

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, October 5, 2016
Village of Mayo Council Chambers

Present

Council: Mayor, Scott Bolton
Councilor Trevor Ellis
Councilor Joann Aird

CAO: Margrit Wozniak

Public Works Manager : Scott Hamilton

Clerk Treasurer: Barb Barchen

Public: Carolyn Moore, YG Community Advisor
Constable Matt Traer, Mayo RCMP

Absent: Councilor Blair Andre
Councilor Richard Ewing

1. **Call to order**
Mayor, Scott Bolton called the meeting to order at 7:33 pm.

2. **Adoption of the Agenda**

MOTION 2016-10-01

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The agenda of October 5, 2016 be adopted with the following changes:
Add item 6 b)i)v)b) RCMP Report for August 2016 & September 2016
9a) Letter from St.Mary with St.Mark re: Garage Sale

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of September 7, 2016

MOTION **2016-10-02**

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The minutes of the meeting of September 7, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. Approval of Accounts Payable to August 31, 2016

MOTION **2016-10-03**

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Accounts Payable to August 31, 2016 in the amount of \$134,900.98 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6.

a) Mayor's Report
Nothing presented.

b) Administration

i) CAO Report of Wednesday October 5, 2016

a) Municipal Advisor

Carolyn Moore, our YG Advisor, from Community Affairs, is planning to attend our Council meeting. For Council's information.

Carolyn spoke briefly about the upcoming Territorial Election. Council mentioned to Carolyn that they would like to continue discussions with Dwayne Muckosky regarding turning the Mayo Solid Waste Facility into a regional site (for Mayo, Keno, Stewart, Pelly and Dawson), even if Dawson is not interested in being part of this discussion at this time. Carolyn will let Dwayne know about this.

b) Territorial Election 2016

We received a Factsheet for Municipal Councilors stating what to expect during an election period. For Council's information.

c) Family Week, October 3-9, 2016

The First Nation of Na-Cho Nyak Dun is asking for the donation of the Mayo Community Hall and Kitchen to host a community dinner and games on October 5, 2016 to celebrate family week. Is Council in agreement to donate the facility for this event that is open to the residents of the community and surrounding area? For Council's consideration. Council donated the use of the facility.

d) Staff House Use Policy

As per Council's direction, I have drafted a policy for the use of the Village of Mayo Staff House. For Council's consideration.

Council liked the draft policy, but would like to add that the last pay cheque issued to summer staff living in the Staff House will be withheld until the house has been checked for cleanliness and possible damages.

e) Joint Council Meeting

The next scheduled Joint Council meeting date is October 11, 2016 at Village of Mayo Council Chambers. What are Council's agenda items for this meeting?

One of NND's agenda items is animal control (bylaw, dog licence, dog pound use).

Council would also like to discuss VOM plans for future projects (ICSP and Zoning review, water/sewer work, new Fire Hall, etc.)

f) Community Justice Meeting

The Community Justice Meeting has been scheduled for Friday, October 14, 2016 from noon to 1 pm in Village of Mayo Council Chambers. Representatives from YG and GoC Justice, RCMP and NND are expected to attend this meeting.

Mayor Bolton and Councilors Ellis and Aird are planning to attend. Village Council asked Administration to check into providing lunch for this meeting.

g) Rural Residential Lot Development

We received an update from Rick Gorczyca stating that YG had to cancel the tender for the lot development in the vicinity of the Wareham Dam Road. They will be doing the work in phases. YG will start this fall with Phase 1 which will see 8 residential lots developed along the highway, and then go to phase 2 next spring for the development of the remainder of the planned lots. YG is hoping that they'll have a better uptake from bidders next spring. For Council's information.

h) Mayo Landfill

We received a letter from YG Environmental Programs Branch stating that they reviewed the most recent hydrogeological report prepared by Morrison Hershfield that we had submitted in January 2016. Based on this report which states that the groundwater flows in a southerly direction towards the Stewart River, only gww #1 is down-gradient of the landfill, gww #2, 3, and 4 are considered to be cross-gradient. Therefore, YG Environment is requesting that we drill two additional gww's, one down-gradient and one up-gradient. The deadline for drilling the additional groundwater wells is December 31, 2017. For Council's information.

Council discussed this request from YG Environment. Council was concerned with the added cost of drilling new wells, additional sampling requirements and decommissioning costs of the cross gradient wells. Council wants to continue discussion with YG regarding the future operation of the Mayo landfill as a regional site.

Carolyn Moore stated that she will inform Dwayne Muckosky regarding Council's desire to discuss this request from YG Environment with YG Community Services.

i) Request for Letter of Support

We received a request for a letter of support from Gerti and Susa. They are planning to continue their LACE (Labour Mobility & Community Participation in the Extractive Industries-Yukon) project by producing the "Mobile Worker's Guide" and they are applying for Community Development Funding for this venture. For Council's consideration. Council agreed to write a letter of support.

j) Air Brakes Training

The planned air brakes training had to be postponed due to Mile 918 Driving School not being available. The weekend of November 18, 2016 is the new date that was suggested for this training session. For Council's information.

k) Emergency Services Building

We are still waiting for a reply from YG Property Management and YG Finance to find out if they are prepared to enter into long term lease agreements for the rental space for the Ambulance Group and the Bank in the proposed new Mayo Fire Hall Building.

