

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday October 3, 2018**  
**Village of Mayo Council Chambers**

**Present**

**Council:** Mayor Scott Bolton  
Councilor Joann Aird  
Councilor Blair Andre  
Councilor Trevor Ellis

**CAO:** Margrit Wozniak

**Public Works Manager:** Scott Hamilton

**Public:** RCMP, Constable Matt Traer

**Absent:** Councilor Richard Ewing

1. **Call to order**  
Mayor Scott Bolton called the meeting to order at 7:37 pm.

2. **Adoption of the Agenda**

**MOTION 2018-10-01**

**Moved by:** Trevor Ellis                      **Seconded by:** Joann Aird

**THAT:** The agenda be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

3. **Adoption of the Minutes of the Regular Public Council meeting of September 5, 2018**

**MOTION 2018-10-02**

**Moved by:** Joann Aird                      **Seconded by:** Trevor Ellis

**THAT:** The minutes of meetings of September 5, 2018 as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable to August 31, 2018**

**MOTION      2018-10-03**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:**                      The Accounts Payable to August 31, 2018 in the amount of \$127,366.47 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**  
Nothing presented.

Council moved to item **6. V. b) RCMP Report** – at this time.

Cst. Traer presented the RCMP Reports for August and September 2018 to Council.

Council reviewed and discussed the reports. The RCMP will be putting on a Halloween Party for the children of Mayo on October 31st. Village of Mayo Council has set aside \$500 to support this event, e.g. by paying for the food. Cst. Traer left the meeting at 8 pm.

6. **a) Mayor's Report**

Mayor Bolton talked to Council about the planned Village of Mayo dinner to celebrate the Village's long-term staff members.

Mayor Bolton spoke about the YG Gala that recently took place in Whitehorse.

Councilor Andre mentioned that he recently was at the Victoria Gold site and looked at their incinerator. It should be up and running soon. Garbage is still being brought to the Mayo Landfill and their recycling is given to the Daycare.

Mayor Bolton asked the CAO to contact YG to set up a Mayo River meeting to discuss the protocol that was established a few years ago to ensure that it will be followed for the upcoming winter.

**b) Administration**

**i)      CAO Report of Wednesday October 3, 2018**

**a) 2018 Municipal Election**

Nomination day was September 27, 2018. By closing of nominations, at noon on September 27<sup>th</sup> we received eligible nominations from Scott Bolton for Mayor, Blair Andre for Councilor, Joann Aird for Councilor, Trevor Ellis for Councilor, and Carol Knight for Councilor. For information. CAO Wozniak congratulated Mayor & Council on being acclaimed in their positions for another term.

**b) Elected Officials Orientation Workshop**

We received the information about the upcoming elected official's orientation workshop that will be hosted by AYC November 15-17, 2018. For Council's information.

Councilor Aird expressed interest in attending, and Mayor Bolton may be able to attend as well.

Councilors Ellis and Andre will not be able to attend. New Council member Carol Knight has also expressed interest in attending this training session.

**c) Heating Fuel Contract 2018/19**

We've put out the Heating Fuel tender for the upcoming year. The tender closes on September 27, 2018. We received proposals from Blue Wave, and AFD.

For Council's review of proposals received and possible awarding of the contract.

Council reviewed and discussed the two proposals received. Council asked the CAO to review the two proposals in detail to ensure they did not miss anything and then to award the contract to the lowest bidder. A motion will be prepared for the next meeting.

**d) Trailer Removal**

We've re-posted the tender to have the old trailer removed. The posting closed on September 27<sup>th</sup>. We received one bid and have prepared a motion for Council's approval.

**MOTION 2018-10-04**

**Moved by:** Blair Andre

**Seconded by:** Trevor Ellis

**Whereas** the Village of Mayo has put out a tender for the removal of the old house trailer located on Block 7 Lots 13-15, and

**Whereas** one bid was received by closing of the tender, and

**Whereas** the bid received was reviewed by the Village of Mayo and was deemed to be reasonable, now therefore

**Be it resolved that:**

the Village of Mayo Council agrees to award the contact to J&B Contracting for the amount of \$5,900.00 plus GST.

