

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, January 3, 2018**  
**Village of Mayo Council Chambers**

**Present  
Council:**

Mayor, Scott Bolton  
Councilor Joann Aird  
Councilor Trevor Ellis

**CAO:** Margrit Wozniak

**Public Works Manager:** Scott Hamilton

**Administrative Assistant:** Taylor Ewing

**Absent:** Councilor Blair Andre  
Councilor Richard Ewing

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:35 pm.

2. **Adoption of the Agenda**

**MOTION      2018-01-01**

**Moved by:** Joann Aird                      **Seconded by:** Trevor Ellis

**THAT:**                      The agenda be adopted with the following changes:  
Add Items  
6 b ii a) TL1 Schedule  
6 b v) Fire Department Draw for December, 2017  
9 a) Letter from Jennifer Walters requesting donation of Hall for fitness  
10 a) Mike Mancini

In Favour: 3    Opposed: 0

**CARRIED**

3. **Adoption of the Minutes of the Regular Public Council Meetings of December 20, 2017**

**MOTION      2018-01-02**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:**                      The minutes of the meeting of December 20, 2017 be adopted as presented.

In Favour: 3    Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable**  
Nothing presented.
5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
  - a) Third and Final reading of bylaw #321, a bylaw to undertake charges against real properties.

**MOTION      2018-01-03**

**Moved by:** Joann Aird

**Seconded by:** Trevor Ellis

**BE IT RESOLVED**

**THAT:** Bylaw #321 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

**CARRIED**

**Council decided to move to item 10 a) at this time.**

Mike Mancini informed Council that he is considering development of a commercial lot in Mayo. He wanted to enquire if the Village of Mayo would consider a variance of building setbacks since lots in the Village are quite small and narrow. Village Council stated that variances have on occasion been agreed to in the past, and would be considered in the future based on the individual situation and circumstances.

Mike Mancini left the meeting at this time.

**6. a) Mayor's Report**

Mayor Bolton gave Council an update on the Mayo River and discussed the new Fire Hall project with them.

**b) Administration**

**i) CAO Report of Wednesday, January 3, 2018**

**a) Mayo Airport**

We received a copy of the letter from the Yukon Chamber of Commerce addressed to the Minister of Highways and Public Works stating that the Yukon Chamber of Commerce strongly supports the upgrading and recertification of the Mayo Airport for scheduled passenger service. For Council's information.

**b) Mayo Community Club Xmas lights display**

There were many beautiful Christmas lights displays around Mayo. Judging took place on December 21, 2017. The winners were: 1st prize - Don Germaine; 2nd prize Debbie Lockett and Ron Peck; 3rd prize Don Hutton. For Council's information.

**c) Insurance Renewal for 2018**

We received the insurance renewal proposal from AON Reed Stenhouse. The cost of insurance is going up 4.7%, however with the property reciprocal it is still much more affordable than it would be without the reciprocal.

**MOTION 2018-01-04**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**Whereas:** AON Reed Stenhouse, the Village of Mayo's Insurance Broker, provided their proposal for 2018 Insurance Coverage, ad

**Whereas** the Village of Mayo Council reviewed the information provided, now therefore

**Be it resolved**

**that:** the Village of Mayo Council agrees to renew the Village's insurance policies, as recommended by AON Reed Stenhouse.

In Favour: 3

Opposed: 0

**CARRIED**

**d) DMR Engagement**

YG initiated the Designated Material Regulation engagement process. A survey is available at <https://engagemeyukon.ca> until Feb. 1, 2018. There will be an open house and focus group to discuss tires on the evening of Jan.9, 2018 and about electronics and electrical products on January 10, 2018 in Whitehorse. The Ministers of CS and ENV will be in attendance at both meetings. Would Council like to participate via conference call or is someone interested in attending these meetings in person?

No one from the Village of Mayo will be able to attend the evening meetings in Whitehorse.

**e) Municipal Advisor Visit**

Carolyn Moore is planning to attend the January 17, 2018 Council meeting. For Council's information.

**f) Animal Control Bylaw Review**

We've included the Animal Control Bylaw with the suggested changes from YG's Animal Protection Officer for Council's review and discussion. Council agreed that a special meeting would be best to discuss this bylaw. A date to be determined at a later time.

**g) Council Procedures Bylaw Review**

We've included the Council Procedures bylaw for Council's review and discussion of possible changes. Council agreed that a special meeting would be best to discuss this bylaw. A date to be determined at a later time.

