



CLERK

**VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, May 7, 2014
Village of Mayo Council Chambers**

**Present
Council:**

Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Richard Ewing
Councilor Joann Aird
Councilor Blair Andre

CAO: Margrit Wozniak

Clerk/Treasurer: Barb Barchen

Manager of EH/PW/PS: Scott Hamilton

Blair Andre was sworn into office as Councilor for the Village of Mayo.

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 8:37 pm.

2. **Adoption of the Agenda**

MOTION 2014-05-01

Moved by: Blair Andre **Seconded by:** Richard Ewing

THAT: The agenda be adopted with the following changes;
Add 7a) Rec Board Minutes of December 10, 2013

In Favor: 5 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Special Public Council Meeting of March 26, 2014 and the Regular Public Council Meetings of April 2, 2014 and April 16, 2014**

MOTION 2014-05-02

Moved by: Joann Aird **Seconded by:** Trevor Ellis

THAT: The minutes of the meeting of March 26, 2014 be adopted as presented.

In Favor: 5 Opposed: 0

CARRIED

MOTION **2014-05-03**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The minutes of the meeting of April 2, 2014 be adopted as presented.

In Favor: 5 Opposed: 0

CARRIED

MOTION **2014-05-04**

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The minutes of the meeting of April 16, 2014 be adopted as presented.

In Favor: 5 Opposed: 0

CARRIED

4. **Approval of Accounts Payable to March 31, 2014**

MOTION **2014-05-05**

Moved by: Trevor Ellis **Seconded by:** Joann Aird

THAT: The Accounts Payable to March 31, 2014 in the amount of \$97,971.43 be approved for payment in total.

In Favor: 5 Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) First and Second Reading of bylaw # 297, a bylaw to repeal bylaw # 49, a bylaw to propose an amendment of the Mayo Development Regulation prescribed by Commissioner's Order 1976/230.

MOTION **2014-05-06**

Moved by: Trevor Ellis **Seconded by:** Joann Aird

Be it resolved that Mayor Bolton introduce bylaw # 297, a bylaw for the Village of Mayo for replacing bylaw #49, a bylaw to propose an amendment of the Mayo Development Regulation prescribed by Commissioner's Order 1976/230.

In Favor: 5 Opposed: 0

CARRIED

MOTION **2014-05-07**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

Be it resolved that bylaw # 297, a bylaw of the Village of Mayo for repealing bylaw #49, amendment of the Mayo development regulation be given first and second reading.

In Favor: 5 Opposed: 0

CARRIED

Mayor Bolton read bylaw #297 a first and second time.

b) First and Second Reading of bylaw # 298, a bylaw to repeal bylaw # 84, a bylaw to establish a Community Development Reserve Fund

MOTION **2014-05-08**

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

Be it resolved that Mayor Bolton introduce bylaw # 298, a bylaw for the Village of Mayo for repealing bylaw #84, a bylaw to establish a community Development Reserve Fund.

In Favor: 5 Opposed: 0

CARRIED

MOTION **2014-05-09**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

Be it resolved that bylaw # 298, a bylaw of the Village of Mayo for repealing bylaw #84, Community Development Reserve Fund be given first and second reading.

In Favor: 5 Opposed: 0

CARRIED

Mayor Bolton read bylaw #298 a first and second time.

c) First and Second Reading of bylaw # 299, a bylaw to repeal bylaw # 154, a bylaw to alter the boundary of the Village of Mayo

MOTION 2014-05-10

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

Be it resolved that Mayor Bolton introduce bylaw # 299, a bylaw for the Village of Mayo for repealing bylaw #154, a bylaw to alter the boundary of the Village of Mayo.

In Favor: 5 Opposed: 0

MOTION 2014-05-11

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

Be it resolved that bylaw # 299, a bylaw of the Village of Mayo for repealing bylaw #154, to alter boundaries of the Village of Mayo be given first and second reading.

In Favor: 5 Opposed: 0

CARRIED

Mayor Bolton read bylaw #299 a first and second time.

6. Acceptance of Reports from the Village

a) Mayor's Report

Mayor Bolton informed Council that the Mayo River Meetings are winding down. Bruce Mitford has submitted a letter to the Water Board asking that Yukon Energy's water licence be amended to allow for a maximum Mayo River flow of 15 cu m per second in the winter months.

Mayor Bolton informed Council that he called NND Chief Ed Champion to ask if NND would like to participate in the annual mosquito control efforts.

b) Administration

i) CAO Report of May 7, 2014

a) New Council Member

By close of Nominations for the vacant seat of one Councilor, on April 24, 2014, we had only received one nomination from Blair Andre. Therefore, Blair was acclaimed as a Council member for the Village of Mayo. Barb will swear Blair into office prior to the start of the Council Meeting. For Council's information.

b) Special Capital Assistance Funding

We received funding approval for \$12, 704 from YG Tourism & Culture for starting with the construction of our new exhibit for the Binet House. For Council's information.

c) Binet House O&M Funding

We received funding approval for \$30, 000 per year from YG Tourism and Culture for the next three years for the operation of the Binet House. For Council's information.

d) 2014 Arts Fest

We received funding for approval for \$7,185 for our 2014 Arts Festival which will be held on June 21, 2014. For Council's information.

e) Lagoon Work

We will be proceeding with the lagoon work this year to rebuild the clay liners in the two primary anaerobic cells. We have contacted YG for a permit to obtain clay for this project. For Council's information.

