

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, March 21, 2018
Village of Mayo Council Chambers

Present

Council:

Mayor Scott Bolton
Councilor Blair Andre
Councilor Richard Ewing

CAO:

Margrit Wozniak

Public Works Manager:

Scott Hamilton

Clerk/Treasurer:

Jennifer Brooker

Public:

Simeon Paschuk

Absent:

Councilor Joann Aird
Councilor Trevor Ellis

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:36 pm.

2. Adoption of the Agenda

MOTION 2018-03-10

Moved by: Richard Ewing

Seconded by: Blair Andre

THAT:

The agenda be adopted with the following changes:

Add items:

9b) Letter from Anglican Church

10a) Simeon Paschuk

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of March 7, 2018 - tabled

4. Approval of Accounts Payable to February 28, 2018

MOTION 2018-03-11

Moved by: Blair Andre

Seconded by: Richard Ewing

THAT: The Accounts Payable to February 28, 2018 in the amount of \$230,741.45 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Third and Final Reading of Bylaw #322, a bylaw to set the property tax rate and minimum tax for 2018.

MOTION 2018-03-12

Moved by: Blair Andre

Seconded by: Richard Ewing

Be it resolved

that: Bylaw #322 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

CARRIED

Council moved to item 10. a)

10. Hearings of Delegations and Individuals

a) Simeon Paschuk

Simeon and Sarah Paschuk purchased a corner lot in town and are planning on putting a modular house on it this year with a fenced in yard. They have plans to build a garage in the future. Simeon had some questions regarding building setbacks, fencing and required permits. Simeon asked about the possibility of obtaining a variance for the height of the fence if he uses a chain link or game fence which will not block the visibility at the intersection.

Council commented that they like to see vacant lots in the community developed. A minor variance of the fence height is acceptable to Council if the visibility at the intersection is not obstructed.

Simeon left the meeting at 8:00 pm.

6. **a) Mayor's Report**

Mayor Bolton mentioned that he had an informal meeting with Minister Streicker in Whitehorse and they had a brief discussion about the CMG and Mayo landfill.

b) Administration

i) **CAO Report of Wednesday, March 21, 2018**

a) 2018 O&M and Capital Budgets

I've drafted the O&M and Capital Budgets for 2018 for Council's review and possible first and second reading.

Council would like more time to review the budgets. The budgets were tabled to the next meeting.

b) AYC Resolutions and Awards

Final reminder that resolutions and award nominations are due on March 23rd for the upcoming AYC AGM in May. For Council's consideration.

Council did not have any resolutions to bring forward to the AGM.

c) AYC Procedural By-law no. 2018-001

This AYC bylaw is being revised during the AGM. Council is asked to review it and provide comments. Council will review this AYC bylaw prior to the AYC AGM.

d) Yukon College Public Meeting

Jacqueline Bedard, Executive Director for External and Government Relations, Yukon College, contacted us to inform us that the Yukon College is scheduling a public meeting in Mayo on April 10th at 5:30 pm regarding their transition to university and what it will mean. She would like to know if Village Council would like to have a separate meeting with them, either April 10th prior to the public meeting or April 11th in the morning. For Council's consideration.

Mayor Bolton agreed to meet with the Yukon College Representatives at 9 am on April 11, 2018.

e) Development of Wetland Management Policy for Yukon

We received an invitation to attend a roundtable for the development of a wetland management policy for Yukon. The meeting will be held on April 10 and 11, 2018 in Whitehorse. Is anyone from Council interested in attending?

Councilor Andre will be in Whitehorse on April 10 for another meeting, he would like to attend the Wetland Management Policy meeting on April 11, 2018.

f) Social Enterprise Opportunity for Yukon Communities

We received an email from the Yukon Association for Community Living. They are interested in exploring and assessing potential for development of a social enterprise opportunity in two or three rural Yukon communities. For Council's consideration.

Council would like some more information and some examples prior to making a decision if they would be interested in participating in this.

g) Low Carbon Economy Challenge

We received information from MP Larry Bagnell and the Director of EM&R about the low carbon economy challenge. There will be a session in Whitehorse on April 10, 2018 at the Kwanlin Dun Cultural Centre. Time has not been confirmed yet. For Council's consideration.

No one from Council is able to attend this meeting. Staff will ask Bev Buckway from AYC if she would attend this meeting and provide information to Village Council.

h) Application for Subdivision Approval

We received copies of an application for subdivision approval that was sent to YG for 3 lots along Third Avenue. The owners want to turn these lots into 2 lots. One property already has a rental house on it and the owners are planning to build another rental house on the second lot. For Council's information and possible comments. Council stated that they see development happening in the community.

i) Application for Variance

We received an application for variance of building setbacks and fencing at 202 Third Avenue. For Council's review and consideration. Previously dealt with.

j) Infrastructure Priorities

We corresponded with YG informing them that the Village's priorities on YG's listing were not in order of priority as provided by the Village in September 2017 to YG. John McGovern replied that VoM's projects not being listed in order as supplied by us was an oversight. YG is planning to continue with the water/sewer upgrades, which is the Village's top priority.

The new Federal funding (ICIP) is supposed to be split 75% Federal funds, and 25% YG or Municipal/FN funds. If I understand correctly for 65% of the Federal ICIP Funding YG will pay the 25%, and for 35% of ICIP funds, YG will not pay the 25%, it will be up to Municipalities and First Nations to put in the 25% of the project funding. Also, when YG pays the 25% they will do the project management, however when the projects 25% contribution comes from the Municipality or First Nation, they are responsible for the project management.