**h) Fire Department Bylaw Review**

We've included the Fire Department bylaw for Council's review and discussion of possible changes. Council agreed that a special meeting would be best to discuss this bylaw after we receive the Fire Marshalls comments back about the MOU and comments from the lawyer. A date to be determined at a later time.

**i) Zoning Hearing**

Advertising in Newspapers for 2 consecutive weeks. Planning to have the Hearing for our revised zoning bylaw on January 22, 2018 from 6:30 pm to 7:30 pm.

**j) Curling Update**

Unfortunately the Curling Ice could not be prepared in time for a year end bonspiel. We anticipate that the ice area will be ready for curling later in January. For Council's information.

**In Camera Section:**

**k) Human Resources Discussion - CAO evaluation**

Council decided to postpone this discussion to the end of the meeting.

**l) Joint Council meeting**

NND suggested February 20, 2018 for the next Joint Council meeting to take place at NND Council Chambers. Village Council agreed to the date.

**m) City of Whitehorse Civic Dinner**

Mayor Bolton was invited to attend the City of Whitehorse Civic Dinner on February 15, 2018. RSVP is due by February 1, 2018. Mayor Bolton is considering to attend.

**n) Yukon Liquor Act Review**

The Yukon Liquor Corporation is planning a meeting in Mayo on January 16, 2018. The meeting with Village Council is scheduled for 5 pm and the public meeting for 6:30 pm in the Curling Lounge. Council agreed to meet with YLC on January 16th.

**o) Integrated Strategy for Yukon on Climate Change, Energy and Green Economy**

The First Partnership meeting which includes AYC, the communities, the First Nations and Government of Yukon is being scheduled for February 2nd or 9th in Whitehorse. Mayor Bolton has agreed to be the Village of Mayo representative. The initial partner meeting with the YG Climate Change Secretariat, one other YG member and project representatives from Mayo can be done via conference call prior to the full partnership meeting.

**MOTION            2018-01-05**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:**                      The Chief Administrative Officer's Report of January 3, 2018 be adopted as presented

In Favour: 3                                      Opposed: 0

**CARRIED**

- ii) **Clerk Treasurer Report**
  - a) **TL1 Schedule**

**MOTION**      **2018-01-06**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**Whereas**      Section 82 (1) of the Assessment and Taxation Act states: "When whole or a portion of the taxes on any land or improvements has been due and unpaid for more than six months after the taxes became due and payable, the land shall be liable to be dealt with under this Act and, subject to subsection (2), the collector shall in each year submit to the authority a list in duplicate of all such lands with the amount of the arrears against each parcel set opposite the parcel."

**Be it resolved**

**that:**      Council for the Village of Mayo acknowledges the review of the tax lien summary for TL1, dated January 3, 2018.

In Favour: 3

Opposed: 0

**CARRIED**

- iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.

- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Scott Hamilton informed Council that the WTP and Lift Station have not caused any problems in the last few days.

- v) **Protective Services**
  - a) **Fire fighter incentive draw for December, 2017**

**MOTION**      **2018-01-07**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:**      The monthly fire fighter incentive in the amount of \$100 be paid to Steve Therriault for the month of December, 2017 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

**CARRIED**

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.

8. **Notices of Motions be considered** - Nothing presented.
9. **General Correspondence**
  - a) **Letter from Jennifer Walters - request for donation of hall for fitness group**  
Council discussed the request and agreed to donate the hall for the fitness group.
10. **Hearings of Delegations and Individuals**
  - a) Mike Mancini - Dealt with previously.
11. **Question Period** - Nothing presented.
12. **New and Unfinished Business**  
**Item 6 b) i) K) in camera session**

**MOTION**      **2018-01-08**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:**            The Village of Mayo Council goes into an in-camera session to discuss the CAO Evaluation at 8:55pm

In Favour: 3

Opposed: 0

**CARRIED**

**MOTION**      **2018-01-09**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:**            The Village of Mayo Council comes out of an in camera session to discuss the evaluation of the CAO at 9:09pm.

In Favour: 3

Opposed: 0

**CARRIED**

**MOTION**      **2018-01-10**

**Moved by:** Joann Aird

**Seconded by:** Trevor Ellis

**Whereas**            the Council for the Village of Mayo has discussed and prepared the evaluation for the Chief Administrative Officer, now therefore

**Be it resolved**

**that:**            the Council for the Village of Mayo approves the evaluation of the Chief Administrative Officer.

In Favour: 3

Opposed: 0

**CARRIED**

**13. Adjournment**

The meeting was adjourned at 9:15 pm.



Mayor



Chief Administrative Officer