

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 2, 2015
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Richard Ewing
Councilor Trevor Ellis
Councilor Joann Aird (Arrived at 7:40)

CAO: Margrit Wozniak

Clerk Treasurer: Barbara Barchen

Public: YG Municipal Advisor, Damien Burns
YG Gas Tax Manager, Paula Nugent

Absent: Councilor Blair Andre
Public Works Manager Scott Hamilton

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2015-12-01

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The agenda of December 2, 2015 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of November 18, 2015 and Special Council meeting of November 24, 2015**

MOTION 2015-12-02

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The minutes of the meetings of November 18, 2015 and November 24, 2015 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

4. Approval of Accounts Payable to October 31, 2015

MOTION 2015-12-03

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The Accounts Payable to October 31, 2015 in the amount of \$235,902.58 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

Councilor Aird arrived at this time.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6.

a) Mayor's Report
Nothing presented.

b) Administration

i) CAO Report of Wednesday December 2, 2015

a) Government of Yukon Municipal Advisor

Damien Burns, our YG Municipal Advisor will be attending the meeting. He will be making a brief comment about the Asset Management Funding. For Council's information.

Damien gave a presentation on Asset Management. He answered questions from council regarding the outcomes required by YG if Asset Management funding of up to \$40,000 is applied for. Damien stated that there are no particular requirements in terms of outcomes, for use of the funding, other than the project must meet the criteria outlined in the application.

b) YG Gas Tax Funding

Paula Nugent, the Gas Tax Fund Manager, will be attending our meeting as well to give Council a brief update on the new Gas Tax Fund and the funds that are available to the Village of Mayo for eligible projects. For Council's information.

Paula gave an overview of the Gas Tax program. It has now been legislated as a permanent source of infrastructure funding for municipalities, First Nations and unincorporated communities.

c) Asset Management

We received an email from YG listing the information that must be included with our application for asset management funding, which is due on February 1, 2016. One of the requirements is a letter of support from Council indicating organizational commitment to asset management implementation. For Council's consideration.

MOTION **2015-12-04**

Moved by: Trevor Ellis

Seconded by: Richard Ewing

Whereas the Village of Mayo Staff have attended the Asset Management Conference that was put on by Government of Yukon Community Affairs and held in Whitehorse on November 5-6, 2015, and,

Whereas the Village of Mayo Staff informed Council about the importance of continuing with the implementation of asset management procedures, and

Whereas the Government of Yukon will be making up to \$40,000 available for each municipality and First Nation to fund projects/work towards asset management, provided applications for funding are submitted by February 1, 2016, which include a letter from Council indicating their organizational commitment to asset management implementation, now therefore

Be it resolved

That: the Council for the Village of Mayo agrees to issue a letter of support indicating the Village of Mayo's organizational commitment to asset management implementation.

In Favour: 4

Opposed: 0

CARRIED

d) FCM Sustainable Communities Conference

The next FCM Sustainable Communities Conference is taking place Feb. 8-11, 2016 in Ottawa-Gatineau. The conference program is attached for Council's information. The early bird deadline is December 7, 2015. Is anyone from Council interested in attending this conference? No one from Council will be attending.

e) AYC Board Meeting

Mayor Bolton will not be able to attend the AYC Board meeting on December 5th. The agenda is attached for Council's information. The CAO will be attending the meeting however I am not able to vote on any issues. Does Council have any issues they would like brought up at this meeting? The spring AYC Board meeting that will be held in Mayo is set for March 12, 2016. AYC is setting aside the rooms at the local establishments, and we will be looking for a caterer. For Council's information.

f) AYC Administrators Forum

In addition to the AYC Board meeting, the CAO will be attending the AYC Administrators Forum and Yukon Communities Insurance Board (YCIA) meeting on December 4, 2015 in Whitehorse. For Council's information.

g) AYC Solid Waste Strategy

The AYC Solid Waste Strategy was tabled at last meeting for further review and discussion. This is the Strategy that all the CAO's have been working on, as requested by the elected officials during the AYC AGM in May 2015. AYC is hoping for approval of this strategy from each municipal Council. This strategy will be presented to the AYC Board on December 5, 2015 for their approval.

