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## VILLAGE OF MAYO

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# Request for proposal to provide Animal Control Services within Village of Mayo Boundaries

The Village of Mayo is looking for interested individuals to provide a proposal for the provision of Animal Control Services as per the Village of Mayo Animal Control Bylaw #92.

The individual must have a valid driver's license and be able to use his/her own vehicle to provide animal control services. The successful applicant must obtain a valid business licence, WCB coverage and liability insurance.

The Village of Mayo will provide the use of the Village of Mayo Dog Pound, Animal Control Equipment, and cover the operation and maintenance costs of the Dog Pound facility.

The proponent must clearly describe in his/her proposal what he/she is planning to do on a regular basis to provide animal control services. The proponent must maintain a diary of work performed and a database of dogs caught, including the date the dogs were caught, the name of the owner, the fine paid, etc.

Animal control services may include, but not be limited to: setting live traps and checking traps twice daily; catching dogs with the catch pole; impounding dogs caught; caring for impounded dogs - feeding/watering; issuing posters with photos of dogs that have been caught, writing letters to dog owners (if known) informing them that their dog is in the pound and what the fees are to get the dog released from the pound; disposal of dog(s) that are not claimed by the owner - either by taking them to the shelter in Dawson or Whitehorse, taking them to the Vet to be euthanized, or by otherwise disposing of the animal in a humane way. The successful bidder must liaise with the Village of Mayo Administration and Public Works Staff.

**Proposals must be submitted in a sealed envelope, stating "Proposal for Animal Control Services" and delivered to the Village of Mayo, Box 160, Mayo, Yukon, Y0B 1M0.**

**This contract/position will be posted until filled.**