YG wants to talk to Municipalities and First Nations in each region about their infrastructure project priorities to establish a plan that works for everyone. We've asked NND to let us know their infrastructure priorities and have shared the Village's infrastructure priorities with them. Minister Streicker gave a speech in the legislature about the new federal infrastructure dollars. We've copied the excerpt from the Hansard of March 7, 2018 for Council's information.

We also received a letter from Ian Davis, Exec. Director, YG Community Development to AYC about working together to identify which funding programs will apply for individual municipal projects. YG is happy to attend joint meetings with the municipality and First Nation in each municipality. YG expects these meetings to be an efficient and collaborative opportunity for mutual understanding of the infrastructure needs. For Council's information.

k) Workplace safety in the age of legal cannabis

Our Public Works Manager will be attending the presentation about workplace safety in the age of legal cannabis. This session is held in Whitehorse on March 22, 2018. Dan Demers, a Workplace Safety Specialist is providing Advice for employers and employees. For Council's information.

l) Zero Waste Conference

We received a special invitation to be a guest speaker and be part of a panel about our Recycling Centre /Free Store and part of BCR discussions. This conference is taking place in Whitehorse from April 11-13. Our Public Works Manager agreed to attend to provide a presentation about our Recycling Centre/Free Store. For Council's information.

No one from Council is available to attend this conference.

m) Community Garage Sale

The spring community garage sale is planned for May 12, 2018. The organizers are asking for donation of the Village facilities for this event. For Council's consideration. Council agreed to donate the hall for the garage sale and will consider which community project/program to donate the table rental funds to.

n) Asset Management Plan project

Due to a number of reasons this project got delayed and went over budget. We still have room in our funding agreement, so were able to issue and addendum. This project is a good start to our asset management work. However, both the Asset Management Plan and Asset Register are living documents and will need to be updated on a regular basis. For Council's information.

o) Binet House Renovations Update

I've reposed the tender for painting/flooring work at the Binet House. The tenders are due March 26th. CDF had agreed to a funding extension to July 2018. I am hoping to receive some bids this time. For Council's information.

p) Landfill Fees

Following up on recent discussions about landfill available space and fees, would Council be interested in doing a comparison of Mayo landfill fees to fees charges at other Yukon municipal landfills, especially for C&D waste? For Council's consideration.

Council would like to wait before doing this comparison.

q) Custodian Tender for 2018/19

I've posted the tender for the custodian contract. Bids are due March 19, 2018.

I'll bring the tenders to the Council meeting for review and possible awarding of the contract.

MOTION 2018-03-13

Moved by: Blair Andre

Seconded by: Richard Ewing

Whereas the Village of Mayo has asked for proposals from interested individual to provide for Cleaning Services for the Village of Mayo facilities from April 1, 2018 to March 31, 2019, and

Whereas the Village of Mayo has received one proposal by the closing of the call for proposals, and

Whereas the Village of Mayo Council reviewed and discussed the proposal at their meeting of March 21, 2018, now therefore

Be it resolved

That: the Village of Mayo Council award the contract for cleaning services for the Village of Mayo Facilities to Marjorie Bryan in the amount of \$1,600.00/month.

In Favour: 2

Opposed: 0

Abstained: 1 (Scott Bolton)

CARRIED

r) Disposal of Surplus

We have again posted the old house trailer for salvage. Closing date is March 19, 2018. We've had no interest expressed to date. Therefore we've reposted the disposal of surplus to April 4th.

s) Yukon Denim Day

We received an email from the Yukon Hospital Foundation informing us that April 10th is Yukon Denim Day which is in support of the Yukon Cancer Care Fund. Yukoners are encouraged to purchase a \$5 button and wear their denim on April 10th.

Council agreed to purchase 25 buttons to support the Yukon Cancer Care Fund.

t) Facility Rental

We received a request from NND to rent the Community Hall, Curling Rink and Kitchen from June 24-29, 2018 for NND's GA. Ian is planning the Canada Day Dance for June 30th. Council is aware that a busy week-long event is quite disruptive to the Staff working at the Village of Mayo Office. Council asked that NND be informed to use the Curling Lounge and back doors into the Community Hall as entrances to this event. Council also asked Staff to purchase a baby change table and install it in the women's washroom for the Hall/Curling Lounge area.

u) Shop Lighting

Public Works Staff noted that the old Public Works Shop lights are very dim and need to be replaced. Staff checked into the costs of replacing them with new LED lights which will be brighter as well as more cost efficient. The quote is approx. \$10,000. Council agreed to replacing the shop lights.

v) Meeting with NND Development Corporation

Jani from the Development Corp. recently met with Village Staff. She has some questions regarding NND DC projects within the community. She will follow up with a letter to Council at a later time. For Council's information.

MOTION 2018-03-14

Moved by: Richard Ewing

Seconded by: Blair Andre

THAT: The Chief Administrative Officer's Report of March 21, 2018 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
 - a) Comparative Income Statement as at February 28, 2018 – Tabled
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
Nothing presented.
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
- 8. **Notices of Motions be considered**
Nothing presented.
- 9. **General Correspondence**
 - a) Letter from the 2018 JVC Grads requesting donation of the Hall for Graduation Ceremonies on June 8 and 9. Council agreed to donate the Community Hall and Kitchen.
 - b) Letter from Anglican Church requesting donation of facility for Easter Service. Council agreed to donate the Curling Lounge and Kitchen.
- 10. **Hearings of Delegations and Individuals**
 - a) Simeon Paschuk
Previously dealt with.
- 11. **Question Period**
Nothing presented.
- 12. **New and Unfinished Business**
Nothing presented.
- 13. **Adjournment**
The meeting was adjourned at 8:52 pm


Mayor


Chief Administrative Officer