

**VILLAGE OF MAYO RENTAL AGREEMENT**  
**As per Facility Rental Policy 2023-01**

**The Village of Mayo agrees to rent the following:**

- |   |                                  |
|---|----------------------------------|
| _____ Community Hall (up to 300 people) |                                  |
| _____ Community Hall and Kitchen        | _____ Tables                     |
| _____ Curling Lounge (up to 140 people) | _____ Chairs                     |
| _____ Curling Lounge and Kitchen        | _____ Tents (outside gatherings) |
| _____ Curling Rink Ice                  |                                  |
| _____ Meeting Room                      |                                  |

**TIME:** \_\_\_\_\_

**RENTER:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**Renters are asked to adhere to the up-to-date YG covid-19 measures!**

**At the following rates:**

<b>Community Hall</b>	\$35.00 per hour, \$210 per day
With Kitchen	\$45.00 per hour, \$270 per day
With Bar	\$45.00 per hour, \$270 per day
With Kitchen & bar	\$50.00 per hour, \$300 per day

<b>Curling Lounge</b>	\$25.00 per hour, \$150 per day
With Kitchen	\$35.00 per hour, \$210 per day
With Bar	\$35.00 per hour, \$210 per day
With kitchen & bar	\$40.00 per hour, \$240 per day

<b>Meeting Room</b>	\$20.00 per hour, \$120 per day
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**Special Functions**

Dance	\$300.00 (incl. Bar&Kitchen)	Banquet (incl. Bar&Kitchen)	\$250.00
Dance & Banquet	\$275.00(inc. Bar & Kitchen)	Wedding (incl. Bar&Kitchen)	\$150.00
Family Dance	\$40.00 (incl. Bar)	Sound System Rental	\$50.00/day
Tables	\$ 7.00 each per day	Chairs	\$2.00 each per day
Child's Birthday party	\$25.00 for 2 hours		

Kids Party (Halloween, Christmas, etc.)	No Charge
Funerals	No Charge

Curling Rink Ice Rental	\$25.00 per hour, \$150.00 per day
Junior Curling	Free (School Program or Coached)
3 Day Bonspiel	\$600.00 (includes lobby, bar, ice, kitchen)
2 Day Bonspiel	\$400.00 (includes lobby, bar, ice, kitchen)

**TENTS**

Note: deposit and rental fees are due prior to pickup of the tent

- 60' Hexagonal (1)      \$500 per day plus \$1500 refundable damage deposit
- 20X20' square (1)      \$250 per day plus \$1000 refundable damage deposit
- 18x20' canopies (2)    \$150 per day plus \$500 refundable damage deposit

The Village will charge one additional day's rent in total for the mob and de-mob day (for picking up and returning the tent(s)). The Village will charge one additional day's rent for each day that the tent is kept by the renter after the return date agreed to on the rental form.

A knowledgeable VOM staff member must be present for the set up and take down of the tent if the tent is being set up and taken down by the renter himself. The appropriate wages for this Village of Mayo staff member (regular overtime pay, plus a 10% administration fee) will be charged to the renter in addition to the rental fee.

GST will be charged in addition to the tent rental charges.

**The renter agrees to the following:**

1. The rental fee and deposit (or Purchase Order from Government Organizations or large companies) are payable in full prior to the use of the facility.
2. The facility key must be picked up during regular business hours. For any callout to obtain a key or to access the facility a \$20.00 callout fee will be charged.
3. The clean-up of the facilities used is due immediately following the rental period and is the responsibility of the renter. Cleanup includes: washing/sanitizing items used (dishes, pots, pans); putting items in designated areas; cleaning kitchen range, fridge, freezer; sanitizing kitchen counters; wiping and putting tables and chairs away; sweeping, dry/damp mopping and spot cleaning all floors used during the rental; and cleaning/sanitizing the washrooms (sinks, toilets, floors) that were used during the rental.
4. A cleaning/damage deposit of \$50 will be required for rentals of a few hours at the time of booking. A deposit of \$100 per day applies to full day bookings. If the renter fails to clean the facility, or damages the facility or equipment, the deposit will not be returned.
5. Any additional cleaning charges or cost of repairs will be invoiced to the renter.
6. The deposit can be paid by either cash, cheque or Government issued LPO's/PO's
7. If the cost of the additional cleaning, or cost of repairs, or replacement of equipment is not paid for by the renter, future use of the facility will be denied until payment is received.
8. The Kitchen and Bar inventory will be checked after each rental. Any missing items will be billed to the renter.
9. The Village of Mayo will not be held liable for any accident incurred during the period of the rental.
10. The renter is responsible for ensuring that the premises are locked (doors locked, windows shut) when they vacate after the function.
11. The facility key must be returned on the first business day following the function.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_ .

Renter: \_\_\_\_\_

Village of Mayo: \_\_\_\_\_

