

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, March 6, 2024
Village of Mayo Council Chambers

Present Council: Mayor Trevor Ellis
Councilor Simeon Paschuk
Councilor Joann Aird
Councilor Brent Chapman

Administrative Assistant Taylor Ewing

Public: RCMP Corporal, Colin Lanthier-Dubois

Absent: Councilor Blair Andre
CAO, Margrit Wozniak
Clerk-Treasurer, Barbara Barchen

1. Call to order
Mayor Trevor Ellis called the meeting to order at 7:01 p.m.

2. Adoption of the Agenda

MOTION 2024-03-01

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

3. Adoption of the February 21, 2024 Regular Public Council Meeting Minutes

MOTION 2024-03-02

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The minutes of the meeting of February 21, 2024 be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
a) Introduction and possible first and second reading of bylaw #359, Solid Waste bylaw

MOTION 2024-03-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Mayor Trevor Ellis introduce bylaw #359, a bylaw of the Village of Mayo to provide for the disposal of Solid Waste.

In Favour: 4

Opposed: 0

CARRIED

MOTION 2024-03-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #359 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

b) Introduction and possible first and second reading of bylaw #360, 2024 Property Tax Rate

MOTION 2024-03-05

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Mayor Trevor Ellis introduce bylaw #360, a bylaw of the Village of Mayo to set the property tax rate and minimum tax for 2024.

In Favour: 4

Opposed: 0

CARRIED

MOTION **2024-03-06**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #360 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

c) Introduction and possible first and second reading of bylaw #361, 2024 O&M Budget

MOTION **2024-03-07**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Mayor Trevor Ellis introduce bylaw #361, a bylaw of the Village of Mayo for adoption of the Annual Operating Budget for the year 2024.

In Favour: 4

Opposed: 0

CARRIED

MOTION **2024-03-08**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #361 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

**d) Introduction and possible first and second reading of bylaw #352, 2024
Capital Budget and Capital Expenditure for the next three years**

MOTION **2024-03-09**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Mayor Trevor Ellis introduce bylaw #362, a bylaw of the Village of Mayo for adoption of the 2024 Capital Budget and for the Capital Expenditure program for the next three years.

In Favour: 4

Opposed: 0

CARRIED

MOTION **2024-03-10**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #362 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

Council moved to item 6b) i) v) at this time: RCMP Report for February 2024

Cpl. Lanthier-Dubois presented the RCMP Report to Council.

Cpl. Lanthier-Dubois and Council talked about the policing priorities for Mayo. Improve traffic safety, relationship building (reconciliation), and dealing with substance abuse were top priorities. Cpl. Lanthier-Dubois told Council that although the RCMP funding will be cut by 42 million this year, Mayo would not be impacted. Council inquired once more about receiving an update on the March 2023 double homicide. Cpl. Lanthier-Dubois stated that Mayor Ellis could speak with the lead investigator via phone. Mayor Ellis mentioned that he will be doing this and update NND Council at the upcoming joint council meeting in April. As of right now, this is still an active investigation. Cpl. Lanthier-Dubois mentioned that the RCMP Mayo Detachment will have a part-time administrative staff member starting soon to assist with inquiries from the public. Cpl. Lanthier-Dubois left the meeting at 7:22 p.m.

6. a) Mayor's Report
Nothing presented.

b) Administration

i) CAO Report of Wednesday, February 21, 2024

a) Solid Waste Bylaw

YG noticed that we had the wrong dimensions of tire size that are free when they are dropped off at the landfill listed in our bylaw. I made the change on page 11, Appendix A of the bylaw to show the correct tire size. I also made a few modifications to the tipping fees for residential and commercial customers at the top of Appendix A to make it clearer what the correct tipping fee will be. For Council's review and if acceptable, 1st and 2nd reading of the bylaw.

b) 2024 Property Tax Bylaw

As per Council's discussion at the previous meeting, I've drafted the 2024 Property Tax Bylaw for Council's review. If acceptable, Council may proceed to 1st and 2nd reading of the bylaw.

c) 2024 O&M Budget

I've drafted the 2024 O&M Budget for Council's review. If found acceptable, Council may proceed to 1st and 2nd reading of the bylaw. The O&M Budget Bylaw has to have final reading and be submitted to YG prior to April 15, 2024.

d) 2024-2027 Capital Budget

I've drafted the 2024-2027 Capital Budget for Council's review. If found acceptable, Council may proceed to 1st and 2nd reading of the bylaw. The Capital Budget Bylaw has to have final reading and be submitted to YG prior to April 15, 2024.

e) Zoning Bylaw Review

Following our meeting with Dennis Shewfelt on February 20, 2024, does Council have any additional comments to forward to our consultant at this time for possible revisions? For Council's consideration.
Council had no comments at this time.

f) Zoom meeting to review draft Joint Emergency Plan

We will have a zoom session on March 18, 2024 from 9 am to 4 pm to discuss possible changes to the draft Joint Emergency Plan and which emergency with Holistic, NND and VoM, to review the draft Joint Emergency Plan and provide comments for possible changes/additions of the contacts. Council may provide Holistic information on which emergency they might like to do a practice exercise on. The last training day will be on March 26 (Logistics and Finance) followed by March 27, 2024 by an emergency exercise. The last two days will be held at the Mayo Community Hall with the Village providing the catering. Councilor Brent Chapman is planning to attend.

g) Cleaning Contract

We put out a request for proposals with a due date of March 8, 2024.
For Council's information.

h) Reservoir project

The contractor will be in Mayo on March 11 and 12 to do a site visit to the project site and for local staff to meet with their project manager and site supervisor. The project is scheduled to start in April with the removal of the old reservoirs. We've suggested that the contractor use the Mayo River Dike Road to access the project site rather than driving through the community. For Council's information.

