

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 4, 2024
Village of Mayo Council Chambers

Present Council: Mayor Trevor Ellis
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Brett Stauffer

CAO: Margrit Wozniak

Public Works Manager: Aaron Shaban arrived at 7:25pm

Clerk-treasurer: Nadja Salzberg

Public: RCMP Corporal, Colin Lanthier-Dubois left 7:20pm

Absent: Councilor Chelsea Dolan

1. **Call to order**
Mayor Trevor Ellis called the meeting to order at 7:00 p.m.

2. **Adoption of the Agenda**

MOTION 2024-12-01

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

3. **Adoption of the November 20, 2024 Regular Public Council Meeting Minutes**

MOTION 2024-12-02

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The meeting minutes of November 20, 2024 will be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

4. Approval of Accounts Payable to November 30, 2024

MOTION **2024-12-03**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to November 30, 2024, in the amount of \$230,259.54 be approved for payment in total.

In Favour: 4

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
a) Third and final reading of Bylaw #365, Mayo Volunteer Fire Department Bylaw

MOTION **2024-12-04**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #365 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 1

Opposed: 0

Abstain: 3 (on FD)

CARRIED

Council moved to item 6. b) i) v) a) RCMP Report for November 2024 at this time:

Cpl. Lanthier-Dubois stated that the investigation into the Village's cyberattack is still going on. He is expecting more information and then forward the information to the RCMP Cyber Crime Unit to follow up. The frequency of 911 calls has reduced a bit.

6. a) Mayor's Report

Information for budget planning. FD is probably interested in buying something for PS.

b) Administration

i) CAO Report of Wednesday, December 4, 2024

a) Provisional O&M Budget for 2025

I have drafted the provisional O&M budget for 2025 for Council's review. If found acceptable, Council needs to approve this provisional budget by motion prior to December 31, 2024. The final O&M Budget and Capital Budget for 2025 must be approved by bylaw prior to April 15, 2025.

MOTION 2024-12-05

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

WHEREAS Section 237 (1) of the Municipal Act states that on or before December 31 in each year, Council shall adopt a provisional operating budget for the next year, and

WHEREAS Section 237 (2) of the Municipal Act states that until an annual operating budget is adopted, no expenditure shall be made that is not provided for in the provisional budget as adopted by Council, now therefore

BE IT RESOLVED THAT

the Council for the Village of Mayo hereby adopts the 2025 Provisional Operating Budget as presented.

In Favour: 4

Opposed: 0

CARRIED

b) Joint Council meeting date

Attached is the draft agenda for the upcoming Joint Council meeting on December 11, 2024 at NND's Council Chambers or Multi-Purpose Room. Does Council have any last additions to the agenda? Council did not have any additional agenda items to add.

c) Binet House Annex Update

The repairs in the Binet House Annex are progressing well. Once they are completed and we have paid for the repairs, we will submit an invoice to the insurance. For Council's information.

d) Mayo River Protocol

The first meeting with YEC regarding the Mayo River Protocol was held on November 25, 2024. YEC is planning to keep the Mayo River flows at 15-16 cm/s until the Mayo River freezes over, which is expected to happen mid to late January. For information.

e) Annual Fire Department Draw

I've prepared the spreadsheet for the 2023/24 Fire Department Attendance for the annual draw at the Firemen's Ball. For Council's information.

f) Santa's visit

Santa is scheduled to be in the Mayo Community Hall on Tuesday, December 17, 2024 at 6:30 pm to bring gifts to Mayo's children. For Council's information.

g) Village of Mayo Christmas Open House

The Village's annual Christmas Open House is scheduled for December 13, 2024 from 2-4 pm. The Village's Christmas Party will follow in the evening at 7 pm. For Council's information.

h) Christmas Lights Contest Judging

The judging of the Christmas Lights is scheduled to take place on December 20, 2024. For Council's information.

One of the Councilors expressed interested in being a judge for this contest.

MOTION 2024-12-06

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of December 4, 2024, be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) Clerk-Treasurer Report

a) Comparative Income Statement for November 2024

MOTION 2024-12-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for November 2024 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Aaron Shaban informed Council of what he and the Public Works Crew have been working on:

- Quote obtained for 200 kW generator incl. set up about \$188,050.00.
- Public Works Staff are setting up shelves in the C-Can at the shop.
- Public Works Staff did a good job cleaning the streets of snow.
- on the streets with shoveling snow.
- A Snow bucket for the backhoe is in Whitehorse and ready for pickup
- A tour of the Villages Water Treatment Plant and possibly other facilities will be scheduled in the near future, prior to an upcoming Council meeting.

v) Protective Services

a) RCMP Report for November 2024

Heard previously.

b) Fire fighter incentive draw for November 2024

MOTION 2024-12-08

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Brett Stauffer for the month of November as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Councilor Chapman asked Council to discuss community safety. Council discussed the community safety concerns and possibly purchasing security cameras in bulk. Then Mayo citizens could purchase security cameras from the Village at the discounted cost.

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 8:10 pm



Mayor



Chief Administrative Officer