

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, November 6, 2013
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Joann Aird
Councilor Kris Pavlovich
Councilor Trevor Ellis

CAO: Margrit Wozniak

Manager of EH/PW/PS: Scott Hamilton

Administrative Assistant: Taylor Ewing

Absent: Councilor Bill Leary
Clerk/Treasurer Barb Barchen

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

MOTION 2013-11-01

Moved by: Joann Aird **Seconded by:** Kris Pavlovich

THAT: The agenda be adopted as presented.

In Favor: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting
of October 16, 2013 and Special Meeting of October 28, 2013**

MOTION 2013-11-02

Moved by: Joann Aird **Seconded by:** Kris Pavlovich

THAT: The minutes of the meeting of October 16, 2013 be adopted as
presented.

In Favour: 3 Opposed: 0

CARRIED

MOTION 2013-11-03

Moved by: Joann Aird

Seconded by: Kris Pavlovich

THAT: The minutes of the special meeting of October 28, 2013 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. Approval of Accounts Payable to September 30, 2013

MOTION 2013-11-02

Moved by: Joann Aird

Seconded by: Kris Pavlovich

THAT: The Accounts Payable to September 30, 2013 in the amount of \$110,499.48 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6. Acceptance of Reports from the Village

a) Mayor's Report
Nothing presented.

b) Administration

i) CAO Report of October November 6, 2013

Councillor Ellis arrived at this time.

a) RCMP Report for October 2013

Cpl. Chris Hutchings will be in attendance to give a brief report to Council.

For Council's information.

Cpl. Hutchings attended the meeting and gave Council a brief policing report. Council thanked Cpl. Hutchings and explained that written RCMP reports were sufficient to keep them informed, but they would like to be informed in person when special issues arise that would be of concern to Council and the community.

Cpl. Hutchings left the meeting at 7:58 pm.

b) Binet House Display Plan

Following Council's discussion during the Special meeting of October 28th, we have scheduled a conference call with Al Aasman and his team for 7:45 pm to clarify Council's visions of the new display for the Binet House. We will have to set the period for extension of the contract and if any additional costs will be incurred by doing this.

For Council's consideration.

Council discussed the display plan they had envisioned for the Binet House with Al Aasman and Ian Robertson. Both parties agreed to extend the contract to the end of November to complete the display plan.

MOTION 2013-11-05

Moved by: Trevor Ellis

Seconded by: Kris Pavlovich

Whereas the Village of Mayo would like to renew the Binet House Display and Exhibit,
And

Whereas the Village of Mayo has hired Aasman Design Inc. to create a new Binet House Display and Exhibit Plan, and

Whereas an extension is needed to complete the project as per Council's vision, now therefore

Be it resolved that the Village of Mayo Council extend the contract with Aasman Design Inc. to November 30, 2013

In Favour: 4

Opposed: 0

CARRIED

Councilor Pavlovich informed us that the Principal of the J.V. Clark School would be pleased to take the bear and other animals from the Binet House and display them at the school if this was Council's wish. For Council's information .

c) YHMA Symposium, Joint Marketing Meeting and Museum's Roundtable

We received the minutes of the YHMA Symposium, the Joint Marketing meeting and the Museum's Roundtable from October 2013. Anne Leckie had attended all these sessions on behalf of the Binet House Museum. For Council's information.

d) Website design proposals

This item was tabled at the last meeting so Council could review the proposals in detail. For review and award of contract.

Council compared their recommendation with the Staff's recommendation and both agreed which one of the proposals was the best one. Council then proceeded to award the contract.

MOTION **2013-11-06**

Moved by: Joann Aird

Seconded by: Kris Pavlovich

Whereas the Village of Mayo Council wants to have a new website designed for the municipality, and

Whereas the Village of Mayo put out a request for proposals, and

Whereas the Village of Mayo Council received, reviewed and discussed the five proposals that were received by the closing date, and determined that one of the proposals was the most suitable for the Village needs, now therefore

Be it resolved that the Village of Mayo Council agrees to enter into a contact with Marko Marjanovic from Frostbyte Software Design and Mary Binsted Designs, in the amount of \$11, 728.50 including GST, to have a new website designed and created for the Village of Mayo.

In Favour: 4

Opposed: 0

CARRIED

e) Wildland Fire Management Office Mayo

Mayor Bolton received an email from Dan Baikie, Operations Manager, Northern Area, YG Wildland Fire Management, informing him that Wildland Fire Management is in the process of filling the Regional Protection Manager position for Mayo and that the process may take another 3 months until the position will be filled. Wildland Fire Management has been directed that the position will not be filled temporarily for the interim. For Council's information. Council would like to check in 3 months time to confirm that the position has been filled. Council was concerned that this position may disappear as the Mayo Social Worker position has in the past.

f) Environmental Liability Assessment for Municipally Operated Landfills

We received a report that YG Community Operations and Programs had prepared regarding environmental liability for municipally operated landfills. For Council's review and discussion. Council stated that the dollar figures in this report will be helpful in their discussions with YG regarding the future operations of the Mayo Landfill.

g) Victoria Gold Corp Meeting

Representatives from Victoria Gold will provide an update on the Eagle Gold Project on Nov. 4, 2013 from 7 to 8:30 pm in the Mayo Curling Lounge. For Council's information. Representatives from Victoria Gold informed us that they will be continuing with the regulatory work such as application for the Type A Water Use Licence and looking into securing project financing. The camp will be closed, and the access road will not be maintained over the winter months.

h) Joint Council meeting

Council is reminded that we've scheduled a Joint Council meeting for Tuesday, November 5, 2013 at 7 pm at NND Government House. This meeting took place and Joint Council discussed the Fire Protection Agreement, Christmas Lights Display Contest, Seniors Residence, Urban Residential Land Development, sanding for school bus route.

