

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, February 5, 2014
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Joann Aird
Councilor Bill Leary
Councilor Trevor Ellis
Councilor Kris Pavlovich

CAO: Margrit Wozniak

Clerk/Treasurer: Barb Barchen

Public Works Manager: Scott Hamilton

Public: Marko Marjanovic – Frostbyte Design (By phone)

1. **Call to order**
Mayor Bolton called the meeting to order at 7:34 pm.

2. **Adoption of the Agenda**

MOTION **2014-02-01**

Moved by: Trevor Ellis **Seconded by:** Kris Pavlovich

THAT: The agenda be adopted with the following changes:
ADD 9a) Letter from NND requesting donation of Community Hall on
Tues/Thurs 1:30-2:30 pm for elder's walking program
9b) Letter from RRC requesting donation of VOM facilities for Fish and
Wildlife Work Plan meeting

In Favour: 5 Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of January 22, 2014

MOTION 2014-02-02

Moved by: Joann Aird

Seconded by: Bill Leary

THAT: The minutes of the meeting of January 22, 2014 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable
Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6. Acceptance of Reports from the Village

a) Mayor's Report

Mayor Bolton gave Council an update regarding the Mayo River issue. Bruce Mitford had called on February 1st, stating that water was coming into the backchannel by his residence again. YG called out the contractor to dig the new ice plug out of the river.

Mayor Bolton spoke to Council about the recent meeting with Yukon Housing Corporation (YHC) regarding the Seniors Residence for Mayo. Following this meeting Mayor Bolton had received an updated plan from YHC showing the suggested changes that had been discussed during the meeting.

Mayor Bolton told Council that he inquired with YG regarding local contractors having the opportunity to work on the BCF projects (the water/sewer infrastructure work). Mayo's contractors have been installing Mayo's water/sewer main lines for many years and have extensive knowledge about this kind of work. He suggested that the tender could ask for bid prices for installation per meter rather than for the whole project.

b) Administration

i) CAO Report of Wednesday February 5, 2014

a) New Village of Mayo Website

Village of Mayo Staff have been working with Marko Marjanovic and Mary Binsted by preparing and forwarding the Village of Mayo content for the website. Marko and Mary prepared the website and provided us with a draft for review. Staff reviewed the information and made some corrections. We are now ready to present the website to Council for final comments. Marko will be attending the meeting via conference call so he can hear and answer Council's comments.

Marko went through the website with Council. They had several suggestions for additions: possibly adding a calendar showing facility rentals or dates of availability of Village facilities and a calendar showing recreation programs and events; adding a section that permits are required in the landfill section; increasing the size of the Recycling Centre/Free Store and Landfill hours in the related sections; adding information about the summer students program; creating a link to the related forms in the cemetery section; the school needs to be added to the map as well as "west to...C-6 Subdivision" and "north to the Airport Subdivision"; add more (smaller) photos; external website links; quick link to weather report; and adding bio's to the Mayor and Council section. Marko left the meeting at 8:25 p.m.

b) Joint Council meeting

The next Joint Council meeting is scheduled for February 11, 2014 at 7:30 pm in Village of Mayo Council Chambers. What are Council's agenda items for this meeting?

Suggestions: seniors residence, new Village website, Animal Control and spay/neuter clinic.

c) Seniors 6-plex meeting

The date for the Yukon Housing Corporation's (YHC) meeting with VoM and NND Council as well as the Public about their plans for the Seniors Residence was changed to January 30, 2014. Since both Barb and I are out of town on January 30th, Taylor will be attending to take notes. For Council's information. This meeting was discussed previously in the Mayor's report.

d) Mayo Motors Property Update

In recent discussions with YHC, Mayor Bolton reminded them about their promise to provide VoM with \$25,000 to reimburse a small portion of the funds the Village had spent on the remediation and removal of the Mayo Motors building and underground tanks. YHC's cheque was received on January 24, 2014. For Council's information.

The Village has just received the Limited Phase 1 Environmental Site Assessment report completed by EBA. This report contains some gross errors. The report states, amongst other things, that Mayo Motors was in operation until 2010, and that the underground tanks are still there. (Mayo Motors has not been in operation since the mid-70's and the underground tanks were removed in June 2013). There was no effort on the part of EBA to contact the Village of Mayo regarding any information they may have needed. We have informed Yukon Housing of the mistakes in this report. Yukon Housing stated that they have a meeting scheduled with EBA for February 10th and they will bring this up with them.

e) Biomass Heating Opportunity

We received an email from 4 businesses that are in a joint venture together to provide biomass heating opportunities. They would like to come to Mayo and present the biomass heating opportunities to Council. Is Council interested in receiving a presentation? If yes, when would Council like to schedule this meeting?

