

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, February 19, 2014**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Joann Aird  
Councilor Trevor Ellis  
Councilor Kris Pavlovich

**CAO:** Margrit Wozniak

**Clerk/Treasurer:** Barb Barchen

**Public Works Manager:** Scott Hamilton

**Absent:** Councillor Bill Leary

**1. Call to order**

Mayor Scott Bolton called the meeting to order at 7:35 pm.

**2. Adoption of the Agenda**

**MOTION 2014-02-05**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The agenda be adopted as presented.

In Favor: 4

Opposed: 0

**CARRIED**

**3. Adoption of the Minutes of the Regular Public Council Meeting of February 5, 2014**

**MOTION 2014-02-06**

**Moved by:** Kris Pavlovich                      **Seconded by:** Joann Aird

**THAT:** The minutes of the meeting of February 5, 2014 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to January 31, 2014**

**MOTION            2014-02-07**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:**            The Accounts Payable to January 31, 2014 in the amount of \$254,404.28 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. Acceptance of Reports from the Village**

**a) Mayor's Report**

Mayor Bolton received an email from Councilor Leary today, stating that he is, for personal reasons, resigning from Council, effective immediately. The email was not signed and Barb Barchen, the Clerk/Treasurer will obtain Mr. Leary's signature on the resignation letter.

Mayo Bolton will be travelling to Watson Lake next week for the AYC Board meeting.

**b) Administration**

**i) CAO Report of Wednesday February 19, 2014**

**a) Letter from Minister of Justice**

We receive a letter from Minister Mike Nixon informing us of proposed minor amendments to the Summary Convictions Act. The consultation process ends March 7, 2014. For Council's review and comments. Council reviewed the proposed amendments and had no comments/concerns.

**b) 2014 AYC AGM**

The AYC AGM is scheduled for May 8-11, 2014 in Dawson. Enclosed is the agenda. Who from Council is interested in attending? Registrations are due April 4, 2014. AYC also asked about nominations for the Hanseatic Award, the Employee Award and the Sustainable Award. Nominations are due April 4, 2014. Also, if Council wants to take a resolution to the AYC AGM this has to be done by April 4th as well. For Council's information and consideration.

**c) NND Election**

Melody Hutton and Geri-Lee Buyck were elected on February 13, 2014 to NND Council. Would Council like to send a letter congratulating them on being elected Councilor and Youth Councilor for the First Nation of Na-Cho Nyak Dun. Council would like to send letters congratulating them.

**d) Mayo River Update**

Following up on the discussions during the February 11, 2014 meeting with representatives from YG, Morrison Hershfield and Access Consulting, we received the list of questions from Forest Pearson of Morrison Hershfield for Council's review and comments. Council felt that the questions should go to Steve Therriault and Dick Ewing to complete, as they are working with the river daily. Scott Hamilton suggested sending the questions to Don Hutton and Dave Trudeau as well. Council was in agreement with this.

**e) Yukon Police Council 2012/13 Annual Report**

We received the annual report and a letter from DM of Yukon Justice, Thomas Ullyett. For Council's information.

**f) Annual Audit**

Our annual audit will be taking place from February 24-28, 2014. We've enclosed BDO's letter to Council. For Council's information.

**g) Letter from Minister Cathers**

We received a letter from Minister Cathers regarding the Mayo Senior's Residence in reply to Council's letter dated December 30, 2013, indicating Council's preference for this project. Minister Cathers stated that he has asked Yukon Housing Corporation to proceed with Council's preferred option. For Council's information.

**h) Reply from RCMP regarding Council's concerns**

We received a reply from Cpl. Hutchings informing us of the name of the crown prosecutor responsible for Mayo. We will now send a letter to her relaying councils concerns. Margrit Wozniak has drafted the letter to the crown prosecutor for the Mayor's signature.

**i) Power consumption**

The power consumption at our Community Hall/Curling Lounge/Office building was almost 78 kW hours for the month of November. Mayor Bolton asked me to include this information for discussion purposes regarding a possible backup generator for the building. Council would like Public Works to check into a cost estimate for this.

