

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, May 7, 2025**  
**Village of Mayo Council Chambers**

**Present Council:** Mayor Trevor Ellis  
Councilor Brett Stauffer  
Councilor Chelsea Dolan  
Councilor Brent Chapman

**CAO:** Margrit Wozniak

**Public Works Manager:** Aaron Shaban

**Clerk-treasurer:** Nadja Salzberg

**RCMP:** Cpl. Colin Lanthier-Dubois

**Absent:** Councilor Simeon Paschuk

1. **Call to order**  
Mayor Trevor Ellis called the meeting to order at 7:00 p.m.

2. **Adoption of the Agenda**

**MOTION      2025-05-01**

**Moved by:** Brent Chapman                      **Seconded by:** Chelsea Dolan

**THAT:**                      The agenda be adopted as presented.

In Favour: 4    Opposed: 0

**CARRIED**

3. **Adoption of the April 16, 2025 Regular Public Council Meeting Minutes**

**MOTION      2025-05-02**

**Moved by:** Brent Chapman                      **Seconded by:** Chelsea Dolan

**THAT:**                      The meeting minutes of April 16, 2025 be adopted as presented.

In Favour: 4    Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. a) Mayor's Report**

Mayor Ellis informed all of Council about the recent AYC AGM.

He mentioned that Premier Pillai resigned and will not run again in the upcoming Yukon Government Election.

Mayor Ellis recently was interviewed by CBC about the double homicide in Mayo.

**Council moved to 6. b) i) v) a) RCMP Report April 2025, at this time.**

Cpl. Lanthier-Dubois presented the April RCMP report to Council.

Cpl. Lanthier-Dubois mentioned that children have to be at least 16 years old to drive a vehicle on the road, this includes skidoos, ATV's, etc.

Cpl. Lanthier-Dubois left the meeting at 7:25pm.

**b) Administration**

**i) CAO Report of Wednesday, May 7, 2025**

**a) Brendan Hanley, Yukon MP**

Dr. Brendan Hanley, was re-elected as the MP for Yukon in the April 28, 2025 Federal Election. I have drafted a letter under the mayors' signature and on behalf on Mayor, Council and Staff to congratulate him on his re-election.

For Council's information. Mayor Ellis signed the letter.

**b) Yukon Humane Society**

We received a presentation from the Yukon Humane Society at the recent AYC AGM. All the communities have in the past and still continue to access the services of the Yukon Humane Society to drop off unwanted dogs, puppies, etc. The Yukon Humane Society receives a portion of their funding from YG. However, it is not nearly enough to operate the shelter 24/7/365. All communities attending the AYC AGM were asked if they would consider providing a monthly or annual donation to the Yukon Humane Society. For Councils consideration.

**MOTION      2025-05-03**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**Whereas**

the Village of Mayo has in the past and may again in the future use the services of the Yukon Humane Society when there are unwanted dogs/puppies or cats/kittens in Mayo, and

**Whereas** the Yukon Humane Society gave a presentation to all municipalities at the recent AYC AGM, now therefore

**Be it resolved that:**

The Council for the Village of Mayo agrees to provide a monthly donation in the amount of \$100 to the Yukon Humane Society to assist them in providing food and shelter for unwanted animals.

In Favour: 4

Opposed: 0

**CARRIED**

**c) Joint Council Meeting May 28, 2025**

We had suggested several dates for the next Joint Council meeting and NND picked May 28, 2025 as the next Joint Council meeting date. We could add "Donation to Yukon Humane Society" to the agenda.

For Council's information. Council agreed to add this to the agenda.

**d) Meeting with EMO May 22<sup>nd</sup>**

The May 22<sup>nd</sup> meeting with Cody Goulin, the Village, and NND will be a discussion-based exercise where we walk through the processes for responding to an emergency scenario. We have chosen the dam breach scenario. For Council's information.

Mayor and council Brent will be attended.

**e) Yukon Energy's Road Map to 2050, 5-Year Strategic Plan, and draft EMO Plan**

YEC shared their plans for the next 5 years, as well as their long-range plans to 2050 with the Village. They also shared their emergency plan for a dam breach with us which I have emailed to Council. I will also email the other YEC plans to Council.

Council had expressed interest in meeting with YEC. They are available to meet on May 20 in person (evening), May 21 in person (evening), and also virtually daytime or evening on May 26, 29, June 2, 4, 5. Which of these dates is best for Council?

