

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, May 8, 2013
Village of Mayo Council Chambers

**Present
Council:**

Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Joann Aird
Councilor Kris Pavlovich
Councilor Bill Leary

Clerk/Treasurer: Barb Barchen

Administrative Assistant: Taylor Ewing

Manager of EH/PW/PS: Scott Hamilton

Absent: Margrit Wozniak, CAO

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. Adoption of the Agenda

MOTION 2013-05-01

Moved by: Bill Leary

Seconded by: Trevor Ellis

THAT: The agenda be adopted with the following changes:
a) Add letter from Mr.Christie

In Favor: 5

Opposed: 0

CARRIED

3. Adoption of the Minutes of the Regular Public Council Meeting of April 17, 2013

MOTION 2013-05-02

Moved by: Joann Aird **Seconded by:** Bill Leary

THAT: The minutes of the meeting of April 17, 2013 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable

The Accounts Payable to April 30, 2013 will be presented at the next regular council meeting.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

6. Acceptance of Reports from the Village

a) Mayor's Report

Nothing presented.

b) Administration

i) CAO Report of May 8, 2013

a) Landfill Update

Dwayne Muckosky, Director of Operations and Programs, YG Community Services, is hoping to come to Mayo on May 8th to look at the Mayo Landfill and to attend the Council meeting. For Council's information. Dwayne Muckosky was unable to attend the meeting, but is planning to come to the May 22nd council meeting.

b) Land Development Meeting

Brian Ritchie will be in Mayo to meet with Council at 6:30 pm on May 7th regarding the development of rural residential lots in the C6 area. This meeting will be followed by a public meeting at 7:30 pm in the Mayo Curling Lounge. For Council's information.

c) Mayo Infrastructure Assessment Report

Kyle Rolling, YG, and possibly representatives of the Engineering firm are planning to attend the May 22nd Council meeting to discuss the Infrastructure Report with Council. For Council's information.

d) Water System Upgrade

Kyle Rolling, YG, is also planning to discuss the water system upgrade project with Council during the May 22nd meeting. For Council's information.

e) ICS training

We received an email from Richard Cherepak, YG Emergency Management Planner, regarding an Incident Command System Course that is available as a self-paced course and as a 5-6 hour training session. Would anyone from Council be interested in doing the self paced course or would you like us to arrange for a one day training session?

Council is not interested in this as Manager Scott Hamilton is qualified to provide this training.

f) Information from Lawyer

We received an email from Lori Lavoie, our lawyer, that she is opening her own practice in Whitehorse as of May 2013. For Council's information. Council would like some background information on the reasons for Ms. Lavoie's departure from the firm.

g) 2012 Financial Statements

We received the 2012 Audited Financial Statements for review by Council.

MOTION 2013-05-03

Moved by: Joann Aird **Seconded by:** Bill Leary

THAT: The Council for the Village of Mayo approves the Audited Financial Statements as prepared by BDO.

In Favour: 5 Opposed: 0

CARRIED

h) Mayo Inspection Report

We received the inspection report from OH&S for our Pumphouse. There are several items that have very short deadlines for completion. We contacted Kyle Rolling, YG project manager for the 3 items that are part of the water system improvement project and are expecting YG's reply which we will forward to OH&S. For Council's information.

i) Placemaking Workshop

Mayor Bolton and I enjoyed the Placemaking Workshop. YG will be providing us with Dr. Loflin's presentation which we will provide for Council's information.

j) Binet House Special Project Funding

We received approval in the amount of \$27,000 for our exhibit planning/development project. We now have to put out an RFP to find an exhibit planner. For Council's information.

k) Arts Fest Funding

We received approval in the amount of \$7,500 for the 2013 Arts Fest. For Council's information.

MOTION 2013-05-04

Moved by: Trevor Ellis **Seconded by:** Bill Leary

THAT: The Chief Administrative Officer's Report of May 8, 2013 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

Councillor Ellis asked if the doors on the arena could be repaired, as they are off their rollers.

ii) C/T Report

a) Comparative Income Statement for the month of April 30, 2013

MOTION 2013-05-05

Moved by: Trevor Ellis **Seconded by:** Bill Leary

THAT: The Comparative Income Statement for the month of March, 2013 be approved.