MOTION 2015-12-05

Moved by: Richard Ewing

Seconded by: Trevor Ellis

Whereas the Village of Mayo has received the Solid Waste Strategy document that was drafted by Cambio Consulting based on input from CAO's of all Yukon Municipalities, and

Whereas the Village of Mayo Council reviewed and discussed the document, now therefore

Be it resolved that: the Council for the Village of Mayo agrees that the Solid Waste Strategy document, as presented, be forwarded to the AYC Board for approval at the December 5, 2015 Board meeting.

In Favour: 4

Opposed: 0

CARRIED

h) Update on rural lot development

I've contacted YG to obtain an update from EM&R regarding the development of rural residential lots that Council had discussed with them in the past. EM&R replied that they are moving forward with this, but are still in the early stages of concept/subdivision planning. YG is planning to create a mixture of both larger agricultural and country/rural residential lots that would be both economically viable from a cost recovery point of view and acceptable from a land use point of view for the greater Mayo area. Once YG has plans that they are happy to support, they'll contact us again prior to submitting the project to YESAA. For Council's information.

i) Yukon Workers' Compensation Health and Safety Board Rebates

The Yukon Chamber of Commerce put out a news release informing us that WCB mailed out assessment rebate cheques to most Yukon employers. The rebate is 15% of the assessments paid by the employers for 2012, 2013 and 2014. We just received the rebate cheque from WCB for \$8,810.92. For Council's information.

j) Council/Staff training opportunity

The former Mayor of Golden, BC, Christina Benty, gave a talk at the recent Asset Management Conference. Dawson and Faro have asked her to their communities in January to work with their Council/Staff on governance training, asset policy development, and/or strategic planning. Christina provided an outline of what she could talk to Council about and the cost of such a session if Mayo was interested in this kind of training. For Council's consideration. Council was not ready to make a decision about this at this time.

k) EMO Elected Officials Workshop

Michael Templeton suggested that Council identify a few suitable dates in January that would work for the Village and possibly NND Council and he would then confirm which date he would be able to come to Mayo to offer the EMO Elected Officials Workshop. Which dates in January would work for Council? Council asked the CAO to contact NND to inquiry if Chief and Council would be interested in this training, since Emergency Measures preparedness was brought up at the October 2015 Joint Council meeting.

l) Economic Development - READI project

Enclosed is the draft job description we received from TH in Dawson. For Council's information.

m) Build Canada Funding

Rick Kent, YG's project manager for our 2015 BCF projects, provided us with a breakdown of work that must be done as part of Build Canada Funding. For Council's information.

n) Firemen's Ball

This year's Firemen's Ball is scheduled for December 5, 2015. Barb and Taylor have compiled the information for the annual incentive draw. One Fire Department Member is up for a 1 year award. Who from the Village Council will be able to present the award and facilitate the annual draw? For Council's information and discussion. Councillor Ellis will give Fireman Rick Brooker his 1 year pin, and Councillor Aird will do the annual firefighter draw.

o) Firemen's Ball donation

The Mayo Volunteer Fire Department is asking for a donation for the annual fireman's ball. In past years Council has donated \$500 plus the value of the facility rental to the Fire Department. For Council's consideration. Council agreed to donate \$500 plus the facility rental.

p) Christmas Open House

We've scheduled the Village of Mayo Christmas Open House for Friday, December 18, 2015 from 1 - 3 pm and are currently looking for a caterer. For Council's information.

q) Christmas Bonus

Based on Council's suggestion from 2014, we have prepared a motion for Council's consideration for the annual Christmas Bonus (either a turkey or ham) for Village of Mayo permanent staff as well as the current members of the Mayo Recreation Board. For Council's consideration.

MOTION 2015-12-06

Moved by: Richard Ewing

Seconded by: Joann Aird

Whereas the Council for the Village of Mayo would like to provide a Christmas bonus to the Village of Mayo full time permanent staff to thank them for their ongoing services to the community of Mayo, as they have done in past years, now therefore

Be it resolved

that: the Council for the Village of Mayo agrees to provide the Village of Mayo full time permanent staff with a Christmas bonus of either a turkey or a ham.

