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VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, October 1 2014
Village of Mayo Council Chambers

Present Council: Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Joann Aird
Councilor Richard Ewing

CAO: Margrit Wozniak

Manager of EH/PW/PS: Scott Hamilton

Absent: Councilor Blair Andre
Clerk/Treasurer Barb Barchen

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2014-10-01

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The agenda be adopted with the following changes:
ADD 6 ii v) a) Fire Department Draw for September
b) RCMP reports for July and August 2014
9. b) Request for donation of facility for Family Dinner
c) Request for donation of facility for RRC Day

In Favor: 4 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of September 3 , 2014 and Special meeting of September 25, 2014**

MOTION 2014-10-02

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The minutes of the meeting of September 3, 2014 be adopted as presented.

In Favor: 4 Opposed: 0

CARRIED

MOTION **2014-10-03**

Moved by: Joann Aird

Seconded by: Richard Ewing

THAT: The minutes of the special meeting of September 25, 2014 be adopted as presented.

In Favor: 4

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

6. Acceptance of Reports from the Village

a) Mayor's Report

Mayor Bolton informed Council of his recent meeting with Minister Cathers, DM Kelvin Leary, ADM Paul Moore. They discussed the Mayo River issue, new Firehall and lot needed for building site, and the contaminated soil that we were asked to accept at the Mayo Landfill.

b) Administration

i) CAO Report of October 1, 2014

a) BCF Projects Update

The water/sewer main line replacement project was started by the contractor, Norcope, in early September. They started this project by replacing the sewer line on First Avenue. This work is almost complete and Norcope is planning to move on to Third Avenue. The project will continue until freeze-up and then resume in the spring 2015.

For Council's information.

The well tie in and water treatment plant project has been delayed until spring 2015, due to the long lead times in obtaining the Chlorine Scrubber and some piping. The only work that is being done on this project this year is to install some new wiring in the building. For Council's information.

If there are some funds remaining once this project is completed, that can be used at this site, Public Works suggests checking into a new or additional reservoir. What are Council's thoughts on this? Council agreed to pursuing a new or additional reservoir .

b) Lagoon Liner Restoration Project Update

Ewing Transport started the work at the lagoon on August 29th. During the project it was discovered that the old clay liner in the existing berm did not go as high as anticipated. Therefore more clay was needed to complete the project. Due to the short timeline to get this done Council was polled at the time and agreed that the project needed to be completed. The engineer issued a change order to the contract in the amount of \$50,000. The project is nearing

completion now and the engineer is planning a site visit for September 27th. Public Works suggested that it would be in the best interest of the Village to build up the stockpile of clay to have this material on hand in case it is needed to repair any of the cells. Council agreed to the additional expense to build up the stockpile of clay. For Council's information.

c) YESAB Assessment for Mayo Solid Waste Management Plan

The Public Works Manager and CAO did a site visit with Adam Wrench, the YESAB Project Assessment Officer, on September 5th to answer his questions about the operation of the landfill. Our project has now gone into the seeking views stage. Comments were submitted from YG Community Services and YG Environment. Their comments are attached for Council's information.

d) YESAB 2013/14 Annual Report

We received a copy of YESAB's annual report. We have copied the pages that have specific information about Mayo. For Council's information.

e) Senior's Residence Update

The YHC tender for site remediation and construction of the six-plex closed on September 16, 2014. Cardinal Contracting Ltd. of Whitehorse was the successful bidder. We are in the process of having the property transferred to YHC and issuing a development permit to YHC. For Council's information.

f) Letter from Yukon Economic Development

We received a letter from Brenda Oziewicz, Regional Economic Development Advisor, as a follow-up to the meeting with Andrew Gaule and her on September 3, 2014. Matt Ordish is Mayo's Regional Economic Development Advisor, and he can be contacted if Mayo has any economic development project ideas. For Council's information.