Council chose to meet with YEC on May 20, 2025 at 7 pm.

**f) YEC emergency amendment request for their Water Use License**

YEC sent a letter to the Yukon Water Board on April 16, 2025 to apply for an emergency amendment to their Water Use License for the purposes of completing priority work to reconstruct the existing Wareham Dam Spillway and to construct a new primary spillway structure. For Council's information.

**g) Interim Landfill Agreement for 2025**

We received the interim landfill agreement for 2025 from YG. For Council's consideration and signature. Once the agreement is signed and returned, YG will be able to provide the approved funding. YG is still working on the lease agreement and the regional landfill agreement. They are hoping to complete both by the fall 2025.

For Council's consideration.

**MOTION**      **2025-05-04**

**Moved by:** Brent Chapman

**Seconded by:** Brett Stauffer

**Whereas**                      Yukon Government sent an interim landfill agreement for 2025 for the Mayo Landfill, and

**Whereas**                      Council has reviewed the agreement which is the same agreement as was provided for the previous year, now therefore

**Be it resolved that:**

The Council for the Village of Mayo agrees to sign the interim agreement for the Mayo Landfill, which is the basis for YG providing landfill funding for Mayo's peripheral residents.

In Favour: 4

Opposed: 0

**CARRIED**

**h) Solid Waste Management Permit**

The Village of Mayo's Solid Waste Management Permit for the operation of the landfill states that we have to have a hydrogeologist do a review of our landfill area and the existing 5 ground water monitoring wells and determine if additional upgradient and downgradient ground water monitoring wells would be needed. This review has to be completed by September 30, 2025. We have hired Tetra Tech to do this assessment for us. For Council's information.

**i) Landfill tipping fee discussion date**

Council wanted to set a separate date for a meeting to discuss the operation of the Mayo landfill and tipping fees when all 5 Council members, the Public Works Manager, the Landfill Operator, and the CAO are available.

For Council's consideration.

Council decided to hold this special Meeting on Thursday, June 5<sup>th</sup>, 2025.

**j) 2025 J.V. Clark Graduation**

Village Council has in the past passed motions stating that they would provide a \$500 grant to those J.V. Clark Grade 12 Graduates who have completed all the Grade 12 graduation requirements and have registered at a college or university within 14 months of graduating from high school. I have drafted such a motion for Council's consideration.

**MOTION**      **2025-05-05**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**Whereas**                      the Village of Mayo Council would like to support the local youths who graduate from High School in Mayo or elsewhere and continue with their education, and

**Whereas**                      tuition fees for colleges and universities are constantly increasing, now therefore

**Be it resolved that:**

The Council for the Village of Mayo agrees to give \$500.00 to each one of those graduating students, who provide proof of having graduated and passed all the Grade 12 graduating requirements and also provide proof of being accepted at a college or university to further their studies, within 14 months of receiving their official graduation certificates.

The students that may be eligible to apply for these funds for the 2025 graduating year are: Savanna Lucas.

In Favour: 4

Opposed: 0

**CARRIED**

**k) 2025 Arts Festival**

We received approval for funding from the YG Arts Fund to put on our Arts Festival on July 1, 2025. As in previous years we have engaged Sierra White to organize this event. For Council's information.

**l) Letter to Yukon Highways**

We received a copy of the letter Barb Barchen sent to the Minister of Highways regarding the poor state of the highway between Carmacks and Pelly. For Council's information.

**m) Staff House**

Mayor Ellis, Councillor Dolan, the Public Works Manager and I did a final walk through of the property on April 29<sup>th</sup>. There are several maintenance items that will have to be addressed such as interior and exterior painting, bathroom upgrades, etc. after the purchase. The agreement for purchase and sale was finalized and the sale is scheduled to take effect on May 9, 2025. For Council's information.

**n) Career Fair**

NND is organizing a career fair at the J.V. Clark School to take place on May 15, 2025. Village Staff are planning to attend.  
For Council's information.

**o) Old Staff House Use**

Our Public Works Staff Member that has been staying in the small pool staff house asked for an extension of a few days. Since our pool manager is arriving in Whitehorse on May 9<sup>th</sup>, I wrote out an amendment for the additional days which was signed by the staff member. For Council's information.

