

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday August 4, 2021
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Blair Andre
Councilor Joann Aird
Councilor Carol Knight

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Clerk/Treasurer: Barbara Barchen

Public: RCMP Corporal, Alison Cychmistruk
YG Project Manager, Ryan Brown, via zoom
YG Community Advisor, Carolyn Moore, via zoom

Absent: Councilor Trevor Ellis

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:30 pm.
2. **Adoption of the Agenda**

MOTION 2021-08-01

Moved by: Blair Andre **Seconded by:** Joann Aird

THAT: The agenda be adopted with the following changes:
Add Items:
5 a) Introduction and possible first and second reading of
bylaw #345, the Election Bylaw
6 b iv b) July Fire Fighter Incentive Draw
6 b iv c) Appointment of new MVFD member

In Favour: 4 Opposed: 0

CARRIED

3. Adoption of the July 14, 2021 Regular Public Council Meeting Minutes

MOTION 2021-08-02

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The minutes of the meeting of July 14, 2021 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Introduction and possible first and second reading of bylaw #345, the Municipal Election Bylaw

MOTION 2021-08-03

Moved by: Carol Knight

Seconded by: Joann Aird

Be it resolved that Mayor Bolton introduce Bylaw #345, a bylaw of the Village of Mayo for the 2021 Municipal Election.

In Favour: 4

Opposed: 0

CARRIED

MOTION 2021-08-04

Moved by: Carol Knight

Seconded by: Joann Aird

Be it resolved that Bylaw #345 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

Moved to item **6.v) a) RCMP Report, at this time.**

Corporal Cychmistruk presented the July RCMP report.

Scott Hamilton asked what would be the fastest way to report an impaired driver and Alison responded by calling the RCMP Whitehorse Dispatch.

Margrit Wozniak mentioned that a resident of Duncan Avenue called to complain about speeding vehicles on Duncan Avenue since First Avenue was blocked off to install water/sewer residential lines. She informed the resident to call the RCMP to voice her concern. The possibility of speed bumps was discussed. Cpl. Cychmistruk mentioned that Chief Mervyn had spoken to her about the possibility of speed bumps being installed in the school zone. He was planning to bring this up at a Joint Council meeting.

Corporal Cychmistruk mentioned that the school zone sign does not have specific times shown on it and therefore the 30 km/hour is in effect all the time.

6. a) Mayor's Report

Mayor Bolton asked if mosquito pucks were put out this year – Scott Hamilton said yes. Mayor Bolton mentioned that the gravel be swept of the streets with the Village's backhoe and sweeper attachment.

Mayor Bolton mentioned that landfill discussions continue with Yukon Government. He asked the Public Works Manager to order the garbage cans that can be given out to residents so garbage can be hauled away with the garbage truck. He also asked that a landfill attendant job description and posting be drafted.

YG would like municipalities to enter into lease agreements for the landfills in order to charge tipping fees.

b) Administration

i) CAO Report of Wednesday August 4, 2021

a) New Canada Community-Building Fund (CCBF)

We received a news release from YG about the CCBF. This is the new name for the Gas Tax Fund. For the Village of Mayo, the allocation for 2021-22 will be \$247,255.34 and the one-time top-up will be \$236,441.58. For Council's information.

b) Water Treatment Plant

YG informed us that they received one bid for the permanent backup boiler installation at the Mayo WTP. The bid was higher than anticipated. We had agreed to pay for this project out of Village of Mayo Gas Tax Funds. Therefore, Council has to review the information provided by YG and make a decision on how to proceed. YG IDB provided several options for consideration by Council.

Ryan Brown, YG Project Manager, who took over our project during Gareth Earl's vacation, attended via zoom. He informed Council that the one bid that was received for the permanent boiler installation was almost double the budgeted amount. Ryan recommended that we hold off for now on this project. The Village could retain the temporary boiler for the upcoming

winter at the rental cost of approx. \$8,500/month. Council thought that this could be a viable option.

c) Geo-exchange Wells

We received notice from YG that the ICIP approval for the 2 www's came through. The project can now proceed with obtaining YESAB approval to have these wells drilled in 2022 and connected to our WTP heat exchanger.

d) Mayo's water/sewer project Phase 3 Area 3

On the afternoon of July 19, 2021 the contractor, Norcope, was working on tying into the existing watermain on Centre Street and some cross contamination occurred while the watermain was depressurized. The water was flushed out immediately. Water samples were sent to Environmental Health Services, were tested by the lab, and no contamination was found in any of the samples. We issued a precautionary boil water advisory for residents north of Third Avenue at 5 pm on July 19th. The boil water advisory was lifted a few days later, when the lab samples showed no contamination. The Project Engineer Lawrence Bakelaar is planning to attend the meeting to answer any questions Council may have about the project.