Council requested that the Village Administration will put out posters to inform the public of any road closures, at the beginning of the project.

i) Well tie in project

The contractor will be in Mayo on March 11 and 12 to do a site visit and for local staff to meet with their project manager and site superintendent. The project is scheduled to start on May 21, 2024. For Council's information.

j) YG land reserves

We received an email from YG Land Development Branch informing Council which areas YG has set aside for future development areas. For Council's information

k) Eaves troughs for Village of Mayo facilities

We need to have eaves troughs installed at the new staff house. An eaves trough installer was in the community to look at several new NND houses to install eaves troughs. Since several Village facilities also need to have eaves troughs replaced (Recycling Centre, older staff house, and Fire Hall), I asked this contractor for quotes for the Village facilities that need eaves troughs. I have budgeted for the staff houses and the recycling centre. I've asked for a separate quote for the new Fire Hall because I believe that eaves troughs at this facility would be part of the roofing work that YG is looking into rectifying as one of the deficiencies that had been identified.

l) ELV removal

Urban Auto Recycling contacted us to confirm that Council wants to proceed with having End of Life vehicles removed from the landfill this summer. I've budgeted for the cost of ELV removal in the O&M budget, however, I want to confirm with Council that they still want to proceed with this work. For Council's discussion.

Council confirmed that they want to proceed with the ELV removal project in 2024, up to the previously discussed budget amount.

m) 7th Avenue Extension Public Meeting

We've scheduled the public meeting about the 7th Avenue Extension Project for Monday, April 15, 2024 in the Mayo Community Hall.

For Council's information.

n) AYC Resolutions

AYC sent out a reminder that resolutions for discussions at the AYC AGM are due to be sent to AYC by April 1, 2024.

For Council's information. Council would like to recommend an employee for the Linda Rapp municipal employee award.

o) Update on Infrastructure and MGF

AYC forwarded an update on Infrastructure and Municipal Growth Framework on behalf of FCM. For consideration if Council would be interested in passing a motion and sending a letter to MP Hanley regarding this (samples provided by FCM). Or maybe the resolution and letter to the MP should come from AYC?

For Council's review and discussion.

Council discussed that they would consider passing a resolution and writing a letter if other Yukon municipalities are doing so, however, they believe that AYC could write a letter on behalf of all the municipalities.

p) Office Rental Agreements

I've reviewed the YHC, EMS and CIBC rental agreement and monthly rental amounts as well as the Fire Hall operational costs, as per Council's request (see information in the Council package). YHC and EMS agreements come due March 31, 2024; CIBC's agreement will come due August 31, 2025. For Council's consideration regarding renewing the rental agreements with YHC and EMS for one year or three years, and at which rate? Council decided to extend the lease agreements with YHC and EMS at the same rate and have them come due at the same time as the CIBC lease. Then they will consider renewal for a longer term.

It was mentioned that one window in the Fire Hall is broken and needs to be repaired or replaced.

q) 2024 Pool Staff

We heard from the Pool Manager who worked in Mayo in 2023 that she is planning to return this summer. Ian and I interviewed a Pool Lifeguard on February 29, 2024. Therefore, it looks like we may have a Pool Manager and a Lifeguard for the 2024 Season. For Council's information.

It was brought to the council's attention that the lifeguard has a cat and asked for permission to bring it with her to live in the staff house for the summer.

Council agreed to this as long as any damage caused by the cat would be covered by the lifeguard. Council mentioned that they would like to retain a \$200 damage deposit from the first paycheques of the pool manager, and the lifeguard this year.

MOTION 2024-03-11

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of March 6, 2024, be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- ii) **Clerk-Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
 - a) **RCMP Report for February 2024** – dealt with previously.
 - b) **Firefighter incentive draw for February 2024**

MOTION 2024-03-12

Moved by: Brent Chapman

Seconded by: Simeon Paschuk

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of February 2024 as chosen by a random draw from the list of eligible firefighters.

In Favour: 3

Opposed: 0

Abstain: 1 (S.Paschuk)

CARRIED

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) **Letter from the Mayo Curling Club requesting donations for the Irene Hutton Memorial bonspiel.**

Council reviewed the request and agreed to do as they have in previous years and donate the use of the staff house for the band, and pay back the Curling Club the cost of the facility rental for the weekend. The staff house must be cleaned thoroughly by the band and/or the Curling Club after the weekend.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period


a) Councillor Brent Chapman emphasized once more how crucial he believes it is for the community to receive an update on the double homicide. Mayor Ellis will update the council once he speaks with the lead investigator on the case.

12. New and Unfinished Business

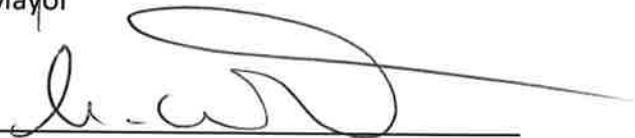
Nothing presented.

13. Adjournment

The meeting was adjourned at 8:20 pm.



for Mayor



Chief Administrative Officer