**p) New Bulk Water Rates**

We have a printout of the comparison of old and new bulk water rates for commercial customers. Letters were sent to the customers informing them of the increase.  
For Council's information.

**q) Landfill Operations**

I've inquired with YG if there are YG areas set aside for the placement of grubbing materials (root balls and dirt) throughout Yukon. The initial reply I received was that there are no such areas set aside. For Council's information.

**r) Fire Skids**

I've inquired with Global Services if the Village would be able to have a fire skid donated to the Village of Mayo Volunteer Fire Department and am awaiting a reply.  
For Council's information.

**In camera session:**

**s) Human Resources**

**MOTION      2025-05-06**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**THAT:**                      The Village of Mayo Council goes into their in-camera session to discuss Human Resources at 8:20 pm.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2025-05-07**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**THAT:**                      The Village of Mayo Council comes out of their in-camera session to discuss Human Resources at 8:37 pm.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2025-05-08**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**That:**                      Whereas the Council for the Village of Mayo has reviewed the evaluation for the Environmental Health Trainee, and

Whereas Clayton McColl's six-month probation period ended on May 1, 2025, and the Public Works Manager and Chief Administrative Officer are recommending him for permanent hire, now therefore

**Be it resolved**

**That:**                      the Council for the Village of Mayo approves the aforementioned evaluation and the permanent hire of Clayton McColl effective May 1, 2025, and

**Be it further resolved that**

Clayton McColl be advanced to Level 13 Step 1 of the current Village of Mayo pay grid.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2025-05-09**

**Moved by:** Brent Chapman

**Seconded by:** Brett Stauffer

**That:**                      Whereas the Council for the Village of Mayo has reviewed the evaluation for the Landfill Attendant and Small Water Systems & Infrastructure Maintenance Worker, and

Whereas Lucas Johnson's six-month probation period ended on April 22, 2025, and the Public Works Manager and Chief Administrative Officer are recommending him for permanent hire, now therefore

**Be it resolved**

**That:** the Council for the Village of Mayo approves the  
aforementioned evaluation and the permanent hire of  
Lucas Johnson effective April 22, 2025, and

**Be it further resolved that**

Lucas Johnson be left at Level 10 Step 1 of the current  
Village of Mayo pay grid.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION 2025-05-10**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**THAT:** The Chief Administrative Officer's Report of May 7, 2025,  
be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

Nothing presented.

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective  
Services**

Sidhu's Crew is back in Mayo and working on the items they could not complete  
last fall (ditching, etc.)

The tin for the Village Office roof is in Mayo and the installation is planned for the  
near future.

Aaron asked Council what their plans were for the old Fire Hall area? Council  
would like to see it covered with top soil and grass, some bushes/trees to create a  
small park area.

Aaron mentioned that he had discussions with YG regarding a Public Works  
Garage to house Village equipment so it does not have to be running all day in the  
winter.



- v) **Protective Services**  
a) **RCMP Report for April 2025**  
Heard previously.

- b) **Firefighter incentive draw for April 2025**

**MOTION**      **2025-05-11**

**Moved by:** Brent Chapman

**Seconded by:** Chelsea Dolan

**THAT:**                      The monthly fire fighter incentive in the amount of \$100 be paid to Patrick Pearson for the month of April as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

**CARRIED**

7.      **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.
8.      **Notices of Motions be considered**  
Nothing presented.
9.      **General Correspondence**  
Nothing presented.
10.     **Hearings of Delegations and Individuals**  
Nothing presented.
11.     **Question Period**  
a) Councilor Dolan asked if we could turn the intersection of Third Avenue and Laurier Street into a 4 way stop. Council agreed that this is a good idea because motorists seem to be speeding through this area and children often play out on the street at this location. A "stop sign ahead" sign would need to be put prior to the sharp corner from the Mayo-Elsa Road onto Third Avenue.  
b) Councilor Dolan asked about issues with the Village Logo in the linoleum floor and if it could be fixed. This item had been looked into previously and staff was told that it would have to be constructed out of many different pieces of lino because of the different colors. Staff will look into this again to find a solution.  
c) A letter needs to be written to NND about the new lagoon fees.

**12. New and Unfinished Business**

Nothing presented

**13. Adjournment**

The meeting was adjourned at 9:25 pm.



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Mayor



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Chief Administrative Officer