g) Pool liner/piping replacement project

Master Pools Alberta has sent up equipment and supplies and their workers are expected to arrive September 26, 2014. Our Staff has been cutting the 5 access hatches into the concrete pool deck that are required to have the piping installed. We are hoping that the weather stays nice, so that this project can still be completed this fall. If not we will have to postpone the installation of the liner until next spring. We have contacted CDF to inform them of this. For Council's information.

h) Proposed soil relocation application

We have replied to the lawyer that the Village of Mayo holds the permit to operate the Mayo Landfill and that we are not willing to accept this contaminated soil but that we will research other options where this soil could be placed. Mayor Bolton has discussed this issue with Minister Cathers.

We've also been in contact with YG Environment to obtain an analysis of the lab reports for this soil and to find out what compounds are in the soil that may be dangerous to the environment. We are still waiting for the analysis from YG Environment. For Council's information.

i) 2014 FireSmart Project

We received approval of \$30,000 FireSmart funding for our 2014 FireSmart project. The project will start September 29 and end December 5, 2014. The FireSmart Supervisor will be Stewart Moses, and the three labourers are Sammy Peter, Micheal Waldron and Leon Patterson. For Council's information.

j) Request for donation of the Community Hall

We received a letter from Erin Lockyer, Blood Ties Four Directions Centre, asking for the donation of the Mayo Community Hall for a workshop regarding Aids. For Council's consideration. Council agreed to donate the facility for this workshop.

k) Potential Research Project

We received an email from Alison Perrin, Northern Climate Exchange, inquiring if Mayo was interested in being part of a research project to continue the hazards mapping that was completed a few years ago. This proposed project would identify adaptations options for building in different conditions. For Council's consideration. Council agreed to participate in this research project.

l) Business Proposal

We received a letter from Mike Mancini asking if he would be allowed to operate a take-out business on a residential property. Our Zoning Bylaw lists Home based business - major, under conditional uses for residential properties. For Council's information.

Council welcomed to have this entrepreneur provide a service to the community. They suggested that he be informed to check with the Health Inspector if there would be any special considerations for this business.

m) Domestic Well Program

We've attached the minutes from the conference call of August 21, 2014 regarding the domestic well program. The majority of the Municipalities chose option 3 to go forward with. Community Services is currently looking further into the details of Option 3 (Yukon Territorial government (YTG) admin program - take applications, work with clients and well drillers etc. – and come payment time the municipality would note the local improvement charge (LIC) on their tax notice along with general property taxes, then the municipality would collect LIC then turn LIC portion over to YG).

A conference call regarding Option 3 is scheduled with YG and CAO's for September 29th. For Council's information.

n) YG responses to AYC resolutions

We received copies of the Ministers responses to various AYC resolutions. For Council's information.

o) Review of recycling regulations under the Environment Act

We received a letter from YG Environment regarding the review of the recycling regulations. The deadline for comments is November 21, 2014. For Council's review and comments. Council will review the recycling regulations at a later time.

p) Housing Action Plan Symposium

We received an email that the 2014 Housing Action Plan for Yukon Symposium is scheduled for Friday, October 17, 2014 in Whitehorse. For Council's information. No one was interested.

q) Land Protocol Agreement with YG

We received a draft Land Protocol Agreement from YG for our review and comments. The agreement only mentioned the development of lands within community boundaries. Council had asked YG for the development of rural residential lots outside Village of Mayo boundaries, and I asked YG if they could make that change. We'll copy the MOU for the October 15th meeting for Council's review and comments.

r) Silver Trail Training Trust Funds

YG Advanced Education contacted us regarding changes they have made to the application and reporting system for the Training Trust Funds. The Silver Trail Training Trust Fund was created in 2004/05 between YG, VoM and NND. We received \$150,000 in 2004/05 and have operated the training trust fund since then without charging any Administration Fees. There are \$47,585.96 left in the fund. YG Advanced Education wants to take these funds back and give them to other Training Trust Funds who have spent their funds already and are looking for more funding. The Silver Trail Training Trust Fund Committee met and suggested that a Joint Council letter be written to the Minister of Education stating that the funds were given to Mayo in 2004/05 to be used in the Silver Trail region and that we want to continue using these funds as we have been until they are used up. Council agreed to sending a Joint Council letter to Minister Taylor.

