

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Thursday, October 8, 2015
Village of Mayo Council Chambers

- Present Council:** Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Joann Aird
Councilor Richard Ewing
- CAO:** Margrit Wozniak
- Public Works Manager:** Scott Hamilton
- Clerk/Treasurer:** Barbara Barchen
- Public:** Cpl. Karen Olito, RCMP NCO i/c Mayo Detachment
Jim Tredger, MLA Mayo-Tatchun
- Absent:** Councilor Blair Andre

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:32 pm.

2. **Adoption of the Agenda**
MOTION 2015-10-01

Moved by: Trevor Ellis **Seconded by:** Richard Ewing

THAT: The agenda of October 8, 2015 be adopted with the following changes:
Add item 9c) Request from RCMP – donation for Halloween

In Favour: 4 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of September 2, 2015**

MOTION 2015-10-02

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The minutes of the meeting of September 2, 2015 be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

4. Approval of Accounts Payable to July 31, 2015 and August 31, 2015

MOTION 2015-10-03

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The Accounts Payable to July 31, 2015 in the amount of \$209,952.74 be approved for payment in total.

In Favour: 4 Opposed: 0

CARRIED

MOTION 2015-10-04

Moved by: Joann Aird **Seconded by:** Trevor Ellis

THAT: The Accounts Payable to August 31, 2015 in the amount of \$217,006.62 be approved for payment in total.

In Favour: 4 Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6.a) Mayor's Report

Mayor Bolton mentioned that the next Mayo River meeting will take place on October 19, 2015.

6.b) Administration

i) CAO Report of Thursday, October 8 2015

a) MLA Jim Tredger in attendance

Jim Tredger will be attending the Council meeting. For Council's information.

Mr. Tredger thanked council for everything they have done for the community of Mayo. He asked if there was anything council would like raised in the house. Council is concerned about cutbacks on services by YG over the years - ie. Economic Development Officer, Nurses, etc. Waste management and how it is being done is an issue. Roads - how do we transfer funding from the Federal and Territorial level to the Municipal level so that locals can benefit. Mayor Bolton said he has been told that a Nurse in Charge has been hired for the Mayo Health Centre. Jim Tredger left the meeting at this time.

b) Heating Fuel Tenders

The heating fuel contract we have with AFD ends September 30, 2015. We've posted the heating fuel tenders on August 31, 2015. By closing on September 25, 2015 at 3 pm, we received three tenders - Mayo Landing Fuel Supply (Pacesetter), North 60 and AFD.

The AFD bid did not follow the instructions to the bidders and therefore could not be considered. For Council's review and possible award of contract.

This item was tabled for discussion later in the meeting.

c) Mayo River Flood Control Project

We received a reply from Premier Pasloski to our letter voicing Council's concerns over the grouping of the Mayo Lake Enhanced Storage Project by YEC and YG Community Services Mayo River Flood Control Project. YEC has submitted a letter to YESAB on Sept. 21st requesting withdrawal of their Mayo Lake Enhanced Storage Project. The next Mayo River meeting is now scheduled for October 19, 2015 in Mayo.

For Council's information.

d) Village of Mayo Senior Centre Building

A letter was sent to Chief and Council of the First Nation of Na-Cho Nyak Dun, as per Council's request to inquire if NND would be interested in purchasing this building.

Greg Colburne, NND's Executive Director, contacted me and together we toured the building.

Greg asked if the contents would remain in the building. He wants to give a report to his Council for them to make a decision about this building. For Council's information.

Mr. Colburne stated that NND would like to wait until after the municipal election before proceeding with the discussions regarding this building.

e) 2015 Municipal Election

We received nominations for the office of Mayor from Incumbent Scott Bolton as well as Kris Pavlovich.

We received nominations for the office of Councilor from Incumbents Trevor Ellis, Joann Aird, Richard Ewing, and Blair Andre, as well as Ed Johnson and Nancy Hager.

Advance Poll will be held on October 8th and Polling Day is October 15, 2015.

An all candidates forum has been scheduled for October 7, 2015 at 7 pm in the Mayo Curling Lounge from 7-9 pm. For Council's information.

The All Candidates Forum went well with approx. 50 residents in attendance.

f) AYC Resolutions on Solid Waste Management and Designated Materials Regulations

AYC sent a letter to the Minister of Community Services and received a reply from Minister Dixon regarding Solid Waste Management and Designated Materials Regulations. For Council's information.

g) Solid Waste Working Group

The CAO's and Public Works Managers/Landfill Operators met twice in September to discuss Solid Waste. A report is expected by mid October and will be shared with all municipal Councils for information and discussion.

h) Telecommunications

Premier Pasloski put out a statement regarding telecommunications for Yukoners.

