

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, September 7, 2016
Village of Mayo Council Chambers

Present

Council: Deputy Mayor, Trevor Ellis
Councilor Blair Andre
Councilor Joann Aird
Councilor Richard Ewing

CAO: Margrit Wozniak

Public Works Manager : Scott Hamilton

Clerk Treasurer: Barb Barchen

Absent: Mayor, Scott Bolton

1. Call to order

Deputy Mayor Trevor Ellis called the meeting to order at 7:30 pm.

2. Adoption of the Agenda

MOTION 2016-09-01

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The agenda of September 7, 2016 be adopted with the following changes:
Add item 4. Accounts Payable to July 31, 2016

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of August 10, 2016

MOTION 2016-09-02

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The minutes of the meeting of August 10, 2016 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

Councilor Ewing arrived at this time.

4. **Approval of Accounts Payable to July 31, 2016**

MOTION **2016-09-03**

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Accounts Payable to July 31, 2016 in the amount of \$573,445.73 be approved for payment in total.

In Favour: 4

Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
Nothing presented.

6. **a) Mayor's Report**

Deputy Mayor Ellis informed Council that the YG Fire Truck was inspected and needs to be sent to Whitehorse for pump repairs. The MVFD will transfer the gear from the YG Fire Truck over to the old Village Fire Truck and put it back into service until the YG Fire Truck is returned to Mayo.

b) Administration

i) CAO Report of Wednesday August 10, 2016

a) YG Municipal Advisor

Carolyn Moore is planning to attend one of our Council meetings in September or October. For Council's information.

b) Heating fuel tender for Oct.2016-Sept.2017

We put out the tender for the heating fuel contract for the upcoming year and expect to receive several bids. We'll bring the bids to the meeting for review and possible award of the new heating fuel contract.

MOTION **2016-09-04**

Moved by: Joann Aird

Seconded by: Blair Andre

Whereas the Village of Mayo has asked for proposals from fuel suppliers to provide heating fuel to the Village of Mayo from October 1, 2016 to September 30, 2017, and

Whereas the Village of Mayo received two proposals by closing of the tender, and they were as follows:

	<u>Arctic Stove Oil</u>	<u>Heating Fuel</u>
Mayo Landing Fuel Supply	\$1.00485	\$0.9786
AFD	\$0.9920	\$0.9605

and,

Whereas the Council for the Village of Mayo reviewed and discussed the two proposals received, now therefore

Be it resolved that

the Village of Mayo Council awards the heating fuel contract for the period of October 1, 2016 to September 30, 2017 to the low bidder, AFD.

In Favour: 4

Opposed: 0

CARRIED

c) 2016 Fire Smart Project

The Village received approval from YG for FireSmart Funding in the amount of \$30,000 to do a FireSmart Project in the fall 2016. We had proposed to continue our project from 2015 which took place in the Airport subdivision. For Council's information.

d) AYC Fall Board Meeting

The next AYC Board meeting is taking place on September 10, 2016 in Dawson. AYC organized a presentation from Land Titles about the new Act. CAO Wozniak will be attending the meeting. Mayor Bolton is away and will not be able to attend this meeting. Councillor Aird agreed to attend the AYC Board meeting on the Village's behalf. For Council's information.

e) Silver Trail Tourism and Chamber of Commerce fall meeting

The Silver Trail Tourism Association has scheduled a meeting at the Mayo Curling Rink on Sunday, Sept. 18, 2016 at 6 pm. Prior to the start of the meeting (at 5pm) Silver Trail wants to give their members a chance to tour the Binet House and have asked that the Binet House be made available for that. Mark O'Donoghue, the regional YG Biologist, is scheduled to provide a presentation about stocked lakes for information and discussion. Councillor Aird is our Council's representative on the Silver Trail Tourism Association and is planning to attend this meeting. For Council's information.

f) Request from Silver Trail Association for donation of facility

We received a letter from the Silver Trail Tourism Association asking Council to consider donating the Curling Lounge and kitchen for their fall meeting/potluck. For Council's consideration. Council agreed to donate the facility.

g) Recycling Centre Equipment

YG Community Services is planning to purchase balers and pallet jacks for all Recycling Center's in their efforts to reduce the freight costs. They believe that this can be achieved if all Recycling Centers compact and bale their recyclables. We are expecting to receive a small baler as well as one inside and one outside pallet jack. For Council's information.

h) Annual Lagoon Inspection

Rick Savage completed the annual lagoon inspection on August 24, 2016. His report is attached for Council's information.

i) BST Placement

The YG contractor and Village Public Works Staff have been busy preparing the sections of roads where the water/sewer main lines were replaced in 2015 for BST placement. The BST crew was in Mayo from August 24th to the end of August. Part way through the placement of the BST we had 17 mm of rain in a 24 hour period. The BST crew repaired the new BST following the rain and continued until all the sections on Centre Street, First Avenue, Second Avenue, Third Avenue, Fourth Avenue and Seventh Avenue were done. For Council's information.

j) Community Hours

We've sent a letter to Minister Brad Cathers suggesting the policy change Council was asking for, which would have the Probation Officer contacting organizations to find a suitable work place for persons to work off community service hours. We are waiting for a reply.

k) Accommodations in Mayo

We received several requests for accommodations in Mayo from individuals as well as teachers, in particular if the Village's Staff house would be available for rent. It has been Council's policy not to interfere with the private rental market. There are a number of options in Mayo and the surrounding area that people looking for accommodations can explore. I made a brief list of them for Council's information. Mayor Bolton heard about these requests and called from his vacation to provide his comments. He asked me to pass on to Council that he still believes that the Village should not interfere with the private rental market. The Staff house was built as a summer residence for Village Pool Staff, and for contractors having to do work for the Village of Mayo when no other accommodations are available in the community. The Village's Staff house is used by summer staff from May 1st until usually the third week in August. Mayor Bolton suggested that if Council were to make an exception for the teachers needing accommodations this fall, Council's agreement should be on a short term basis to allow YG Education to make other, more permanent, arrangements for the teachers. Also, the agreement should be with the Department of Education, not with the individuals. For Council's information.