In Favour: 4

Opposed: 0

**CARRIED**

**e) AYC Board Meeting**

We received a copy of the letter AYC sent to Minister Streicker following the AYC Board meeting on September 22, 2018 in Watson Lake. The letter mentions Infrastructure Funding, Contractors and Carbon Rebate. For Council's information.

**f) Yukon Employment Standards Act and expanded federal leave benefits**

Yukon is considering changes to the amount of parental leave and leave for people to care for critically ill family members, based on recent changes to federal employment insurance benefits. For Council's review and comments. Council had no concerns with this.

**g) Letter from Minister Frost - Yukon's Cannabis Control & Regulation Act,**

Oct. 17, 2018 non-medical cannabis will be legal for purchase, possession consumption and cultivation. YG will put out information sheets on developing of regulations over next few months. 1<sup>st</sup> sheet attached. For Council's information.

**h) Letter from Minister Frost - Health Services for Mayo & Silver Trail Area**

Community Nursing Branch is diligently working on recruiting 2 full time equivalent positions for the community, and in the interim to assign three nurses to Mayo to support the increased activity. YG is planning to initiate a formal discussion between H&SS, NND, VoM and the mining company representatives to discuss pressures on and availability of health services. For Council's information. H&SS suggested a meeting the afternoon of October 19<sup>th</sup>. Council stated that 4 pm would work for them to meet with H&SS.

**i) Annual CDF Report**

We received a letter from Minister Pillai and the annual report of the Community Development Fund. For Council's information.

**j) Yukon Tourism Development Strategy**

We received a letter from Minister Dendy's asking for review and comments on the Yukon Tourism Development Strategy to be submitted by September 30<sup>th</sup>. I informed YG that Council's meeting is not until October 3<sup>rd</sup> and that we would be submitting comments by October 4, 2018. For Council's review and comments. Council's comments were that the period for commenting was too short and in the summer months when Council only has one meeting per months and many people are away on vacation.

**k) Wetland Roundtable 3**

YG is organizing the wetland roundtable #3 for October 10-11, 2018 at the Town Hall in the Best Western Gold Rush Inn. Councilor Andre has attended the last wetland roundtables on behalf of the Village of Mayo and has agreed to attend this meeting as well. For Council's information. Councilor Andre asked Council what message he should be taking to this meeting on behalf of the Village of Mayo Council. Council responded that there needs to be a balance between protection and development. Development in and around communities as well as for commercial/industrial purposes (e.g. placer mining, hard rock mining, roads, etc.) must still be able to proceed.

**l) Review of Animal Protection and Control Legislation in Yukon**

We received a letter from Minister Frost and a discussion document and survey questions for Council's review and comments. YG Environment is hoping to arrange a meeting in the communities in October. Council answered the survey questions and they will be returned to YG.

**m) Contaminated Sites Regulations**

YG is doing a survey regarding proposed amendments to the Contaminated Sites Regulations and Spills Regulations. The link to the survey is listed on the email. The survey will be available until November 23, 2018. For Council's consideration.

Some Staff members have completed the survey. Council members who are interested in completing the survey will do so on their own.

**n) Climate Change, Energy & Green Economy Strategy**

YG is doing public engagement on the development of the above-named strategy. They had some questions regarding the best way to do this public engagement in Mayo. For Council's consideration. A public meeting in Mayo will work for everyone in the community.

**o) AYC Admin Forum info**

Items discussed were: Election procedures, Solid Waste, Board Appointments, ATIPP, Carbon Pricing, Climate Change Conference Invite. For Council's information.

**p) Landfill – draft regional agreement**

The CAO's participated in a conference call to discuss the draft regional agreement that was given to all municipalities by YG. All municipalities are suggestion a variety of changes to the draft agreement. We agreed to collect our comments and to submit all of our comments to YG to have changes made to this draft agreement. We anticipate that separate agreements would be forthcoming regarding YG contributions to O&M costs and in regard to the liability issue. YG is organizing a liability workshop for municipal staff for November 15th in Whitehorse. This is just prior to the Elected Officials Training. For Council's information.

**q) Report to Council**

We received an FCM document from AYC President Tara Wheeler which is designed to support participants in reporting back to their home municipal Councils. For Council's information.

**r) Peel Watershed**

We received an email from the Silver Trail Chamber of Commerce stating that there will be a community consultation for the Peel Watershed Regional Land Use Planning in Mayo on October 11, 2018 from 4-8 pm in the Mayo Community Hall. For Council's information. Mayor Bolton is planning to attend.