In Favour: 5

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing Presented.

iv) Manager's Report for Environmental Health/Public Works & Protective Services

a) Written report for PW May 8, 2013

A letter was received from Minnie Hassen regarding a water issue at her yard over the weekend. Scott Hamilton explained that she called him out after being unable to reach the on-call VOM employee (who was at the Lift Station dealing with an important issue at the time). Scott assessed the situation and explained to Minnie that he did not deem it to be an emergency and would therefore not call out the steamer and additional personnel on a Sunday to deal with it. He said she was fine with that. Her letter suggested that there was water inside her shed and that there may have been some sort of damage as a result. VOM personnel dealt with the situation on Monday morning. Scott suggested that in the future, any complaints such as this should be accompanied by photos of the alleged damage. Mayor Bolton suggested that the problem, which recurs every Spring, be fixed.

Council reviewed Scott Hamilton's report. Mayor Bolton and Scott Hamilton had spoken previously about VOM providing garbage collection for residents inside municipal boundaries. Barb Barchen will talk to Margrit Wozniak regarding the cost information she has on garbage trucks (a garbage truck with forks and a 1 ton truck with deck) and cans. Providing garbage collection would help alleviate the problem of people dumping unauthorized items at the landfill. Mayor Bolton would like to find out how much it would cost to open a new cell at the landfill.

MOTION 2013-05-06

Moved by: Kris Pavlovich

Seconded by: Joann Aird

THAT: The Manager of EH, PW&PS report for May 8, 2013 be adopted as presented.

In Favor: 5

Opposed: 0

CARRIED

v) Protective Services

Nothing presented

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) Email from Anne Leckie asking for Curling Lounge donation

A letter was received from Anne Leckie requesting use of the Curling Lounge for the annual general meeting of the Silver Trail Chamber of Commerce and Tourism Association meeting on May 26, 2013. Council agreed to donate the use of the Curling Lounge for this meeting.

b) Animal Control

A letter was received from Councillor Aird, who is seriously concerned about loose dogs running around town and the fact that there has been no dog catcher for some time. She would like the Animal Control By-law to be brought to the next council meeting for review and discussion. Council also would like to make a renewed effort at hiring a dog catcher. Barb Barchen took three calls on May 1st regarding four dogs that were fighting outside the Admin Building at 11:20 a.m. VOM personnel responded immediately by catching and impounding 2 of the dogs, and setting up traps.

c) Set up a meeting to talk about 3rd party equipment rentals and policies

Councillor Pavlovich requested this information. Council tabled this to the next meeting and requested that the policy as well as 2013 rates be available for review.

d) Joann Aird - STCCTA (Silver Trail Chamber of Commerce and Tourism Association)

Councillor Aird asked, on behalf of the STCCTA, if VOM would take over the employee at the Stewart Crossing Tourism Booth, as the STCCTA no longer wants to be the "employer". They could transfer their funding to VOM, and are asking for VOM to administer all the payroll-related duties. Council does not want to take this on. Councillor Aird said that the Keno City Community Club might be interested in taking it on, and it was agreed that this would be more appropriate.

e) Letter from Art class - Donation of Facility

JV Clark School art teacher Becca MacCulloch sent a letter requesting donation of the Curling Lounge for an end of year art show her students are having. She had asked for the week prior to the day of show for set up, but council agreed to one day for set up. Barb Barchen will ask Ms. MacCulloch if tables and chairs are needed, or need to be moved for the show.

f) Letter from Mr. Christie

JV Clark School shop teacher David Christie wrote a letter explaining how his students have built 46 swallow boxes for the Village to use in hopes of reducing the mosquito population in town. He asked if his class could hang the boxes. Scott Hamilton said that the location and timing of these boxes is important and we wouldn't want the boxes hung just anywhere. Council decided therefore to let the PW Manager look into how this should be done.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business

a) Village of Mayo website

Councillor Aird had been planning on looking into how to go about getting our Village webpage updated. It was suggested that perhaps Curtis Lafreniere could be asked if he would be interested in taking this on.

b) Blue Box hours

Scott Hamilton spoke about operational issues at the Recycling Centre and is looking for direction from Council regarding the level of service they would like to see at the Recycling Centre/Free Store. The work load is increasing as we get into Spring. The Recycling Centre Coordinator is starting to get burnt out.

There was a problem recently with theft of the coordinator's supplies (ie. step ladder) while he was dealing with Recycling Centre customers. Scott Hamilton suggested opening one side of the building at a time. Mayor Bolton suggested he book appointments for large drop-offs. Council directed Scott to deal with matters as he sees fit. He will be sending a notice out to all residents re: changes in operation/hours. Councillor Ellis suggested putting a sign, with hours of operation, etc., on the Recycling Centre gate.

13. Adjournment

The meeting was adjourned at 9:38 pm.


Mayor


Chief Administrative Officer