MOTION 2014-10-04

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The Chief Administrative Officer's Report of October 1, 2014 be adopted as presented.

In Favor: 4 Opposed: 0

CARRIED

ii) Clerk/Treasurer Report

a) Comparative Income Statement as at August 31, 2014

MOTION 2014-10-05

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The Comparative Income Statement for the month of August be approved.

In Favor: 4 Opposed: 0

CARRIED

iii) **Monthly Recreation Coordinator's Report**

a) Season Report for Binet House

MOTION **2014-10-06**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The Binet House Report for the month of September, 2014 be adopted as presented.

In Favor: 4 Opposed: 0

CARRIED

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Scott Hamilton mentioned to Council that it would be prudent for Council and Staff to have a separate meeting regarding the operation of the Recycling Centre in the near future. It was mentioned in the radio that Raven Recycling has issues dealing with non refundable items and so does the Mayo Recycling Centre. Council suggested that the Public Works Manager and the Recycling Centre Coordinator discuss the issue and work something out soon (e.g. poster to the residents, discussions with the most avid recyclers in Mayo).

Scott also mentioned that he wants to thank all the Village of Mayo Staff who had dealings with the various contractors that have been working on Village of Mayo projects this summer/fall. Council suggested that possibly a luncheon could be organized.

Scott also discussed the rental of the Staff house with Council. The moisture issues in this building that became apparent last winter when the house was rented out need to be dealt with. Scott suggested to ask Paul Martin who built this house for a suggestion on how to prevent the moisture problems. Councilor Aird stated that she is living in a house that was built by Paul Martin and she has an HRV system in her house .

v) **Protective Services**

a) Fire Department Draw for September, 2014

MOTION **2014-10-07**

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: the monthly firefighter incentive in the amount of \$100 to be paid to Scott Hamilton as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favor: 4 Opposed: 0

CARRIED

b) RCMP Reports for July and August 2014

Council reviewed the RCMP reports.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions to be considered

Nothing presented.

9. General Correspondence

a) Request for donation of facility for Community Garage Sale

Council reviewed the request and agreed to donate the facility and that the proceeds from the table rental be given to the Mayo Minor Hockey Club.

b) Request for donation of facility for Family dinner

Council reviewed the request and agreed to donate the facility to NND to put on the Family Dinner.

c) Request for donation of facility for "RRC Day"

Council reviewed the request and agreed to donate the facility to the Mayo RRC for the RRC Day.

10. Hearings of Delegations and Individuals

Nothing Presented.

11. Question Period

Nothing Presented.

12. New and Unfinished Business

Richard Ewing brought up his request from a few years ago to purchase the 5 lots on Block 1 Lots 18-22. These lots were transferred to the Village of Mayo from YG in December 2013 and are zoned as parkland. These lots were originally requested from YG for future water main line looping to eliminate the need for bleeding water main lines. Margrit informed Council that she will have to check with YG to find out if they have any conditions attached to the transfer of these lots. An independent assessor would have to be hired to come to Mayo to evaluate the 5 lots and to determine their value. If the Village is allowed to sell these lots, and Council wants to do this, an easement agreement could be established with the purchaser to allow the Village of Mayo to construct the water main line looping underneath lot 22 on Block 1 when funding becomes available for this.

Also, if the lots were to be sold, the zoning would have to be changed.

Council directed the CAO to inquire about the possibility of selling these lots.

13. Adjournment

The meeting was adjourned at 9:37 pm.



Mayor



Chief Administrative Officer