



**4. Approval of Accounts Payable to August 31, 2024**

**MOTION 2024-10-03**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:** The Accounts Payable to August 31, 2024, in the amount of \$266,106.54 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**  
Nothing presented.

**Council moved to item 6 b) i) v) b) RCMP Report for September 2024:**

Cpl. Lanthier-Dubois stated that Mayor Ellis, Councilor Chapman, CAO Wozniak and he recently attended a meeting with the RCMP Major Crimes Unit at NND Council Chambers. The investigation into the double homicide in Mayo is a high priority for the Major Crimes Unit and is still actively being worked on.

Cpl. Lanthier-Dubois then mentioned that the Mayo RCMP will host the upcoming Children's Halloween Party, and maybe the school children will make a haunted house for this event as well.

Cpl. Lanthier-Dubois also mentioned that the RCMP made a drug bust recently where drugs, cash and firearms were seized.

Cpl Lanthier-Dubois left the meeting at 7:12 pm.

**6. a) Mayor's Report**

Mayor Ellis expressed concern about the onset of winter with the many power bumps that Mayo has experienced over the last few months. Since YEC is coming to Mayo for an open house on October 22, 2024, Mayor Ellis would like to arrange for a meeting with YEC representatives the evening prior to the YEC open house.

**b) Administration**

**i) CAO Report of Wednesday, October 2, 2024**

**a) Heating Fuel Contract for 2024-2025**

We put out the RFP for heating fuel for the Village of Mayo from October 1, 2024 to September 30, 2025. For Council's review of the proposals and award of the contract. Council reviewed the proposals.

**MOTION 2024-10-04**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas** the Village of Mayo has asked for bids from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2024 to September 30, 2025, and

**Whereas** the Village of Mayo received three bids by closing of the tender, and these bids were as follows including all taxes and GST:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>
AFD	\$1.43	\$1.40
Fuel Yukon	\$1.69365	\$1.7199
536202 Yukon Inc. Mayo Fuel Supply & Transp.	\$1.5992	\$1.5729

**And**

**Whereas** the Council for the Village of Mayo reviewed and discussed the three bids that had been received, now therefore

**Be it resolved that** the Village of Mayo Council award the heating fuel contract for the period of October 1, 2024 to September 30, 2025 to:

The low bidder, AFD Petroleum, as per their bid submitted prior to the deadline of September 26, 2024.

In Favour: 4

Opposed: 0

**CARRIED**

**b) Sale of Surplus**

We put out a poster asking for bids for the 2007 Kitchen Range. This information will be brought to the Council meeting for Council's review and possible award of the sale to the successful bidder.

Council reviewed the one bid that had been received by the closing date.

**MOTION**      **2024-10-05**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas**                    the Village of Mayo has advertised the sale of a surplus kitchen range on an as is where is basis, a 2007 Garland Kitchen Range with 6 burners, hot plate and 2 ovens, and one range burner is currently not working, and

**Whereas**                    the successful bidder must provide payment within 10 working days of the Village’s acceptance of the bid, and must remove the kitchen range from Village premises within 5 working days after full payment to the Village of Mayo, and

**Whereas**                    the Village of Mayo received one bid by closing of bids, and the bid was from Aaron Shaban for \$200.00,

**And whereas**              the Council for the Village of Mayo reviewed and discussed the bid received, now therefore

**Be it resolved that**      the Council for the Village of Mayo agree to sell the kitchen range listed above for \$200.00 to Aaron Shaban.

In Favour: 4

Opposed: 0

**CARRIED**

**c) Bike Pump Track**

Ian provided an email about the proposed bike pump track that the Mayo Volunteer Fire Department received funding from the Community Development Fund for.

The chosen location next to the school sliding hill fell through. MVFD is now looking at locating the pump track next to the Village of Mayo sliding hill. For Council’s review and discussion. If Council agrees to have the bike pump track at this location, a Village of Mayo letter of permission to use this area is require to be provided to the Community Development Fund, for the project extension to the summer of 2025.