For Council's information.

A reply was received from Property Management stating that they are not able to enter into a long term lease at this point. Mayor Bolton indicated that he had previous discussions with the Minister and DM about this. Carolyn Moore will follow up on this, as it appears that the person who wrote the letter is unaware of previous discussions between VOM and YG.

l) Community Hours

We are expecting a reply from Minister Cathers regarding the policy change Council suggested which would have YG Probation Officers contact the Village to make arrangements for possible suitable work for persons who have to do community hours. No reply has been received to date. For Council's information.

m) Review of bulk water and lagoon fees

Our Administrative Assistant compared our fees to the fees other communities charge. For Council's review and consideration if our fees should be adjusted or not.

Council would like to table this item to a future meeting.

n) Council indemnity

Council had tabled the discussion pertaining to the requested changes for remuneration for Council travel. For further review and discussion. Council agreed with the proposed changes. The bylaw will be revised as discussed and brought to the next meeting for first and second reading.

o) Agreement with YG re bulk water

We are expecting to receive a new agreement from YG regarding their bulk water usage. I've contacted Dwayne Muckosky to inform him of Council's concerns pertaining to a long term commitment for the provision of bulk water to users outside the community boundaries. In an emergency situation the Village may not be able to supply any bulk water. For Council's information. Council is wants to ensure that their concerns are reflected in this agreement before it will be signed by the Village.

p) YG news release - Infrastructure Projects

Construction is underway for two Yukon Infrastructure projects thanks to government funding. Haines Junction lift station replacement and Faro sewage lagoon upgrades. For Council's information.

q) AYC News Release

We received AYC's news release "Strengthening Yukon Communities Strengthens Canada" following the FCM meeting that AYC President Diana Rogerson attended earlier this month. For Council's information.

r) Thank you from Red Cross

The Village received a thank you note from the Canadian Red Cross for sending a donation to help those affected by the Alberta Fires in the spring 2016. For Council's information.

s) Binet House Display Upgrade

We received funding approval through YG Tourism Special Capital Projects Assistance and put out an invitation to tender for Binet House Display Upgrades. One bid was received. For Council's consideration of awarding the contract for the display upgrades.

MOTION 2016-10-04

Moved by: Trevor Ellis

Seconded by: Joann Aird

Whereas the Village of Mayo is planning to renew the Binet House Display and Exhibit, and
Whereas the Village of Mayo received approval for funding from the YG Tourism for this project, and
Whereas the Village of Mayo asked for proposals for the development of a new display and exhibit at the Binet House, and
Whereas the Village of Mayo received one proposal from Aasman Brand Communications, and the CAO reviewed the proposal for accuracy and is recommending to proceed with the project, now therefore
Be it resolved that The Village of Mayo Council award the contract for the 2016 Binet House display development to Aasman Brand Communications in the amount of \$36,770 plus GST.

In Favour: 3

Opposed: 0

CARRIED

t) YG dog spay/neuter program

We received a request from a Mayo resident for support to have her male dog neutered. YG is only covering costs for spaying of female dogs in the 2016 program. Council had previously stated that they would still support male dogs being neutered. Council discussed the issue and agreed to pay 1/2 the neuter costs for low income individuals/families living inside Village of Mayo boundaries. Administration will contact YG to inquire about the low income thresholds and to inquire if they wanted to participate in this cost as well.

MOTION 2016-10-05

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of October 5, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

a) Comparative Income Statement as at August 31, 2016

MOTION 2016-10-06

Moved by: Joann Aird

Seconded by: Trevor Ellis

THAT: The Comparative Income Statement for the month of August, 2016 be approved.

In Favour: 3

Opposed: 0

CARRIED

b) Comparative Income Statement as at September 30, 2016

MOTION 2016-10-07

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of September, 2016 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton gave a verbal report. Norcope's contract is finished. Some items, such as re-building sidewalks will be done by local contractors, and Norcope will have this cost deducted from their contract. The Village's Public Works Staff received training on the operation of the Village's Vector truck. Gravel for the next water/sewer project has been crushed and will be stored at the old Blue Box site. Chip sealing of VOM roads is complete.

The pad for the new reservoirs is in place. The Lift Station needs to be brought up to code (pumps, mechanical, electrical, etc.). Opus Dayton-Knight was awarded the engineering contract for this project, and they have been communicating regularly with VOM regarding the project. Stantec is going to complete the conceptual design for the new Fire Hall. VOM staff have been working to resolve the drainage issue in the vicinity of the store. Councilor Ellis asked Scott Hamilton to do a small write-up outlining what VOM has been doing, as well as talking about future projects, and post it on the VOM website.

v) Protective Services

a) Fire Incentive Draw for September, 2016

MOTION **2016-10-08**

Moved by: Trevor Ellis

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Rick Brooker for the month of September, 2016 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3

Opposed: 0

CARRIED

b) RCMP Reports for August and September 2016

Mayo RCMP Constable Matt Traer discussed the RCMP reports with Council.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) Request for donation of Community Hall and Kitchen for Community Garage Sale

Council agreed to donate the facility and to donate the table rental revenue to the 2017 J.V. Clark Graduating class.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Councilor Aird asked if Council would be willing to pay for engraving the plaques with names of JV Clark School graduates. Council agreed to continue paying for this.

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 9:10pm.



Mayor



Chief Administrative Officer