**s) Carbon pricing**

We received an email from AYC showing info from some of the communities how carbon pricing could affect their bottom line based on annual usage of gasoline, diesel and propane. For Council's information.

**t) Arena and Change Room Upgrade**

The structural engineer was in Mayo on September 18th to assess the Arena. He will be providing his report in a few weeks. For Council's information.

**u) Cannabis Legalization**

The legalization of Cannabis by the federal Government is taking place on October 17, 2018. The CAO participated in the September 18<sup>th</sup> conference call with the Yukon Communities and Evan Price and attended a workshop "Marijuana and the Workplace" which covered issues, impacts and responsibilities. Based on information obtained, the CAO will be drafting an Alcohol and Drug Policy for Council's review and discussion over the next few weeks. It was recommended that such a policy should be reviewed by legal Counsel as well. For Council's information.

**In camera session:**

**v) To discuss Human Resources**

This item was tabled to the end of the meeting.

**w) TIA Conference**

We received an invitation to attend the Tourism Industry Conference in Dawson on October 11-13, 2018. For Council's information. No one from Council is able to attend.

**x) Princess Sophia Commemoration**

Council received an invitation to attend the commemoration of the 100-year anniversary of the Princess Sophia disaster in Juneau on October 26, 2018. For Council's information. No one from Council is able to attend this event.

**MOTION 2018-10-05**

**Moved by:** Trevor Ellis

**Seconded by:** Joann Aird

**THAT:** The Chief Administrative Officer's Report of October 3, 2018 be adopted as presented.

In Favour:4

Opposed: 0

**CARRIED**

**ii) Clerk Treasurer Report**

a) Comparative Income Statement as at August 31, 2018

**MOTION 2018-10-06**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**That:** The Comparative Income Statement for the month of August, 2018 be approved.

In Favour: 4

Opposed: 0

**CARRIED**

**iii) Monthly Recreation Coordinator's Report**

Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**

Scott Hamilton informed Council of the water/sewer projects that are slowly winding down. There are still deficiencies at the WTP, Reservoirs, and Lift Station to be corrected. The water/sewer main line replacement will wrap up on First Avenue in the near future and continue with Duncan Avenue in 2019.

**v) Protective Services**

**a) Fire fighter incentive draw for September, 2018** – No one qualified.

**b) RCMP Report for August & September 2018**

Dealt with previously.

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

**a) Letter from Bobbie-Lee requesting donation of facility for Community Garage Sale**

Council reviewed and discussed the letter and agreed to donate the facility provided the proceeds from the table rentals will be given to a deserving non-profit organization, as determined by Council.

**b) Letter from Jennifer Brooker requesting use of facility for play days in the winter.**

Council reviewed and discussed the letter and agreed to donate the facility for this. A cleaning/damage deposit will be required and the "renter" will be responsible for cleanup after each session. If this becomes too disruptive to the operation of the Village Offices, the parent group will be asked to take their children to the Curling Lounge.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

Council returned to item 6.b. i) v) at this time.

**In camera session – to discuss Human Resources**

**MOTION 2018-10-07**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**THAT:** The Village of Mayo Council goes into camera to discuss Human Resources at 10:02 pm

In Favour: 4

Opposed: 0

**CARRIED**

The CAO left the Council Chambers at this time.

The CAO returned to the Council Chambers at 10:19 pm.

**MOTION 2018-10-08**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**THAT:** The Village of Mayo Council comes out of their in-camera session to discuss Human Resources at 10:20 pm

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION**      **2018-10-09**

**Moved by:** Trevor Ellis

**Seconded by:** Blair Andre

**THAT:**                                Whereas the Council for the Village of Mayo has discussed and prepared the job evaluation for the Chief Administrative Officer and discussed the evaluation with the Chief Administrative Officer, now therefore


**Be it resolved**  
**that:**                                the Council for the Village of Mayo approves the aforementioned job evaluation.

In Favour: 4

**CARRIED**

**13.    Adjournment**

The meeting was adjourned at 10:35 pm

  
\_\_\_\_\_  
Deputy Mayor

  
\_\_\_\_\_  
Chief Administrative Officer