

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, February 1, 2017
Village of Mayo Council Chambers

Present Council Mayor Scott Bolton
Councilor Richard Ewing
Councilor Trevor Ellis

CAO: Margrit Wozniak

Clerk/Treasurer: Barb Barchen

Public Works Manager: Scott Hamilton

Absent: Councilor Joann Aird
Councilor Blair Andre

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2017-02-01

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The agenda of February 1, 2017 be adopted with the following changes:
Add Items 9e) Letter from Anglican Church re: Lives lost in Quebec
6iiv) Jan. 2017 FD Draw

In Favour: 3

Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of January 18, 2017**

MOTION 2017-02-02

Moved by: Richard Ewing

Seconded by: Trevor Ellis

THAT: The minutes of the meetings of January 18, 2017 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. **Approval of Accounts Payable**
Nothing presented.
5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
 - a) **Third and Final reading of bylaw #315, a bylaw to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the service provided to the real property.**

MOTION 2017-02-03

Moved by: Joann Aird

Seconded by: Trevor Ellis

Be it resolved that Bylaw #315 having been read a first and second time and studied Clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

CARRIED

Mayor Bolton read the bylaw a third and final time.

6. a) Mayor's Report

Mayor Bolton informed Council of a recent issue with the Mayo River flows. There was an issue in southern Yukon which also affected the Mayo hydro facility. The Mayo River flows went from 24 cum/sec. to 4 cum/sec then back up to 10 and 15 cum/sec. However the ice in the river collapsed and the subcommittee met and decided to increase the flows slowly to ensure that the ice would not break off and cause an ice jam.

Mayor Bolton also brought up the issue of the preliminary design for the Mayo Firehall. He informed Council that the first step would be to come to an agreement for the overall budget prior to determining any further details about this building.

b) Administration

i) CAO Report of Wednesday February 1, 2017

a) Integrated Community Sustainability Plan Review

Consultants Dennis Shewfelt, and John Glynn-Morris, will be back in Mayo Feb. 7-9, 2017. On Feb. 7 they will meet with J.V. Clark High School Students at lunch time, followed by two public open houses (2-4 pm and 7-9 pm) in the Mayo Curling Lounge. On February 8, they would like to meet with Council to discuss the comments they heard from the public and to receive Council's direction for the new ICSP Plan. Council discussed their future projects in order of priority.

b) Joint Council meeting

We are still waiting to hear from NND regarding which day would work for them for the next Joint Council meeting since February 15th (NND's suggestion) is a regular Village of Mayo meeting day. I had suggested February 13th or 20th. VoM's agenda items: ICSP, VoM projects for 2017 - water/sewer, reservoir, water treatment plant, lift station. Are there other agenda items Council would like to add? Council did not have any other item in mind at this time.

c) Mayo Community Infrastructure Projects

We received a letter from Jennifer Macgillivray listing Mayo's projects that have already been approved by Canada and Yukon and are currently under development, as well as projects that had been identified by Mayo for potential development and submission. For Council's review and comments. Council confirmed that the projects listed are the projects that Council wants to get accomplished with Build Canada Funding.

We also received a letter from Rick Kent requesting a letter from Village of Mayo confirming that the Village wants YG to manage the water/sewer projects (First Avenue Duncan Avenue, Centre Street, the Lift Station Upgrades.

Letters will be sent to Jennifer and Rick confirming the projects and YG doing the project management of the projects.

d) YEC Resource Plan Update

YEC has scheduled a meeting in the Mayo Curling Lounge at noon on Wednesday, February 1, 2017 to share their proposal for addressing Yukon's electricity requirements over the next 20 years. For Council's information.

e) Solid Waste Management

AYC sent a letter to Minister Streicker in anticipation of continuing discussions between the Solid Waste Working Group and YG Staff, as well as the SWW groups efforts of working towards a Yukon wide approach to Solid Waste Management. For Council's information.