**j) Website info**

We have asked Frostbyte to make our website active. As discussed on February 11th following the Mayo River meeting, Council wanted to discuss the information that will be added to the Council section of the website, once completed. We also followed up on the comment about having calendars for facility bookings and recreation schedule/events.

According to Frostbyte having calendars that we could change on an ongoing basis is a bit more involved and not as simple as uploading regular documents. The Public Works Manager also questioned why his monthly report should be on the website. Issues for further discussion.

It was agreed that it is not necessary for the Public Works Manager's report to be posted on the website. It was felt that there is sufficient information on the website itself to give the public a good idea of the work done by VOM employees.

**k) Funding Applications**

February is a busy month when several funding applications are due (Arts Fest Funding, Binet House O&M Funding, Museums Special Capital Funding). I also have to work on the claims for the past Museums Capital Funding, the Binet House O&M Funding for 2013, the FireSmart Funding, etc. because the Auditor looks at all the information pertaining to the previous fiscal year.

The Summer Student Funding application is due as well and Taylor has been working on that application.

**l) Mayo Motors Property Update**

Following the meeting YHC had with EBA we received an email from EBA asking us to disregard the limited Phase 1 ESA that they had provided to us as there were inconsistencies within the document. They will review and re-issue the document.

We also received an email from YHC following their meeting with EBA last week stating that EBA is going to revise their proposal and get it back to us by February 17th. YHC also stated that they will be proceeding with EBA due to time restrictions involved with the project. For Council's information.

Two invoices from EBA just arrived. As they have not completed all the work required as per the contract yet, Margrit Wozniak sent an email asking them to reverse the invoices and complete the work.

**m) AYC Board meeting**

AYC would like to know if Mayor Bolton will be attending the March 1st Board meeting in Watson Lake. AYC would like an answer by February 20th, so they can ensure that they have a quorum for this Board meeting. This was discussed earlier. Mayor Bolton will be attending this AYC Board meeting.

**n) Arctic Council**

We received a letter from Leona Aglukkaq, Minister of the Arctic Council sending a copy of Canada's Arctic Chairmanship program brochure. For Council's information.

**o) AYC Nominating Committee**

AYC sent out an email to inquire if anyone from Council would like to be part of the nominating committee for the AYC AGM. No one from Council was interested in being part of the nominating committee.

**MOTION 2014-02-08**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:** The Chief Administrative Officer's Report of February 19, 2014 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk Treasurer Report**

a) Comparative Income Statement as at January 31, 2014

**MOTION 2014-02-09**

**Moved by:** Joann Aird

**Seconded by:** Trevor Ellis

**THAT:** The Comparative Income Statement for the month of January, 2014 be approved.

In Favour: 4

Opposed: 0

**CARRIED**

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

There was discussion on the increased cost of the group medical insurance of which all AYC municipalities are a part. Council would like to look into other possible options with more reasonable rates. It was suggested that the PSC of YG be contacted regarding this.

Scott Hamilton spoke about Terry Crain's estimate for electrical work. Council would like the estimate to be broken down to include more detail. Scott also spoke about his upcoming trip to Whitehorse to meet with YG personnel re: reviewing submissions and evaluating the tender for the proposed water/sewer line replacement project for Mayo.

**MOTION 2014-02-10**

**Moved by:** Trevor Ellis

**Seconded by:** Kris Pavlovich

**THAT:** The Manager of PW, EH, & PS Report for the month of January, 2014 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

v) **Protective Services**

Nothing presented.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

8. **Notices of Motions be considered**

Nothing presented.

9. **General Correspondence**

a) Letter from Daycare requesting donation of Facility on March 1, 2014 (Mardi Gras Party) According to VOM policy, this group must be charged rent for the facility as the event is a fund raiser. However, Council agreed that they will donate the amount of rental fee to the group.

10. **Hearings of Delegations and Individuals**

Nothing presented.

11. **Question Period**

Nothing presented.

12. **New and Unfinished Business**

Mayor Bolton spoke about the Councilor bios for the new Village of Mayo website. He suggested that the write-up for the Council section of the website should talk about Council and Staff working together as a team to accomplish the communities goals and that Council is working together with all levels of government (Federal, Territorial and First Nations).

13.

**Adjournment**

The meeting was adjourned at 9:20 pm.



Mayor



Chief Administrative Officer