

Job Opportunity

Public Works Student Supervisor

Duties:

- Operation & maintenance of small engine equipment
- Under the direction of the Public Works Manager, the position will provide ongoing supervision to the Public Works Students, and provide direction to, and assist the Public Works Students with:
 - cutting grass in ditches, playgrounds, and parks;
 - maintaining Village Parks, Campgrounds, Cemetery and flowerbeds;
 - emptying Village garbage receptacles on a regular and an as needed basis;
 - cleaning Village facilities and vehicles;
 - painting;
 - assisting with preparations for Village of Mayo events;
 - assisting at the Mayo Recycling Centre as needed; etc.

Qualifications:

- responsible, honest, reliable;
- must have a valid class 5 driver's license with clean drivers abstract;
- must pass Reliability/Security Check through RCMP;
- must have Social Insurance Number;
- good organizational and planning skills; professional attitude.

Preferred Qualifications:

- knowledge of maintenance and small engine repair;
- Standard First Aid/CPR (or willingness to obtain);

Wages: \$23.91/hour based on 40 hours per week for approx. 10 weeks starting on June 3, 2024.

The PW Student Supervisor must provide his/her own steel toe boots and wear them for the duration of the employment with the Village. Other safety equipment must be worn and will be provided by the Village of Mayo.

Deadline for applications: May 17, 2024, at 4:00 p.m.

Please submit a letter of interest and a resume with copies of certificates received to:

Chief Administrative Officer, Village of Mayo, Box 160, Mayo, YT, Y0B 1M0, Phone (867)996-4300, email: caomayo@northwestel.net

Only those applications meeting the above requirements will be contacted for an interview.