For Council's information.

j) WCB Rebates

We received information from the Yukon Chamber of Commerce and the Yukon Workers' Health and Safety Board about WCB Rebates. This was discussed at the recent AYC Board meeting. It was suggested to put the refunds into safety training for employees. For Council's information.

j) Yukon Energy Partners (YEP) Invitation

We received an email from AYC forwarding an email from Cathy Cottrell, Senior Energy Planner, YG EM&R, regarding the meeting group that was initiated by the Energy Solutions Centre several years ago. This group meets informally on a quarterly basis to share ideas and information about energy related projects (e.g. energy efficient design and building, energy policy, renewable energy installations, etc.). Meetings are held in Whitehorse and attendance is optional. Would anyone from Council be interested in attending any of these meetings? Council would like to revisit this after the municipal election.

k) AYC Board Meeting

The Executive Director's Report presented at the September 26, 2015 AYC Board meeting, listing the items AYC is currently working on, is included in the meeting package for Council's information.

l) AYC News Release

We received a news release from AYC President Wayne Potoroka that he will be attending the FCM Board meeting in September.
For Council's information.

m) Recreation Board Member

Andrew Sprokkreef was planning to leave Mayo and mentioned that he would resign as one of the Community at Large members from the Mayo Recreation Board. However, his plans changed and he is remaining in Mayo and continuing to be on the Recreation Board.

The current Rec. Board Members are: Trevor Ellis (VoM), Roberta Hager (NND) Laura Erickson (JVC), Andrew Sprokkreef (Community at Large), Kris Pavlovich (Community at Llarge), Scott Therriault (Youth), and Danica Wrench (Alternate).

Roberta's term is up and she would like to remain on the Recreation Board. We've prepared a motion for Council to re-appoint Roberta to the Mayo Recreation Board.

Jen Nolan, the current Rec. Board secretary, will be resigning in the near future due to the upcoming arrival of her baby. Barb Barchen agreed to take over as secretary in the interim until a replacement can be found.

MOTION 2015-10-05

Moved by: Joann Aird

Seconded by: Richard Ewing

Whereas the Village of Mayo Council appoints the members of the Mayo Recreation Board, and

Whereas the Na-Cho Nyak Dun Representatives to the Mayo Recreation Board, Roberta Hager, her term has ended and she is interested in letting her name stand for another term on the Mayo Recreation Board, now therefore

Be it resolved that: Council for the Village of Mayo appoints Roberta Hager as the NND Representative on the Mayo Recreation Board from October 9, 2015 to October 8, 2018.

In Favour: 4 Opposed: 0

CARRIED

n) Village of Mayo Staff House

We received a request from the Conservation Officer asking if she could rent the Staff House for this coming winter. I informed her that it is Council's policy not to interfere with the public sector and that she should check the private rental market in the community. For Council's information.

o) Request for donation of Community Hall

We received an email from Michael McGinnis. He is doing PE at J.V. Clark School this year and would like to use the Mayo Community Hall 3 times per week for badminton (Monday, Tuesday and Friday afternoons from 2:15 pm to 3:30 pm) in October. Mike is hoping that Council will donate the use of the Community Hall for this.

For Council's consideration. Council agreed to donate the Community Hall for this.

p) VoM sign and flag pole

The Village of Mayo sign and flag pole in front of the Firehall were removed by Norcope for the water/sewer project along Centre Street. Does Council have any suggestions where to place the sign (the structure is broken) and the flag pole? For Council's consideration.

Council would like to have the Flowerbed with roof that held the Village of Mayo sign re-constructed and placed in front of the Village Offices/Community Hall Building.

Crystal Trudeau joined the meeting at this time on behalf of Mayo Landing Fuel Supply.

Council returned to item b) at this time.

b) Heating Fuel Tenders

MOTION 2015-10-06

Moved by: Trevor Ellis

Seconded by: Richard Ewing

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2015 to September 30, 2016, and

Whereas the Village of Mayo received three proposals by closing of the tender and they were as follows:

	Arctic Stove Oil	Heating Fuel
Mayo Landing	<u>\$1.1025</u>	<u>\$1.0815</u>
AFD	<u>0</u>	<u>0</u>
North of 60	<u>\$1.0458</u>	<u>\$1.0143</u>

And,

Whereas AFD's submission of their proposal did not comply with the tender specifications, their proposal cannot be considered, and

Whereas the Council for the Village of Mayo reviewed and discussed the remaining two proposals received, now therefore

Be it resolved that the Village of Mayo Council awards the heating fuel contract for the period of October 1, 2015 to September 30, 2016 to North of 60 for \$1.0458 for Arctic Stove Oil and \$1.0143 for Heating Fuel.