In behind the sliding hill there is an area owned by YG called Block 21 balance. We could approach YG to purchase this area east of the ballpark to ensure that the area is on Village land. The assessed value of this area is \$15,300. For Council’s consideration. Council discussed this request and agreed to let the MVFD construct the bike track in the vicinity of the sliding hill and ball park, and to provide them with a letter of support for this. Council requested that Administration contact YG to ask to purchase Block 21 balance behind the sliding hill for future recreational programming.

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Council

Ian's email also mentioned a food program that he is involved in with Yukon University and that they are hoping to use the Mayo Community Hall kitchen on occasion for this program.

Council was in full support of this request and agreed to donate the use of the Community Hall kitchen for this.

**d) Frequent Power Bumps**

Mayo has been experiencing a lot of power bumps lately which is damaging to electric and electronic equipment such as computers, fridges, freezers, SCADA system at the WTP, etc. A letter was sent to the President of YEC to make them aware of this issue and to ask that this issue be corrected immediately. We received a reply from YEC that there was an issue with a piece of equipment at their Takhini Substation and they had to reconfigure the system and split the grid between the north and the south. YEC is no longer making these adjustments which should limit the power fluctuations in the community of Mayo.

YEC is planning a public meeting in Mayo on October 22<sup>nd</sup> to provide an update on their upcoming projects and emergency plans.

For Council's information.

Aaron Shaban will be working on a list identifying the extra costs to the Village due to the power bumps.

Village Administration will be asking on facebook about resident's experience with the power bumps here in Mayo. The Feedback-list will be brought to the meeting on October 21<sup>st</sup>.

**e) Old Fire Hall Project, additional hazardous materials detected, change order**

Kinetic Environmental detected additional hazardous materials and Sifton Environmental confirmed that there was additional hazardous material above the ceiling that was not apparent during the initial assessment. A change order was required to remove this material. This work was necessary prior to the demolition of the old building. It is still within the scope of the applied for CCBF funds. The plan is to have water/sewer disconnected at the main and the power and overhead lines removed towards the end of September to prepare for demolition of the building. For Council's information.

The building was demolished and the site cleaned up by early October.

**f) YG Land Lottery**

YG is holding a land lottery for 5 YG lots in Mayo (see attached map). The notice went up September 17, 2024 and the lottery will close on October 4, 2024.

For Council's information.

**g) Medical Contract in Mayo**

Following his attendance at the August 1<sup>st</sup> Council meeting, Currie Dixon, Leader of the Official Opposition, sent a letter to Minister McPhee inquiry about the contract for medical services for Mayo. He received the Minister's reply and shared a copy with us. For Council's information.

We still have no Nurse Practitioner in Mayo. Mayor Ellis is planning to call Minister McPhee regarding this issue.

**h) SCAN Act**

Minister McPhee released a statement regarding the SCAN legislation and the Yukon Supreme Court's decision that Section 3(2) of the Safer Communities and Neighborhoods Act was unconstitutional, making it no longer in force. That section allowed a landlord of a property that is subject to a substantiated complaint to terminate a tenancy or lease agreement with five-days-notice, with the support of the SCAN unit. The Department of Justice is currently working to review the SCAN Act and will take this important court decision into account.

For Council's information.

**i) Community Training Trust Fund**

A letter under the Mayors' signature was sent to Premier Pillai regarding the CTTS funding that was discontinued by YG. Training is very important for municipal staff, especially the training for the Water Treatment Plant Operators which is ongoing and expensive. The letter asked for reinstatement of the funding.

For Council's information.

**j) Landfill Scale project**

The project for the landfill scale and scale house had substantial completion on August 16, 2024. No waste bins have been brought to the landfill at this time and Wildstone stated that this was not part of their contract. The Public Works Manager and I had a meeting with the YG Project Manager, David Eastland, and the YG Director of Operations, Dave Albisser, regarding this project. Ian has ordered Star Link for the Attendant Shed which is needed to operate the weigh scale program. We are expecting the budget breakdown from YG which will show that YG has spent all the available funding on the scale project and no extra funds are available for waste bins. Once we receive the financial information from YG, we'll be able to register this new asset (scale & shed) as a Village Asset and insure it. In regard to larger waste bins, we discussed that specialized equipment would be needed to move and empty these bins. Power to the scale and attendant shed is scheduled to be connected on October 1, 2024.