In Favour: 4

Opposed: 0

CARRIED

MOTION 2015-12-07

Moved by: Joann Aird

Seconded by: Richard Ewing

Whereas the Council for the Village of Mayo would like to provide a Christmas Bonus to the Mayo Recreation Board members who do not get paid for being on the Mayo Recreation Board to thank them for their time and effort on behalf of the community of Mayo, now therefore

Be it resolved that: the Council for the Village of Mayo agrees to provide the current Mayo Recreation Board members with a Christmas bonus of either a turkey or a ham.

In Favour: 4

Opposed: 0

CARRIED

r) Christmas Office Closure

As in past years we are proposing to close the Village of Mayo Office from December 23, 2014 to January 3, 2015. Village Staff is given the option of working, or taking vacation / time in lieu for the five business days during this period. For Council's consideration. Council agreed to the office closure.

s) Travel Expense Policy

As mentioned at the last meeting, we've revised the outdated travel expense policy for Council's review, discussion, and possible approval.

MOTION 2015-12-08

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas the Village's travel expense policy was 21 years old and needed updating, and

Whereas the CAO has researched and drafted a new travel expense policy, and

Whereas the Village of Mayo Council has reviewed the policy and found it acceptable, now therefore

Be it resolved that: The Village of Mayo Council adopt the travel expense policy as presented.

In Favour: 4

Opposed: 0

CARRIED

t) Municipal Act Amendment

We received a letter from Minister Dixon informing Council that the Act to amend the Municipal Act was tabled in the legislature. For Council's information.

u) Yukon Police Council

We received information through AYC that the Yukon Police Council is asking for comments regarding policing priorities. This item was tabled to the next meeting.

v) CBC Radio

Leonard Linklater, CBC radio host, would like to hear more often from rural communities regarding things happening in the communities, advertisements, new programming, etc. For Council's information.

w) Congratulations to Council

Mayor and Council received letters from the Mayor of Watson Lake congratulating them on their recent re-election to Council. For Council's information.

x) Senior Centre Building

We received an email from First Nation of Na-Cho Nyak Dun Council member Sharon Peter asking Village Council to clarify if they are or are not interested in a 50% cost share agreement with the First Nation of Na-Cho Nyak Dun after the sale of the building is finalized. For Council's consideration.

Council discussed this issue and agreed that they are not interested in a 50% cost share agreement with the First Nation of Na-Cho Nyak Dun for future operations of the Senior Centre Building.

MOTION 2015-12-09

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The Chief Administrative Officer's Report of December 2, 2015 be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at October 31, 2015

MOTION 2015-12-10

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The Comparative Income Statement for the month of October, 2015 be approved.

In Favour: 4 Opposed: 0

CARRIED

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
Nothing presented.
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
 - a) **Review and Adoption of Recreation Board Minutes from February 5, 2015, April 23, 2015, and September 21, 2015.**

MOTION 2015-12-11

Moved by: Richard Ewing

Seconded by: Trevor Ellis

THAT: The Recreation Board minutes of February 5, 2015, April 23, 2015, and September 21, 2015 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- 8. **Notices of Motions be considered**
Nothing presented.
- 9. **General Correspondence**
 - a) **Request for donation of Village facility from Barb, Shona, Franklin, Brett & Mike for practice sessions for the newly formed band.**
Council discussed this with Barb and asked if this new band was getting together for recreational purposes only, or if the band is planning to turn it into a commercial venture. Barb assured Council that it would be recreational purposes only. Council agreed to donate the Village facility for the band practice sessions.
- 10. **Hearings of Delegations and Individuals**
 - a) **Damien Burns, YG Municipal Advisor and Paula Nugent, YG Gas Tax Manager**
Discussions held earlier in the meeting.
- 11. **Question Period**
Nothing presented.

- 12. **New and Unfinished Business**
Nothing presented.
- 13. **Adjournment**
The meeting was adjourned at 9:07 pm.



Mayor

Chief Administrative Officer