f) Groundwater monitoring wells

VoM was instructed by YG Environment to install 2 additional ground water wells at the Mayo landfill prior to December 2017. One well must be up-gradient and the other down-gradient of the landfill. YG Environment bases this direction on the fact the 3 of the 4 existing ground water wells are cross gradient. How does Council want us to proceed with this? For Council's discussion and direction. Council asked Staff to hold off with the groundwater wells until after they have resumed discussions with YG regarding the landfill.

g) Mayo Firehall Concept Review

We received additional conceptual design options for review and discussion. The information was provided to Council members prior to the meeting for review. Dealt with previously.

h) Federal Funding for Municipalities

We received an email from FCM regarding Federal Funding for Municipalities. For Council's information.

i) National Health and Fitness Day

We received an email stating that June 3, 2017 is national Health and Fitness Day. I forwarded the information to Ian and he is planning to contact J.V. Clark School and NND to try to get a joint event happening on June 3, 2017 to celebrate National Health and Fitness Day. For Council's information.

j) Community Centre Rental Policy and cleaning check list

Based on previous discussions I've worked on a draft policy for Council's review, discussion and comments.

Mayor Bolton felt that more detail needs to be given to the section of the rental agreement regarding "cleanup" after an event. He stated that a damage deposit should be charged for all rentals, including occasions when the facility is being donated.

k) Kitchen Inventory

Following up on Mayor Bolton's request Village Staff discussed solutions to minimize the staff time required to do a full kitchen inventory after every facility rental. A plan to have more of the large and expensive kitchen equipment under lock and key is in place and in the works. For Council's information. Mayor Bolton requested that the original kitchen equipment purchase list be compared to the current inventory.

l) Review of Fire Department Bylaw

A copy of the existing Fire Department Bylaw/incentive is included for Council's information, review and direction for possible revisions, as previously discussed during a November 2016 Council meeting.

Council would like to talk to the Fire Dept members before proceeding with this.

m) Handicap Parking

Councillor Andre asked for this item to be put on the agenda for discussion. I've printed out the City of Whitehorse application for accessible parking permit for Council's information. Council would like to have blank application forms available, and have staff put some Handicapped Parking signs at the entrances to the Villages public facilities.

n) LED Street Lights

We received the first utility bills since the old street lights were changed over to LED street lights. The cost savings is approx. \$240 per month.

Council agreed that Public Works should check into placing additional LED lights in dark areas in the community and possibly on the Village Parking Lot.

o) Five Mile Lake

We received a call from MLA Don Hutton regarding the Joint Council letter we sent requesting upgrades for Five Mile Lake Campground. He will follow up with Premier Sandy Silver.

MOTION 2017-02-04

Moved by: Richard Ewing

Seconded by: Trevor Ellis

THAT: The Chief Administrative Officer's Report of February 1, 2017 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report
Nothing presented.

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Rick Kent and Opus International representatives were in town recently to discuss the next phase of the water/sewer main line replacement. After the meeting the engineer and Village of Mayo Public Works Staff walked the area to impress the different elevations encountered on this section due for replacement

v) **Protective Services**

a) Fire Department Draw for January, 2017

MOTION 2017-02-05

Moved by: Trevor Ellis

Seconded by: Richard Ewing

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Steve Therriault for the month of January, 2017 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

CARRIED

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
- 8. **Notices of Motions be considered**
Nothing presented.
- 9. **General Correspondence**
 - a) Letter from NND requesting donation of facility for February 21-23, 2017 – Donated
 - b) Letter from NND requesting donation of facility for March 9, 2017 – Donated
 - c) Letter informing staff and council of Career Fair on March 15, 2017 – Info
 - d) Letter from the Minister Charles Maier requesting donation of facility – Donated
 - e) Letter from Anglican Church re: Walk in support of Quebec tragedy. - Facility donated
- 10. **Hearings of Delegations and Individuals**
Nothing presented.
- 11. **Question Period**
Nothing presented.

12. New and Unfinished Business
Nothing presented.

13. Adjournment
The meeting was adjourned at 9:25pm



Mayor

Chief Administrative Officer