For Council's information.

On October 2, 2024 power had not been installed at the landfill yet.

**k) Water/Sewer Infrastructure Project**

The water/sewer replacement project is progressing well. Sidhu Transport's crew is doing a good job. Two Tall Construction was hired by YG to take care of the deficiencies that were left behind by the previous water/sewer main line replacement contractors a few years ago. The project is expected wrap up in early October. For Council's information.

The project walk-through with YG, Sidhu Transport and the Village took place on October 1, 2024, and Sidhu Transport's crew has now moved out of Mayo.

**l) Reservoir and Well-Tie in Projects**

The well-tie in project is scheduled for substantial completion the week of September 23, 2024. The reservoirs are being erected and should be enclosed and ready for outside insulation and cladding soon.

We've passed the Village's concerns about late season construction and sealant curing on to the YG Project Manager and Wildstone. The contractor has a cold weather plan to ensure that the sealant cures.

For Council's information.

**m) Block 33 Lot 4**

I informed the Land Management Branch that Council prefers option 2, to purchase this lot. We received their reply that it will take some time to complete this. For Council's information.

**n) Replacement of Street Signage**

The replacement of the street signs inside Village of Mayo boundaries is expected to take place by the end of October 2024 by the YG sign crew. For Council's information.

**o) Lagoon Inspection Report**

We received the annual lagoon inspection report. For Council's information.

Village Public Works Staff has started to address the items mentioned in the report that need their attention.

**p) Binet House closed for the season**

On September 13, 2024, we've closed the Binet House for the season. We had approx. 400 visitors throughout the summer. Not everyone signed the visitor book. Also, the wildfires in our area and the road closures between Pelly and Stewart due to wildfires significantly reduced our visitor numbers this year. Then we had a water leak in the Annex mid-August that caused damage to the drywall and significant damage to the flooring. We informed our property insurance. An insurance adjuster came to Mayo on September 21, 2024 to inspect the damage. Replacement of the flooring, drywall, painting, etc. will be covered by insurance, however the replacement of the copper water pipes with pex and hot water heater will be at the Village's expense.

For Council's information.

The Binet House Annex flooring has to dry out completely to prevent any mold from developing throughout the winter season because the insurance will not cover the repairs if mold has developed.

**q) 2024 Municipal Election Period**

Council terms are now 4 years long. Nomination Day for the offices of Mayor and 4 Councilors is September 26, 2024. On September 29, 2024 the nominations are official. Municipal Election Day will be on October 17, 2024.

For Council's information.

Trevor Ellis was the only person running for the Mayor position and therefore has been acclaimed as the Mayor.



Six people are running for the 4 Councilor positions, 3 incumbents and 3 new candidates.

**r) AYC board meeting**

Councilor Joann Aird attended the September 7, 2024 AYC Board meeting in Dawson. For Council's information.

**s) Flowerbed contest**

Three flower plots were maintained by citizens this year. They were Bobbie-Lee Melancon, Cathy Samson, and Taiya Melancon with the Daycare.

For Council's consideration of awarding of the prizes.

**MOTION 2024-10-06**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**Whereas** the Village of Mayo held a flowerbed contest in the summer 2024 and

**Whereas** three residents adopted one flowerbed each, and

**Whereas** all flowerbeds looked nice and well maintained, now therefore

**Be it resolved that** the Council for the Village of Mayo provides a contest price of  
\$400.00 to Bobbie-Lee Melancon and  
\$150.00 to Taiya Melancon, and  
\$400.00 to Cathy Samson

In Favour: 4

Opposed: 0

**CARRIED**

**t) Fire Smart Program**

We received notice from YG that the Village would be receiving \$25,000 for a Fire Smart Program in September. Once we receive the signed agreement, we are planning to reach out to ACE and the First Nation Wildfire Crew to check on availability. For Council's information.