f) FireSmart Program

We received the final funding for the 2014 FireSmart Funding and have applied for funding for a FireSmart program for the fall 2014. For Council's information.

g) Pool Upgrades

We received CDF approval in the amount of \$100,00 for the much needed pool upgrades (new liner and replacing the piping around the pool deck). Due to the Pool Season coming up soon, we are now planning to have the project completed as soon as the pool closes in August. For Council's information.

h) National Health and Fitness Day

We received a letter from Senator Dan Lang thanking Mayor Bolton and Council for choosing to support S-211, which recognizes the first Saturday in June as national Health and Fitness Day. For Council's information.

i) Audited Financial Statements for 2013

Following Council's approval of the audited financial statements for 2013, we anticipate receiving the bound copies of the audited financial statements from BDO for Council's signature. Mayor Bolton and Clerk/Treasurer Barb Barchen signed the audited financial statements.

j) Questions for the Ministers Roundtable

AYC was asking that Council submit any questions they may have for the Ministers attending the roundtable during the AYC AGM by April 17, 2014. Since this item was not discussed at the April 16, 2014 meeting, is there anything that Councilors Ellis or Ewing could bring up at the AYC AGM if the opportunity arises? Some of Mayo's priority items are a new Firehall and new Firetrucks.

k) AYC Community Report

Who from Council members attending AYC AGM (Trevor Ellis or Dick Ewing) will be giving the community report? Each community gives an update on what projects they have done over the past year, or have coming up this year. Deputy Mayor Ellis will give the community update for Mayo.

l) Letter from Yukon Justice

We received a reply to Council's letter of February 19, 2014 requesting information regarding the early release of a perpetrator. The Crown Prosecutor will be in Mayo on May 29, 2014 and will be available to meet with Mayor/Council to discuss general aspects of the process for release of individuals from custody. Does Council want to meet with the Crown Prosecutor on May 29th? Council decided that the Crown Prosecutor should discuss this issue with Mayor Bolton on May 29th.

m) Flowerbed contest 2014

Does Council want to continue with the flowerbed contest in the summer? If year, how much does Council want to spend on reimbursing participants for the flowers they purchase. There are 12 flowerbeds (Some larger, some smaller). How much does Council want to spend on the prize money? There are also the flowerbeds at the Binet House that need quite of bit of TLC. This should be a contract, rather than part of the contest. One of the flowerbed participants may be interested in giving us a proposal for this work. For Council's information.

Council decided to continue the flowerbed contest as in 2013.

Council would like to put out a tender for the flowerbeds at the Binet House.

n) Tourism Industry Association of Yukon Spring Conference

Councilor Aird, who is the Village's representative on the Silver Trail Tourism Association, attended this conference. For Council's information. Councilor Aird gave an update about the TIA meeting and the recent Silver Trail Tourism meeting. She suggested that the Village could contact TIA to inquire about funding for the Binet House Upgrades.

o) Removal of outdated bylaws

We came across three outdated bylaws that should be removed from our current bylaws. They are an old boundary expansion bylaw, a community development amendment bylaw, and a community development reserve bylaw. In order to remove bylaws we have to pass a bylaw. We have prepared the bylaws for Council's consideration.

p) Pool Staff

We have hired our Pool Manager and Pool Lifeguard for the coming summer. Valerie Ward from Surrey, B.C. will be our Pool Manager and, Kaitlyn Miklas from Thunder Bay, Ontario, will be our lifeguard. They will be arriving in May 5 to get settled at the Staff house and then attend the Pool Conference in Haines Junction from May 12-20, 2014. For Council's information.

q) Staff Evaluations

The Public Works Manager and I have been working on Staff evaluations as per our Annual Employee Performance Evaluation Policy. We will give Council and update at the meeting. The CAO's evaluation which is to be completed by Council, is also due.

This item was tabled to a future meeting.

MOTION **2014-05-12**

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The Chief Administrative Officer's Report of May 7, 2014 be adopted as presented.

In Favor: 5 Opposed: 0

CARRIED

ii) Clerk/Treasurer Report

a) Annual History Fair

Council received a request for donation towards the annual History Fair

MOTION **2014-05-13**

Moved by: Trevor Ellis **Seconded by:** Joann Aird

THAT: The Council for the Village of Mayo donate \$50.00 – for a prize for the Annual History Fair, which took place recently in Whitehorse (requested by Maggie Leary, as coordinator of JV Clark History Fair participants).

In Favor: 5 Opposed: 0

CARRIED

a) Comparative Income Statement for March 2014

MOTION **2014-05-14**

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The Comparative Income Statement for the month of March, 2014 be approved.

In Favor: 5 Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
- North Star Park

v) **Protective Services**

a) RCMP Report for March 2014
For Council's information.

b) Firemen's Draw for April, 2014

MOTION **2014-05-15**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Scott Hamilton, as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favor: 5

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

a) Recreation Board Minutes of December 10, 2013

MOTION **2014-05-16**

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The Recreation Board Minutes of December 10, 2013 be adopted as presented.

In Favor: 5

Opposed: 0

CARRIED

8. **Notices of Motions be considered**
Nothing presented.

9. **General Correspondence**
Nothing presented.

10. **Hearings of Delegations and Individuals**
Nothing presented.

11. **Question Period**
Nothing presented.

- 12. **New and Unfinished Business**
Nothing presented.

- 13. **Adjournment**
The meeting was adjourned at 9:52 pm.



Mayor



Chief Administrative Officer