

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, April 5, 2023
Village of Mayo Council Chambers

Present

Council: Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre

CAO: Margrit Wozniak

Clerk-treasurer: Barbara Barchen

Public: RCMP Corporal, Alison Cychmistruk

Absent: Public Works Manager, Scott Hamilton

1. Call to order
Mayor Trevor Ellis called the meeting to order at 7:03 pm.

2. Adoption of the Agenda

MOTION 2023-04-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the March 14, 2023 Regular Public Council Meeting Minutes

MOTION 2023-04-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The minutes of the meeting of March 14, 2023 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Third and final reading of bylaw #353, a bylaw to set the property tax rate and minimum tax for 2023

MOTION 2023-04-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved

That: Bylaw #353 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 5

Opposed: 0

CARRIED

b) Third and final reading of bylaw #354, a bylaw for the adoption of the Annual Operating Budget for 2023

MOTION **2023-04-04**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved

That: Bylaw #354 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 5

Opposed: 0

CARRIED

c) Third and final reading of bylaw #355, a bylaw for adoption of the 2023 Capital Budget and the Capital Expenditure Program for the next three years

MOTION **2023-04-05**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved

That: Bylaw #355 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 5

Opposed: 0

CARRIED

Moved to 6.v) a) RCMP Report for March, 2023 at this time

Cpl. Cychmistruk is still waiting to hear from Major Crimes regarding the recent shootings in Mayo, and whether there is a suspect. Increased resources have been sent to Mayo but it has been sporadic. Also, "Traffic" was here and handed out several tickets.

Mayor Ellis said that he met with House of Wolf representatives today. They have been making the rounds in Mayo, talking to residents, gathering data, etc.

Councillor Chapman suggested that perhaps VOM could include in the next householder exactly what the RCMP can and cannot do as far as using cell phone data, searching residences, etc. Corporal Cychmistruk said there has been an increase in calls to Crime Stoppers since VOM's householder went out. She also said there has been a conviction on the person who stole the Village truck.

6.

a) Mayor's Report

b) Administration

i) CAO Report of Wednesday, April 5, 2023

a) **Letter from Premier Pillai**

We received a letter from Premier Pillai addressed to Mayor Ellis regarding NND's substance use emergency declaration, and how YG is willing to help NND and the Village with this emergency. For Council's information.

It was agreed that it is a good thing YG is willing to help, but people still need to talk. Councillor Chapman stated that SCAN can apply to someone who owns their own house, not just to renters. We could bring SCAN here and talk to them regarding what we can do to help them. The possibility of putting CCTV cameras at strategic locations in town was also brought up. Councillor Chapman explained that the issue with this is managing and storing the information obtained by the cameras.

b) **NND request for letter of support**

Rob Gillan, NND's Director of Justice and Governance, is working on a grant application in support of our Joint Emergency Management planning, training and a portable Emergency Operations Center Kit, containing all the tools that are needed to set up an EOC anywhere with internet connectivity. Rob was asking for a letter of support from the Village to send along with his application for funding. I drafted a letter for the Mayor's signature and forwarded it to NND. For Council's information.

c) **AYC Auction Items for the AGM**

Letters went out to the local business community asking for donations for AYC's silent auction. We'll check out the Mayo Maker Space at the former NND Restaurant on March 31, 2023 to find a Village of Mayo auction item or items made locally. For Council's information.

d) **Letter from AYC to ADM Damien Burns regarding Asset Retirement Obligations**
AYC sent a letter Damien Burns asking for YG's support helping municipalities with Asset Retirement obligations. For Council's information.

e) **Letter from Minister Streicker requesting comments on the Resource Road Regulations.**

AYC received a letter from Minister Streicker informing them that YG is currently doing a public engagement on the proposed resource roads regulation. Council can provide comments on engageyukon.ca. For Council's information.

f) **New Staff House**

I've contacted Pine Ridge to inform them that we are ready to receive the new staff house when it is completed. They will contact us when they have confirmation from the trucker on when they will be hauling our prefab unit. For Council's information.

Margrit Wozniak stated that Dynamic Systems said they could help out with the electrical installation.

g) **Renewable Resource Council request**

Mayo's RRC agreed to Council's proposal to have the two storage sheds that are currently located behind the curling ice area and the new C-Can they are purchasing inside the fenced in yard of the new Fire Hall. A new rental agreement will be issued to RRC for this. For Council's information.

h) Chlorine Piping Upgrade Project

We received a new proposal from Chris Potvin to oversee the Chlorine Piping Upgrade Project. He found a plumber that agreed to do this project, and he provided us with his estimate to oversee this work. For Council's approval.