i) Mayo Motors Property Update

As per Council's approval during the Special Council meeting of October 28, 2013, we have drafted and forwarded a contract to EBA to complete a historic site assessment on the Mayo Motors property. For Council's information.

j) Meeting with YG Economic Development

Mayor Bolton, Councilor Pavlovich, Barb and I met with Matt Ordish, Economic Development Advisor for the Mayo Region, and Andy Gaule, Director of YG Economic Development, on October 29, 2013. Andy introduced himself as the new Director of YG Economic Development. He wanted to hear about initiatives that Mayo might be interested in, economic opportunities we may want to pursue and how YG Ec. Dev. could be of assistance. Maybe YG Ec. Dev. could organize an entrepreneurial workshop. Mayor Bolton informed them that Mayo is interested in opportunities for municipal revenue generation. For Council's information.

k) World Town Planning Day

We received an email from AYC with an attached letter from Lesley Cabott, asking Council to consider a proclamation to celebrate World Town Planning Day on November 8, 2013. For Council's consideration. Council said it was too short notice to consider this proclamation.

l) Canada Post

We received a letter regarding the future of Canada Post as well as two draft resolutions for Council's consideration. Council stated that they have seen letters such as this one in the past and that passing of the motions would not make a difference in the large scope of this issue.

m) Request for donation of Village facility

We received a letter from NND requesting the donation of Village facilities for the annual Career Fair on March 7, 2014 and the annual Youth Conference (tentatively scheduled for June or July 2014). For Council's consideration. Council agreed to donate the facility for these two events.

n) AYC Board meeting

The next AYC Board meeting will be on December 7, 2013 in Whitehorse. Will Mayor Bolton be able to attend?

AYC has scheduled an Open House for the evening of December 6th from 5-7:30 pm.

Who from Council will be attending this Open House?

Mayor Bolton stated that he is planning to attend the AYC Board meeting, but he will not be able to attend the AYC open house. No one else from Council seems to be able to attend the Open House either.

o) Remembrance Day Ceremonies

Will Mayor Bolton be available to lay a wreath on behalf of the Village of Mayo? Mayor Bolton is hoping to be able to lay a wreath. If he is unable someone else from Council will lay a wreath on behalf of the Village of Mayo.

p) PSAB training

I'll be attending a PSAB3260 and 3270 training session on November 14, 2013 in Whitehorse. PSAB 3260 relates to liability for contaminated sites, and PSAB 3270 addresses solid waste landfill closure and post closure liability. For Council's information.

q) Village of Mayo Christmas Open House

We are planning to hold our annual Christmas Open House on Friday, December 20, 2013 from 2-4 pm. For Council's information.

r) Village Christmas Party

We are proposing hold our annual Christmas Party on Friday, December 20th or Saturday, December 21st. Which day would Council prefer. Council stated that they would prefer holding the Village Christmas Party on Saturday evening, December 21, 2013 in the Mayo Curling Lounge.

s) Christmas Lights Display Contest

Is Council in favour of continuing with the Christmas Lights Display Contest for Mayo and area residents? If yes, we will contact the Mayo Community Club, NND and YEC to be partners in the contest as they have in the past. How much money does Council want to donate towards the prizes? Council was in favour of donating the same amount as in the past to this contest.

t) Gas Tax Workshop and Silver Trail Training Trust Fund (Genie) Training

Barb and I will be attending a Genie Training Session for the accounting of the Silver Trail Training Trust Fund on December 5 and a Gas Tax Workshop on December 6.

That means we have to travel to Whitehorse on December 4th which is our Council meeting day. Would Council be able to move the regular Council meeting to Tuesday night, December 3, 2013, so we can be in attendance? Council will discuss this at the next meeting.

u) Heritage Assessment Report for Keno Hill

We received phase 1 of the Keno Hill Heritage Plan. It is a lengthy document. If anyone on Council is interested in reviewing this document I can email it to them. For Council's information.

v) Invite from Mayor from Inuvik

Mayor Bolton received an invitation from Mayor Floyd Roland of the City of Inuvik to attend the Arctic Best Opportunities Conference on June 16-17, 2014. Mayor Bolton wanted to consider this before making a decision.

MOTION 2013-11-07

Moved by: Joann Aird

Seconded by: Kris Pavlovich

THAT: The Chief Administrative Officer's Report of November 6, 2013 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- ii) **C/T Report**
 - a) Comparative Income Statement as at October, 2013
Council reviewed the October Income Statement.

MOTION 2013-11-08

Moved by: Trevor Ellis **Seconded by:** Joanna Aird

THAT: The Comparative Income Statement for the month of October 2013, 2013 be approved.

In Favour: 4 Opposed: 0

CARRIED

Councilor Aird left the meeting at this time.

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.

- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

- a) **Manager's report for the month of October, 2013**

- Scott Hamilton presented his report to Council. He also discussed with Council Public Works desire to purchase a new 1 ton work truck in the spring of 2014. Council agreed to put funding for a new work truck into the 2014 capital budget. Council further stated that they want to keep the 1997 1 ton pickup and have it fixed up again.

MOTION 2013-11-09

Moved by: Bill Leary **Seconded by:** Trevor Ellis

THAT: The Manager of PW, EH & PS Report for the month of October, 2013 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

- v) **Protective Services**
 - a) Fire Department Draw for October 2013 – No one qualified

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) Request for letter of support for EMS training

Council reviewed the request and agreed to provide a letter of support.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 9:45 pm.



Mayor



Chief Administrative Officer