Council discussed this issue and decided they would like to make a formal policy regarding the Staff House Use, stating that it is primarily for use by VOM staff and occasionally for use by Village of Mayo contractors, providing all options for other accommodations have been exhausted. Any charges to VOM by contractors utilizing the Staff House should reflect the fact that VOM is providing accommodation to them free of charge. Administration will prepare this policy and bring it back to Council for review.

l) New Fire Hall

We've sent a letter to YG Property Management for the Ambulance and to YG Finance for the Bank asking for confirmation that they are prepared to enter into a long term lease agreement for space in the new Fire Hall building. We are waiting for responses.

m) Lift Station project

The lift station upgrade project tender review is taking place mid September. Our Public Works Manager will be part of the evaluation team. For Council's information.

n) Furnace/Boiler Cleaning

Yukon Chimney Sweep informed us that they would be able to come to Mayo in October 2016 to clean furnaces and boilers in people's houses. This was discussed previously. The Village of Mayo Fire Department could cover the travel to and from the community as a service to keep community residents safe, and the residents would pay the usual rate for the cleaning. The Village will collect names of residents that are interested in this service and provide the names and contact information to the chimney cleaning company. For Council's information.

o) New LED street lights

YEC replied to our inquiry stating that the energy savings should be immediate once the current lights have been replaced with LED lights. YEC is aware of the lights that are in peoples yards and is planning to exchange them as well for newer lights. For Council's information.

p) Community Justice Meeting

The date scheduled for the next Community Justice meeting is Friday, October 14, 2016, from noon to 1pm. For Council's information.

q) YG News Release - Gas Tax Funding

A recent YG news release states that Government of Canada delivers more than \$7.8 million to Yukon for community infrastructure projects.

The YG Gas Tax Fund Manager sent us a statement listing the funding available to the Village of Mayo. The Village's Integrated Community Sustainability Plan is 10 years old and needs to be updated in order to access Gas Tax Funding. The projects in the 2006 ICSP have mostly been completed and new projects have to be identified. We have budgeted for a review and update of the ICSP and are planning to proceed with this project now.

For Council's information . Council agreed to start the process of upgrading the ICSP.

r) Zoning Bylaw

Now that the OCP is updated we also need to update our Zoning Bylaw. We have funds budgeted for this and are planning to proceed with this now. For Council's information.

s) Review of bulk water and lagoon fees

We've copied the fee section from our water/sewer bylaw and Taylor made a spreadsheet showing what other communities charge. For Councils' review and discussion. Council would like to wait until Mayor Bolton returns before reviewing this.

t) YG increases support for recycling

We received a YG news release that YG is increasing financial support for recycling services to provide greater certainty and viability for recycling processors in Yukon. For Council's information.

u) Pool Report

The Mayo Pool operated from May 26th to August 12, 2016. The facility operated without any major issues this year. For Council's information.

v) United Way Breakfast

We received a letter from Matt King, President of the Yukon Liquor Corporation, informing us that October is United Way Month in Yukon. Matt is inviting us to support United Way of Yukon by donating a service or item(s) to the silent auction to be held during the breakfast on September 30th, at the High Country Inn Convention Centre.

Council discussed this request and decided to donate two books, one Gold and Galena Book and one Heart of the Yukon Book for this auction.

w) Canada 150 Community Leaders

FCM is looking for local leaders to get involved in the 150th anniversary of Confederation. Is anyone from Council interested in being the Community Leader for Mayo? No one from Council was interested in being listed as the Community Leader, however they suggested that Mayor Bolton may be interested in this.

x) Intrapreneurship in Government Workshop

AYC forwarded information about this upcoming workshop to us that will be held the afternoon of September 30th at Yukon College in Whitehorse. The CAO is interested in taking this workshop and Councilor Andre is considering attending as well.

MOTION 2016-09-05

Moved by: Joann Aird

Seconded by: Richard Ewing

THAT: The Chief Administrative Officer's Report of September 7, 2016 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

Nothing presented.

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton stated that Rick Kent, YG's Project Manager for the Village's water/sewer projects, would like to start bringing in crush to be used in the next phase of water/sewer work. Council agreed that the best storage location would be the site of the old Blue Box. There was some discussion on who will be finishing the items that Norcope did not complete. VOM and/or local contractors will complete these items. It was noted that Norcope was not paid for any items that were not completed.

Village Staff recently received hands on training on the operation of the Village's Vector truck by YG's contractor, Bob White, who has been using Vector trucks in his business for decades.

Council was informed that Mayo Bigway Store and NND DC have raised concerns about flooding of the store parking lot. They feel that the raised road has caused this issue. The Store is located at a low spot in town, however, the issue will be looked at to identify possible solutions when Rick Kent is in Mayo next week.

v) **Protective Services**

a) **Fire Incentive Draw for August, 2016**

MOTION **2016-09-06**

Moved by: Richard Ewing

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Rick Brooker for the month of August, 2016 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

8. **Notices of Motions be considered**

Nothing presented.

9. **General Correspondence**

Nothing presented.

10. **Hearings of Delegations and Individuals**

Nothing presented.

11. **Question Period**

Nothing presented.

12. **New and Unfinished Business**

Nothing presented.

13. **Adjournment**

The meeting was adjourned at 8:54 pm.



Mayor



Chief Administrative Officer