

CERTIFIED
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Taylor Ewing

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 7, 2016
Village of Mayo Council Chambers

Present

Council: Mayor, Scott Bolton
Councilor Blair Andre
Councilor Joann Aird

CAO: Margrit Wozniak

Manager of Public Works: Scott Hamilton

Public: Dennis Shewfelt
RCMP Corporal Karen Olito

Absent: Councilor Richard Ewing
Councilor Trevor Ellis
Clerk Treasurer Barb Barchen

1. **Call to order**
Mayor, Scott Bolton called the meeting to order at 7:32 pm.

2. **Adoption of the Agenda**

MOTION 2016-12-01

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The agenda of December 7, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of November 16, 2016**

MOTION 2016-12-02

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The minutes of the meeting of November 16, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. **Approval of Accounts Payable**

Nothing presented.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

6. **a) Mayor's Report**

Mayor Bolton spoke about the Mayo River. There were some ice jams and Yukon Energy hired Ewing Transport to clear the ice jams.

b) Administration

i) CAO Report of Wednesday December 7, 2016

a) ICSP and Zoning Review

Dennis Shewfelt will be attending our meeting to discuss the upcoming review of the ICSP and Zoning with Council. We have arranged for Dennis and I to meet with NND's Environmental Officer on December 8th, since NND Council has other commitments. We'll be sending a letter to NND Chief and Council to inform them of our upcoming review of the ICSP and Zoning Bylaw. For Council's information.

Dennis Shewfelt addressed Council, and discussed the proposed approach for the review of the Village's ICSP and Zoning Bylaw.

b) Commercial Lot Development

We've put out a Request for Proposals to purchase and develop the 3 commercial lots owned by the Village of Mayo in the downtown core. The due date for submission of RFP's is December 6, 2016. We'll inform Council of any proposals received by the due date for review and discussion. Only one proposal was received. Council discussed this proposal and agreed to have their lawyer draft an agreement between the Village and the contractor for the sale of the three commercial lots. There would be a three year build requirement on these lots. If there has been no commercial building constructed within 3 years, the lots will revert to the Village of Mayo.

c) Future Development

We received an email from Rick Gorczyca asking for Council's comments pertaining to future development/housing priorities within the Village of Mayo boundaries with which YG Rural land development could assist. Rick also sent an email pertaining to the rural lot development north of Mayo, for discussion and comments. Council agreed that the vacant land in the south east corner of the municipal boundary could be explored. Council has already changed the designation of these lots in the OCP from future development to residential.

d) North Yukon READI Program

We received an email from YG Ec. Dev. for Council to consider a READI pilot projects for the second year of this program. Does Council have a project in mind they would like to pursue?

If yes, the Village could budget up to \$35,000 for the project and YG would match the funds. For Council's consideration. Council did not have a specific project in mind.

e) J.V. Clark School Christmas Concert

We received a letter from JV Clark School asking Mayor Bolton to give a Christmas Greeting from the Village at the beginning of the school concert on December 15, 2016. For consideration. Mayor Bolton and Councilor Andre will be in Whitehorse that day. Administration will contact Councilor Ellis or Councilor Aird and ask if either one could give a Christmas Greeting at the beginning of the school concert.

f) Moose Population in the Mayo-Stewart Crossing area

The Mayo Renewable Resources Council hosted a meeting in the Mayo Curling Lounge on November 29th to hear comments from the community members pertaining to moose populations in our area. RRC was asking for donation of the Curling Lounge for this meeting. For Council's consideration. Council agreed to donate the facility for this meeting.

g) AYC Board meeting

The AYC Board meeting and Administrator's Forum is taking place on December 2 and 3, 2016. YG is swearing in the new Government on December 3, 2016. Once we know the names of the new Ministers, we will send out letters congratulating them. For Council's information. Letters were sent to the new Ministers. Discussions at the AYC board meeting included our suggestion of a roaming dog catcher, a fire marquee and discussions about Gas Tax and Asset Management.

h) YESAB draft guide for proponents

We received the draft guide for proponents for information and review. YESAB is looking for comments prior to December 19, 2016. This item had been tabled at the November meeting. For Council's review and comments.

Council was unsure if this guide will apply to all proponents or if there is a specific threshold based on the size of the projects submitted to YESAB. The steps proponents have to follow seem quite onerous and time consuming. Is there a previous guide to proponents? It would be good to have the changes highlighted for a better comparison. Administration will follow up with YESAB on behalf of Council.

i) Village of Mayo Open House

We received one bid for the catering of our open house. The bid was double the amount of previous years. Council discussed this issue and decided that this was too much money. Council and Staff will each bring a sweet or savory dish to the open house.

j) New Fire Hall

There will be a meeting with YG to discuss the preliminary design of the new Mayo Fire Hall on December 13, 2016 at 1 pm. For Council's information.

k) NND New Year's Dinner

We received a request for donation of the Community Hall for the annual New Year's Dinner. Council was pleased to donate the Village facility for this event.

MOTION **2016-12-03**

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Chief Administrative Officer's Report of December 7, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
The Public Works Manager informed Council that the start-up meeting for phase 3 of the Village's water/sewer project took place with YG and the Engineers .
- v) **Protective Services**
 - a) **Fire fighter incentive draw for November 30, 2016**

MOTION **2016-12-04**

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 to be paid to Scott Bolton for the month of November 2016 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

CARRIED

- b) **RCMP report for October, 2016**
Cpl. Olito mentioned to Council that the RCMP caught several impaired drivers in October , and their vehicles were impounded.
Cpl. Olito left the meeting at this time.
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
- 8. **Notices of Motions be considered**
Nothing presented.

- 9. **General Correspondence**
Nothing presented.
- 10. **Hearings of Delegations and Individuals**
Nothing presented.
- 11. **Question Period**
Nothing presented.

Dennis Shewfelt left the meeting at 9:10 pm.

12. New and Unfinished Business

MOTION 2016-12-05

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Village of Mayo Council goes into camera to discuss Human Resources at 9:12 pm

In Favour: 3

Opposed: 0

CARRIED

MOTION 2016-12-06

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Village of Mayo Council comes out of an in camera session to discuss Human Resources at 9:57 pm

In Favour: 3

Opposed: 0

CARRIED

13. Adjournment

The meeting was adjourned at 10:15 pm



Mayor



Chief Administrative Officer