Council is not interested in exploring a biomass heating opportunity at this time. They believe that this would be too expensive to have installed and there would not be enough wood in the area to make such a project viable.

f) New Gas Tax Funding

We received the copy of a letter that AYC sent to Minister Cathers regarding the new Gas Tax Agreement. For Council's information.

g) Spotter's Network Workshop

We received a letter from the Yukon Invasive Species Council inquiring if we would like to join the Yukon Spotter's Network. A Spotter's Network Workshop can be set up in our community in March 2014. For Council's information and discussion. Council stated that they would donate a Village facility for such a workshop if it would be held in Mayo.

h) Mayo River Update

The ice blockage in the Mayo River that had threatened to flood Mitford's, Wrench's and Erikson's residences has been removed. YEC had agreed to gradually lower the Mayo River flows from 20 to 17 cu m/sec when the river threatened to flood the three residences. After the ice plug had been removed, Yukon Energy raised the Mayo River levels from 17 to 20 cu m/sec again, over a period of three days. No more work is being done on the Mayo River at this time (January 30, 2014). The Mayo River is still being monitored on a daily basis. For Council's information.

i) New Jaws of Life

The new jaws of life for the Mayo Volunteer Fire Department were received. For Council's information.

Council discussed the old jaws of life and the ram they were going to exchange it for. Fire Chief Ellis stated that the Fire Department recommends that the new RAM which would extend to 6 feet would be preferred over a used one. Council discussed this issue and agreed that the Fire Department should purchase a new RAM that extends to 6 feet in length.

j) Animal Control

As discussed at the last Council meeting, I've pulled out information about previous ACO contracts that the Village had in place with a number of local residents over the years. For Council's review and discussion.

Council discussed the issue and concluded that the problem really relates to the owner, not the dogs. New, brightly coloured signs should be put up asking for interest in the ACO position. It was suggested that the RCMP could be approached regarding their potential involvement in talking to negligent dog owners whose dogs end up in the dog pound to deter them from potential retaliation against the Animal Control Officer or the Village.

k) Minutes of January 8, 2014

Councilor Leary contacted me after the meeting and asked to have a section in the approved minutes changed. I've informed him that Administration could not make changes, but that he could discuss this issue at the next meeting. The approved minutes of January 8, 2014 are provided for Council's discussion.

There was discussion about the section in the January 8th minutes pertaining to the contract policies which was continued in the discussion of the next item - Contract Policies.

l) Contract Policies

The revised drafts of the small and large contract policies had been tabled at the December 18, 2013 meeting. At the January 8, 2014 meeting these two contract policies were discussed. It was decided to remove the added section about sole sourcing. I've made the changes and have provided revised drafts for Council's further review and discussion.

There was some discussion on whether or not to combine the large and small contract policies into one, as well as whether or not to leave the remaining section on sole sourcing in the policy, or to remove it and have a separate policy for sole sourcing. Council agreed that it would be best if the Village obtained a legal opinion on all of the contract policies.

m) Third Party Rentals for 2013

Councilor Pavlovich requested information about the 2013 Third Party Rental and Sole Source contracts. He would like to know the description, price and contractors name.

We've printed out details for the three contractors we've had dealings with in 2013 and will present the information at the meeting for Council's information.

The vendor details for the contractors paid for Third Party work in 2013 were provided to Council. It was shown that there was only a difference of \$300 between the two main contractors that participated in the Third Party Program in 2013. Mayor Bolton spoke about the procedure of how work is granted through the Third Party Rental Process. It is based on the requirements of the Village of Mayo, what type of equipment is needed, the unit price of the equipment, as well as the availability of the contractor.

n) Email from Don Roberts

We received an email from Don Roberts regarding fracking. Council stated that they are interested in hearing from an impartial expert in the field of fracking (not from a local anti-fracking group) in order to make an informed decision about this issue.

MOTION 2014-02-03

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of February 5, 2014 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

Nothing presented.

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

a) Public Works Manager's Report of February 5, 2014

MOTION 2014-02-04

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The EH + PW Manager's Report for February 5, 2014 be approved.

In Favour: 5

Opposed: 0

Councillor Aird left the meeting at 10:30 p.m.

- v) **Protective Services**
a) Fire Department Draw for January, 2014 – Jeremy Germaine won the draw.
7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
a) **Letter from NND requesting donation of the Community Hall on Tuesdays and Thursdays 1:30-2:30 pm for their elder's walking program**
Council agreed to donate the Hall as long as this use does not conflict with any paying customers.

b) **Letter from RRC requesting donation of VOM facilities for Fish and Wildlife Work Plan meeting**
Council agreed to donate the Hall for this meeting.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 10:36 pm.



Mayor



Chief Administrative Officer