

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, June 17, 2015**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Trevor Ellis  
Councilor Blair Andre  
Councilor Joann Aird

**CAO:** Margrit Wozniak

**Absent:** Councilor Richard Ewing  
Clerk/Treasurer Barb Barchen  
Public Works Manager Scott Hamilton

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

**MOTION 2015-06-10**

**Moved by:** Trevor Ellis                      **Seconded by:** Blair Andre

**THAT:** The agenda of June 17, 2015 be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

3. **Adoption of the Minutes of the Regular Public Council Meeting of June 3, 2015**

**MOTION 2015-06-11**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The minutes of the meeting of June 3, 2015 adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable to April 30, 2015 and May 31, 2015**

**MOTION      2015-06-12**

**Moved by:** Joann Aird

**Seconded by:** Blair Andre

**THAT:**            The Accounts Payable to April 30, 2015 in the amount of \$335,570.81 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION      2015-06-13**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**THAT:**            The Accounts Payable to May 31, 2015 in the amount of \$108,231.07 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) Third and Final Reading of bylaw #305, a bylaw to provide for the Conditions of Employment for the Municipal Employees

**MOTION      2015-06-14**

**Moved by:** Joann Aird

**Seconded by:** Blair Andre

**Be it resolved that** Bylaw #305 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 4

Opposed: 0

**CARRIED**

6.

**a) Mayor's Report**

Mayor Bolton informed Council that he received a message that Northwestel's Director of Communication wanted to discuss an issue that could affect the municipality with him. To date he did not reach this person via phone.

Mayor Bolton phoned the Minister for YHC regarding concerns with the angle of the Senior's Residence driveways, in particular during the winter when there may be ice in the parking lot.

b) Administration

i) **CAO Report of Wednesday June 17, 2015**

**a) 2015 Mayo Arts Festival**

Esther Winter has been busy organizing our Arts Festival again. It is taking place on Saturday, June 20th at Galena Park. We heard that Premier Pasloski is planning to attend our Arts Festival. For Council's information.

**b) 2015 Mayo Midnight Marathon**

This year, on June 20th, is the 20th anniversary of the Mayo Midnight Marathon. The organizers of the event have decided to go on hiatus after this. If any of the Council members are interested in participating in this last marathon event, you may put on your running shoes or volunteer for one of the water stations. For Council's information.

**c) AYC Insurance Appraisal Services**

Some communities asked that AYC obtain a new quote from a new company to do the insurance appraisal services for all municipal assets. A quote was received from Grover, Elliott & Co. Ltd. of Vancouver, B.C. AYC wants to know by June 22nd if we want to stay with Suncorp Valuations (who have done municipal appraisal services for 25 years) or go with the new company. The costs if the appraisals are not significantly different.

Suncorp: \$7,500 for full update, and \$800.00 each for 4 subsequent years

Grover Elliott: \$8,992 for full update, and \$719.36 each for 4 subsequent years

For Council's consideration.

Council stated that the Administration could decide on this issue.

**d) YHC Community Tour**

YHC is planning a community tour to inform residents of their various programs.

They are planning to be in the Mayo/Dawson/Pelly area on September 14 and 15, 2015.

For Council's information.

**e) Senior's Residence Update**

YHC is tentatively planning to have the opening of the Seniors Residence in Mayo on August 27, 2015. For Council's information.

**f) MLA BBQ**

Jim Tredger is planning a BBQ at Galena Park on Tuesday, June 23, 2015 from 5:30 to 7 pm. For Council's information.

**g) Support for rural post offices**

We received a letter from the President of the Canadian Postmasters and Assistants Association, asking Mayors to support their resolution objecting to the Canada Post Corporation's continued attack on the public postal service. Council agreed at the last meeting that they were in support of this. A motion was not passed on this issue since the FCM meeting at which this was to be discussed is now passed (held early June).

**h) Update Mayo Pumphouse project**

Duncan's and Arcrite were back to work on the pumphouse on June 8th.

For Council's information.

**i) Update Pool project**

Master Pools to be back the week of June 15th to continue work on pool piping and liner. Hoping to be able to open pool end of June/beginning of July. We've put out a poster informing the public of the delays to get the pool operational and that we are hoping to have it open for early July. Our Pool Staff will be putting on childrens programming until the pool facility is ready to put into operation. Response has been great. 10 children were signed up by their parents within hours of the posters going up on the boards. For Council's information.