**u) Block 13 lots 23, 24, 25**

The Village owns a pie shaped area west of the former Youth Centre along Duncan Street. Currently this area is used as a snow dump in the winter months. However, this property could be tied into the Village's water/sewer system, if the Village wanted to sell these lots in the future. For Council's consideration.

Council will revisit this in the future.

**v) Pool Staff House**

One of our WTP operators who currently resides in a YHC house decided to stay at his current rental unit, and not take Council up on their offer to temporarily move into the pool staff house. For Council's information.

**Human Resources Discussions – In camera session:**

**This item was tabled to the end of the meeting.**

**y) Canada Life Group Coverage**

One of the Yukon Communities inquired about coverage for voluntary substance abuse treatment. Canada Life is willing to provide coverage for this for an added 1% of the overall yearly contribution. Council was in favor of this.

**z) Municipal Elections**

Is there any interest in holding an all-candidates forum prior to the election? It is a very busy time right now, and there is not enough interest to pursue this right now.

**MOTION 2024-10-07**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:** The Chief Administrative Officer's Report of October 2, 2024, be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

**a) Comparative Income Statement for August 2024**

**MOTION 2024-10-08**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:** The Comparative Income Statement for the month of August 2024 be approved.

In Favour: 4

Opposed: 0

**CARRIED**

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**

Aaron Shaban mentioned that there are a few issues with the well tie-in. The down hole pump is 20 hp and the vfd pumps are 15 hp. New vfd pumps are on order now. The down hole level logger in CWW5 is not communicating and needs to be pulled up and replaced.

The two reservoir tanks are slowly going up. The crew is working on the roofs now, then they will put on another lift.

The new Heat Exchanger is on route now.

Aaron showed Council photos of a few surplus items that could be put up for sale (two old pickups, a snow plow, the old fire pump, the old steamer).

Council agreed to putting these items up for sale.

Aaron expressed concern with Council about storing several of the Village's heavy equipment items outside all winter. He mentioned that a garage is needed at the Public Works Yard to store equipment in. This will safeguard the hydraulic of the equipment during the cold temperatures. There are still \$250,000 earmarked for making the existing Public Works Shop more energy efficient. Possibly this money could be used towards a new garage.

**v) Protective Services**

**a) Firefighter incentive for September 2024**

**MOTION      2024-10-09**

**Moved by:** Brent Chapman

**Seconded by:** Simeon Paschuk

**THAT:**                      The monthly firefighter incentive in the amount of \$100 be paid to Tanner Bowman for the month of September 2024 as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 4

Opposed: 0

**CARRIED**

**b) RCMP Report for September 2024**

Dealt with previously.

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

Nothing presented.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

a) Councilor Paschuk mentioned that there are many potholes throughout the community and he asked that Public Works fill them in.

Clerk/Treasurer Nadja Salzberg left the meeting at 8:47 pm.

**12. New and Unfinished Business**

Council returned to item 6.b)i)x) Human Resource Discussion at this time.

**x) Landfill Attendant, Animal Control Officer, Environmental Health Trainee**

We had posted for Environmental Health Trainee, landfill attendant and Animal Control Officer. We received several applications and held interviews. For Council's information and further discussion.

**MOTION 2024-10-10**

**Moved by:** Brent Chapman

**Seconded by:** Joann Aird

**THAT:** The Village of Mayo Council goes into their in-camera session to discuss Human Resources at 8:47 pm.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION 2024-10-11**

**Moved by:** Brent Chapman

**Seconded by:** Joann Aird

**THAT:** The Village of Mayo Council comes out of their in-camera session to discuss Human Resources at 9:10 pm.

In Favour: 4

Opposed: 0

**CARRIED**

**13. Adjournment**

The meeting was adjourned at 9:11 pm



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Mayor



\_\_\_\_\_  
Chief Administrative Officer