

September 12, 2023

Call for Proposals to provide HEATING FUEL to the Village of Mayo

Fuel Delivery Companies are invited to provide a proposal to supply heating fuel to the Village of Mayo from October 1, 2023 to September 30, 2024.

Proposal must include:

The current heating fuel price for Furnace Oil and Arctic Stove Oil, as well as a fixed discount on posted Mayo residential heating fuel rates (which may vary depending on market conditions).

Following are the terms of the contract:

1. The fuel supplier must be a registered business with the Village of Mayo and have his own liability insurance in the amount of \$2,000,000 and Yukon workers compensation coverage. Any proposal received without a current Village of Mayo or Inter-Municipal business license may not be considered.
2. Fuel Oil must meet specifications as outlined under Section 3 - GP - 2D Type 1 and Section 3 - GP - 4P of the Canadian Government Specification Board.
3. The proposal must include the current rate of Arctic Stove Oil and Summer Heating Fuel Oil including GST and other applicable taxes, plus a fixed discount on these rates which must remain valid and in effect for the duration of the contract, subject only to changes in Government taxes. The Clerk/Treasurer of the Village of Mayo must be advised immediately, in writing, of any price changes due to changes in taxation.
4. The Village has the right to terminate the agreement should any of the above conditions not be met. Guaranteed service and satisfaction must be considered a condition of this contract and first-rate service must be provided for the duration of the contract.

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- The contractor must provide regularly scheduled delivery to tank locations (see list below) to top up the tanks listed for monthly fill-up.

<u>VOM Facilities</u>	<u>type of tank</u>	<u>size of tank</u>	<u>delivery schedule</u>
Mayo Pumphouse	above ground f. backup generator	500 gallons	by spec. request
Mayo Lift Station	Above ground in Building	500 gallons	monthly
Old Mayo Firehall	Underground	1,000 gallons	by spec. request
*Mayo Recreation Centre	Above ground	2,000 gallons	monthly
*Zamboni Shed	Above ground outside	250 gallons	monthly
*Village of Mayo Shop	Above ground outside	500 gallons	monthly
*Mayo Pool	Above ground outside	1,000 gallons	by spec. request
*approx. 2-3 Staff residences	Above ground outside	250 gallons	monthly

* **These tanks require Arctic Stove Oil in the winter months.**

Estimated annual heating fuel used approx. 60-70,000 litres.

- All invoices are to be submitted to the Village of Mayo, Box 160, Mayo, Yukon, Y0B 1M0.
- Should the contractor cancel the contract prior to the expiry date, he/she will not be permitted to submit another proposal for a period of one year.
- Bids/Proposals shall be submitted in a sealed envelope clearly stating "Village of Mayo Heating Fuel Proposal - September 2023/24".**

Email submissions will not be accepted!

Sealed proposals must be mailed to Box 160, Mayo, Yukon, Y0B 1M0 and arrive prior to the due date, or be delivered to the Village of Mayo Office at 310 Sixth Avenue, in Mayo, before 3:00 p.m. on September 28, 2023.

The lowest or any proposal will not necessarily be accepted.