**j) Update water/sewer project**

Norcope is continuing the water/sewer project by installing the water main line on First Avenue. For Council's information.

**k) VoM Parkland Lots**

We received an email from YG Land Management Branch that they agree with the appraisal that was provided by Gerein Appraisals. We are now expecting them to send us the forms signed by the Commissioner to remove the caveat. We then have to register the forms and pay the appraised value of all five lots (\$11,900) to YG. We then have to change the zoning of the lots, and register our own caveat or easement for the future water line looping. Then, once we have completed all this and added up the costs of the work required to do this, we'll prepare an agreement for sale to the resident interested in purchasing the 5 lots.

Council agreed to proceed with this and instructed Administration to keep track of all the costs pertaining to this which must be covered by the purchaser.

**l) Soil Update**

Rick Kent, YG Infrastructure, stated on June 4, 2015 that the soil from the LTF that we had been asked to accept at the landfill will be taken to the same area where the old school is buried. For Council's information. The transfer of the soil from the LTF is now under way. Council wants to write a letter to Rick Kent, asking for a solution to the other portion of this soil that ended up at the Mayo Landfill that is now mixed in with garbage.

**m) Summer Student Positions**

We received several applications for the Village's summer student positions.

The successful applicants were: Dustin Fraser for Public Works Student Supervisor, Patrick Bolton, Stikia Reid, Rylee Genier and Kyle Taylor for Public Works Assistants, Adam Leary for Recycling Centre Assistant; and Asia Winter-Sinnott as Pool Assistant.

**n) New Detachment Commander - Mayo Detachment**

We received a letter from Inspector Ken Foster, District Policing Officer "M" Division, confirming Corporal Karen Olito's appointment as the new Detachment Commander for the Mayo Detachment. For Council's information.

**o) Project briefing invite - Minto Bridge**

YG Highways invited us the project briefing regarding the work that is scheduled to take place this summer at the Minto Bridge. The briefing will take place on June 19, 2015 from 2:30 pm to 4:30 pm at the YG Administration meeting room.

Council said they would like to receive a short written summary from HPW of the briefing for their next meeting.

**p) Landfill Permits**

There are still 18 peripheral residents who have not obtained their 2015 landfill permit yet. We had sent letters at the beginning of the year and reminder letters the past month.

This is a revenue loss of \$1,680. How does Council want to deal with this?

Council suggested approaching the Government of Yukon to come to an agreement with YG such as the one in place with the First Nation of Na-Cho Nyak Dun, such as the Village would invoice YG for all peripheral residences and YG would collect the fees through the annual property taxes.

**MOTION 2015-06-15**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**THAT:** The Chief Administrative Officer's Report of June 17, 2015 be adopted as presented

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk Treasurer Report**

a) Comparative Income Statement as at May 31, 2015

**MOTION 2015-06-16**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:** The Comparative Income Statement for the month of May 31, 2015 be approved.

In Favour: 4

Opposed: 0

**CARRIED**

**iii) Monthly Recreation Coordinator's Report**

a) Recreation Coordinator's Report for May/June 2015

**MOTION 2015-06-17**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:** The Recreation Coordinator's Report for the month of May/June, 2014 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Nothing presented.
- v) **Protective Services**  
Nothing presented.
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.
- 8. **Notices of Motions be considered**  
Nothing presented.
- 9. **General Correspondence**  
Nothing presented.
- 10. **Hearings of Delegations and Individuals**  
Nothing presented.
- 11. **Question Period**  
Councilor Andre asked if there is an agreement in place with the pool staff regarding the use of the staff house. The CAO stated that the pool staff was informed of the Village's expectations regarding cleaning the facility, paying for damages, etc. in their letter of offer which was signed by pool staff. For future years a separate rental agreement will be prepared for the staff house.  
  
Councilor Aird voiced her concerns about keeping the Village of Mayo website updated. The CAO will pass this on to the Staff members.
- 12. **New and Unfinished Business**  
Nothing presented.
- 13. **Adjournment**  
The meeting was adjourned at 8:55 pm.

  
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Mayor

  
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Chief Administrative Officer