MOTION 2023-04-06

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

- Whereas** Chris Potvin of CMP engineering completed a preliminary inspection of the chlorine gas system at the Mayo Water Treatment Plant (WTP) in 2022, and
- Whereas** it was determined that the chlorine piping, tubes, and solenoid safety valve, as well as the chlorine regulator and turbidity meter, and chlorine analyzer are in need of replacement because they have outlived their life expectancy, and
- Whereas** Special Operating Procedures (SOP's) for calibration of the chlorine analyzer and the turbidimeter are also required, and
- Whereas** Chris Potvin has completed the detailed specifications package to contractors, and has had difficulty finding a plumber to do this work, and whereas he now has located a plumber that has shown interest in taking on this work (Next Level Plumbing from Teslin) on a hourly rate plus materials, and
- Whereas** Chris Potvin needs to meet with Scott Ward from Next Level Plumbing to work out a contract based on time and materials, and
- Whereas** Chris Potvin provided the Village with a proposal dated March 30, 2023 for his travel to Teslin plus three site visits to the Mayo WTP to oversee and sign off on the chlorine piping replacement work, and
- Whereas,** Chris Potvin provided his estimated project costs for overseeing the construction of the chlorine disinfection piping construction, now therefore
- Be it resolved that** the Village of Mayo Council agrees to proceed with having Chris Potvin of CMP engineering provide the construction oversight as per his March 30, 2023 proposal in the amount of \$12,221.00 plus GST.

In Favour: 5

Opposed: 0

CARRIED

i) Official Community Plan comments from NND

We received comments/suggestions from NND for possible revision of sections in our 2022 OCP. The Public Hearing for our OCP is scheduled for April 24, 2023 from 7-9 pm. At that point we may receive other comments from the public. For Council's discussion and consideration.

j) Environmental Health (EH) Trainee Position

I've posted the EH Trainee Position locally, as per Council's request. The due date for applications is April 21, 2023. For Council's information.

k) Public Works Manager Position

I've drafted the Public Works Manager posting which will be advertised across Canada. For Council's information.

Margrit Wozniak stated that she would like to wait until the new Staff House is ready so there will be a place for the new manager to live when hired.

l) CAO vacation

I will be on vacation from April 11 to 21, 2023. Therefore, I will be missing the April 19, 2023 Council meeting. For Council's information.

m) Landfill interim regional agreement

We received calls from YG and AYC in regards to the interim landfill agreement. Does Council have any questions still they would like to have answered prior to signing this agreement? I have included the funds from YG for this agreement in the 2023 budget. For Council's information.

n) Long service policy update

There have been several staff changes since this policy was last updated. I've drafted a revised version, listing only current employees for Council's consideration.

Ian Spencer just had his 25th anniversary working for the Village. Mayor Ellis suggested having a dinner for Ian on April 26th.

MOTION 2023-04-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo is working on updating existing policies and creating new policies, and

Whereas the long service policy needed to be updated due to a number of changes in the list of employees, and

Whereas the Village of Mayo Council has reviewed the updated policy and found it acceptable, now therefore

**Be it resolved
that:**

The Village of Mayo Council adopt the Long Service policy as presented.

In Favour: 5

Opposed: 0

CARRIED

o) Vehicle Repairs

The 2009 GMC truck that was taken to Whitehorse for programming of the keys as well as repairs related to the theft and for regular maintenance. The costs quoted for the repairs are \$10,000, most of this is for maintenance issues. There will be additional costs for some required body work on one of the back doors. For Council's information.

Council agreed to these repairs being done.

In camera session:

p) **Human Resources discussion**

MOTION **2023-04-08**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council goes into camera to discuss Human Resources at 9:05pm.

In Favour: 5

Opposed: 0

CARRIED

MOTION **2023-04-09**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council comes out of an in camera session to discuss Human Resources at 9:20pm.

In Favour: 5

Opposed: 0

CARRIED

q) **YG Land Lottery**

We received an email from YG that they are planning to put out three additional residential lots (one in the Airport Subdivision and two in the Silver Trail Subdivision) in May 2023. YG asked for Council's input if these lots should be put out to lottery with a five year build requirements or a different length of build requirement. For Council's consideration.

MOTION **2023-04-10**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of April 5, 2023, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

- ii) **Clerk-Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- a) **Protective Services**
 - a) RCMP Report for March 2023
Heard previously.
 - b) Fire Fighter Incentive for March 2023

MOTION 2023-04-11

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of March as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

c) Appointment of new fire department members

MOTION **2023-04-12**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Brett Stauffer has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Brett Stauffer to the Mayo Volunteer Fire Department effective April 6, 2023.

In Favour: 5

Opposed: 0

CARRIED

MOTION **2023-04-12**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Sierra White has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Sierra White to the Mayo Volunteer Fire Department effective April 6, 2023.

In Favour: 5

Opposed: 0

CARRIED


7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

- 9. **General Correspondence**
Nothing presented.
- 10. **Hearings of Delegations and Individuals**
Nothing presented.
- 11. **Question Period**
Nothing presented.
- 12. **New and Unfinished Business**
Nothing presented.
- 13. **Adjournment**
The meeting was adjourned at 9:30 pm



Mayor



for / Chief Administrative Officer