. CAO Wozniak is planning to attend this training. Is anyone from Council interested in attending this training as well? Councilor Andre may be interested in this training.

u) Senior Staff/Council training opportunity

Dalhousie University has a new online program "Executive Certificate in Local Government ". This certificate program will begin in January 2017 and run until April 2017. For Council's information. No one from Council was interested in this.

v) Marijuana Task Force Seeks Feedback

We received an email from AYC. As part of its ongoing effort to legalize, regulate and restrict access to marijuana, the federal government has appointed a Task Force on Marijuana Legalization and Regulation. Stakeholders, including local governments, are invited to engage with the Task Force by providing input to a federal discussion paper by August 29, 2016. For Council's information and consideration.

w) 911 Service

We received the Government of Yukon News Release stating that Basic 911 Service is now available across Yukon. For Council's information.

x) North Yukon READI

A meeting of the Community Contact Group for the North Yukon Regional Economic Action Development Initiative was held in Mayo on July 27, 2016. The minutes of this meeting are attached for Council's information.

y) YG News Release - National Inquiry

Yukon is dedicated to full participation in National Inquiry on Missing and Murdered Aboriginal Women and Girls. For Council's information.

z) McIntyre House project

We received one bid for the Mabel McIntyre House project (re-attaching the shed, repairing and re-installing the original windows and doors, and chinking where required). The bid was within the budgeted amount. Therefore, we have awarded to project to Silver Trail Chamber of Commerce and Tourism Association, who have hired a sub-contractor with experience in this type of work, to complete the work. For Council's information.

aa) Council Indemnity Review

Further to Council's discussion at the last meeting, we have made some changes pertaining to the Council indemnity and Council travel in the bylaw for review and further discussion. AYC President Rogerson emailed to inquire if our Council Indemnity Bylaw states that any meetings and related travel that Mayor and Councilors attend on behalf of the Village of Mayo are preapproved at a meeting and if this is voted on during the meeting? We currently do not have such a section in the bylaw, however it has been our practice to discuss upcoming meetings and required travel at Council meetings. We could add such a section to the bylaw. For Council's information and discussion. This item was tabled for further review and discussion.

bb) Employee Benefits Review

Due to work commitments and personal scheduling conflicts, the Council/Staff working group have yet to meet. This item will be tabled to a future date.

Councillor Andre would like to review Village of Mayo job descriptions, the RRSP spreadsheet that was brought to the July 6th meeting, the medical insurance information, and possibly staff evaluations.

cc) Future BCF projects

Council wanted to take some time to consider future BCF projects and discuss this issue again at a meeting. For Council's further discussion.

Mayor Bolton mentioned that he would like to see all the BCF projects (water/sewer, pumphouse lift station, and Fire Hall) that have been approved completed. He wants to wait before identifying possible future BCF projects. Mayor Bolton stated that Community Development Fund could be approached for projects like the park by the Mayo River, etc. Council agreed with Mayor Bolton.

Council expressed concern over the readiness of the roads (prep work) for the chipper crew. Margrit Wozniak stated that the VOM crew is aware of the work that needs to be done, and that the Public Works Manager has been working on this issue. She will pass Council's concerns on to the Public Works Manager as soon as he is back in the office (August 11th).

dd) New Dog Spay Program

We received a letter from Wade Istchenko, Minister of Environment, about the new program to address issues with dogs in Yukon communities. For Council's information.

ee) Street Light Retrofit

We received an email from YEC that they will be retrofitting the street lights in Mayo with new LED lights. Council reviewed the information provided and asked the Administration to ask YEC for confirmation that the monthly electricity cost for the street lights will be cheaper, and to ask if the street lights that are in peoples yards will be replaced also.

ff) Vector Truck

The Village purchased a Vector Truck in December 2012. The intent at the time was to use the truck when flushing of sewer lines needed to be done rather than hiring a contractor. Since then Mayo is having the water/sewer main lines replaced through the Build Canada Infrastructure Program, and the Public Works employee who lobbied for the vector truck is no longer working for the Village. Our Public Works Staff would have to do more in depth training prior to being able to use the truck safely. We were approached by a business person who is interested in purchasing this Vector Truck and are asking for Council's consideration of this request.

Council discussed the issue and wanted more information prior to making such a decision. There was some discussion on the needs for flushing lines, since the truck has not been used yet by VOM. It was agreed that the Public Works Manager needs to be present for this discussion, and this item was therefore tabled to the next meeting when he can be present.

MOTION 2016-08-07

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of August 10, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at June 30, 2016

MOTION 2016-08-08

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of June, 2016 be approved.

In Favour: 3

Opposed: 0

CARRIED

b) Comparative Income Statement as at July 31, 2016

MOTION 2016-08-09

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Comparative Income Statement for the month of July, 2016 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Nothing presented.

v) **Protective Services**
a) Fire Incentive Draw for July, 2016

MOTION **2016-08-10**

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Rick Brooker for the month of July, 2016 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3


Opposed: 0

CARRIED

b) RCMP Report for the months of June and July 2016

Corporal Olito presented these reports.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
Nothing presented.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 9:30 pm.



Deputy Mayor



Chief Administrative Officer