In Favour: 4 Opposed: 0

CARRIED

Crystal Trudeau left the meeting at this time.

q) Spay/Neuter Program

We received a letter from YG Environment Minister, Wade Istchenko, stating that the spay/neuter program is being evaluated. YG is hoping that the evaluation will help improve the control of unwanted pets in communities. YG Environment is expecting to implement an updated spay/neuter program in April 2016. For Council's information.

r) Animal Control

The local person that had expressed interest in the Animal Control Officer position changed his mind. We have reposted that we are looking for someone to provide animal control services in the community. For Council's information.

s) Update Pumphouse Project

The pumphouse project is scheduled for completion towards the end of October. The date for training of our PW Staff on the new system is October 25, 2015. For Council's information.

Karen Olito asked about the bumps in the road in front of the RCMP office. Scott Hamilton stated that this will be repaired in the near future.

t) Update water/sewer project

Norcope is continuing the water/sewer main line replacement work on Second Avenue. They have also been working on completing the work on the ditching and the roads. A broken old valve on the north end of Centre Street still needs to be replaced. This is outside the scope of the work Norcope is doing. For Council's information.

u) Binet House Report 2015

We received the Binet House report for the 2015 tourism season. For Council's information.

v) Pool Report 2015

We are expecting the pool report shortly and will copy it for the next meeting package. For Council's information.

Council reminded Staff that an updated inventory of the Staff House contents is needed and that a deposit be charged to Pool Staff for cleaning needed or missing items at the Staff House.

w) In Camera Session:

Staff Evaluation

This item was tabled to the end of the meeting.

- ii) **Clerk Treasurer Report**
a) **Comparative Income Statement as at July 31, 2015 and August 31, 2015**

MOTION 2015-10-07

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The Comparative Income Statement for the month of July, 2015 be approved.

In Favour: 4 Opposed: 0

CARRIED

MOTION 2015-10-08

Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The Comparative Income Statement for the month of August, 2015 be approved.

In Favour: 4 Opposed: 0

CARRIED

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.

- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
a) **Manager's report for September, 2015**

MOTION 2015-10-09

Moved by: Richard Ewing **Seconded by:** Joann Aird

THAT: The Manager of PW, EH, & PS Report for the month of September, 2015 be adopted as presented.

In Favour: 4 Opposed: 0

CARRIED

- v) **Protective Services**
a) **Firefighter's Draw for September, 2015 - Tabled**

b) **RCMP Report for August, 2015 - For Council's information**

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
 - a) **Request for Donation of Facility for NND Fall feast/family dinner on Oct. 8/15**
Council agreed to donate the facility.
 - b) **Request for Donation of Facility for Community Garage Sale on Oct. 24/15**
Council agreed to donate the Hall and will decide at a later date who to donate the table rental fees to.
 - c) **Request from RCMP for donation towards children's Halloween Party**
Council agreed to pay up to \$500 for food and supplies needed to assist the RCMP with the Children's Halloween Party.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
 - a) **Mayo Midnight Marathon**
Council would like to see the Marathon continue. Further discussion on this is tabled til the next regular council meeting.

Cpl. Olito, Clerk/Treasurer Barb Barchen and Public Works Manager Scott Hamilton left the meeting at this time.

Council returned to item 6 b) i) w) In Camera Session at this time

CAO Evaluation

MOTION 2015-10-10

Moved by: Richard Ewing

Seconded by: Trevor Ellis

THAT: The Village of Mayo Council goes into camera to discuss the Staff Evaluations at 9:25 pm.

In Favour: 4

Opposed: 0

CARRIED

CAO Margrit Wozniak left the meeting at this time.

CAO Margrit Wozniak was asked to return to the meeting at 9:40 pm.

MOTION **2015-10-11**

Moved by: Richard Ewing **Seconded by:** Trevor Ellis

THAT: The Village of Mayo Council comes out of an in camera session to discuss Staff Evaluations at 9:45pm.

In Favour: 4 Opposed: 0

CARRIED

MOTION **2015-10-12**


Moved by: Joann Aird **Seconded by:** Richard Ewing

THAT: The Chief Administrative Officer's Report of October 8, 2015 be adopted as presented

In Favour: 4 Opposed: 0

CARRIED

13. **Adjournment**
The meeting was adjourned at 9:50 pm.



Mayor



Chief Administrative Officer