Lawrence was not able to attend the meeting. Ryan mentioned that the estimated completion date is mid to late August. While they are waiting for water sample tests to come back from the lab, Norcope is installing water/sewer residential lines to the YG lots that YG is planning to put up for sale by lottery.

e) Mayo's water/sewer project Phase 4

YG informed us that the contract for Phase 4 of the Village's water/sewer project is close to being awarded.

Ryan Brown informed Council that YG should be awarding the contract to the low bidder, Sidhu Contracting, soon. Scott Hamilton asked if the company could be directed to order supplies over the winter and start early spring 2022? Ryan stated that Sidhu is planning to mob everything to Mayo this Fall. Scott Bolton suggested asking Sidhu Contracting to put dirt in the old Blue Box location as it is low lying and needs to be built up.

f) Reservoirs

YG assures us that getting the Mayo Reservoirs Repair Project moved forward is their priority. They have engaged Inspectors and Engineers in working out a solution to the issues that have arisen since these reservoirs were built and put into service. For Council's information.

Margrit Wozniak mentioned that the Gordon Park area adjacent to the Mayo Water Treatment Plant, wells and reservoirs is located in the Village's wellhead protection area. She suggested that the three entrances to this area should be blocked off to vehicle traffic after a public notice is posted for 10 days to inform the citizens of this closure. Council agreed to this suggestion.

g) Solid Waste Update

We received an email from AYC and a briefing note from Dennis Shewfelt regarding the ongoing discussions about Municipal Landfills in the Yukon. For Council's review and possible approval to proceed as suggested in the briefing note (drafting lease, liability, and regional agreements).

Mayor Bolton asked about the original draft regional Solid Waste agreement. Margrit stated that the Yukon municipalities and AYC want to move this forward by having actual lease, liability, and regional agreements drafted by YG's lawyers. Then there would be actual documents that AYC's lawyer and all municipalities can review and comment on. Carolyn Moore commented that Dave Albisser also wants to have a draft legal document to work from. Councilor Andre mentioned that YG is taking care of Pelly's landfill – why not Mayo's? Mayor Bolton asked Carolyn what a Regional Landfill is. What happens if we don't want to be a regional landfill? YG has to have a landfill for NND and the periphery. The landfill is high on the list of priorities. Discussions have been ongoing for decades. This will be an agenda item for the meeting with the Minister.

h) Community Services Minister's Visit

YG is arranging Minister Mostyn's visit to Mayo for Tuesday, August 24, 2021. The Minister will be accompanied by his EA, Carolyn Moore, and one other person from Community Services (either the DM, ADM, or Director). Mayor Bolton will provide the Minister and the 3 people accompanying him with a tour of Village of Mayo facilities at 4:30 pm, followed by a dinner and meeting with Council at 6 pm.

Carolyn Moore stated that she will do her best to bring the Minister up to speed about the Solid Waste discussions.

i) New Mayo Fire Hall

We are still waiting for HVactec to come back to Mayo to install an outside air vent to the new compressor. I've contacted YG for an update on this.

Following that the Fire Department members need to be trained on how to use this new equipment.

Scott Hamilton mentioned that Matt Whidden came to Mayo to install door sweeps at the new Firehall. Scott asked him about the extractor in the laundry room. This machine is for cleaning Fire Department turn-out gear. It had been placed in the laundry room but not hooked up. Matt will check into this.

j) Fire Service Review

Council received a letter from Damien Burns, ADM, Protective Services, YG CS, stating that YG has hired Response Specialties Consulting to complete a review of the delivery of all fire protection services under the Fire Marshall's Office jurisdiction. YG is asking for Mayo's input into this review.

Mayor Bolton said that Council needs to be involved in this review. There is concern about fire protection in the community if the Fire Department responds to fires far outside Mayo's periphery. The Village of Mayo pays the cost for the department's wages, equipment and supplies, not YG.

k) Community Wildfire Protection Plan

YG EMR WFM, NND and Village of Mayo have been working on this plan with Dave Trudeau over the last two years. Dave inquired if Council is interested in including CWPP recommendations regarding building supplies that are fire retardant into our OCP/Zoning bylaw? The Yukon Building Inspector for Northern Yukon informed us that Yukon follows the National Building Code. Since the Village does not have its own building inspector, and no designated bylaw officer to enforce which materials are used, maybe the construction and construction materials used should be left up to the YG Building Inspector following the NBC.

Council stated that they could encourage residents to use more fire-retardant building products, but they would not make it mandatory, due to the difference in cost.

l) Nomination to the YWHSB

The Village of Mayo received a request for nominating potential nominees for the YWCHSB Board of Directors to serve as the alternate chair on the Board of Directors of the Yukon Workers' Compensation Health and Safety Board. A few years ago, the Village nominated Vicky Hancock for this position. We understand that she is seeking re-appointment. Nominations close on August 27, 2021. Would Council consider nominating her again?

Council agreed with this nomination.

m) Nomination for Community Safety Awards

We received a letter from the Minister of Justice asking for nominations for the Community Safety Awards. These awards will recognize those who are making Yukon communities safer, either through their jobs or as volunteers. Nominations are due by Aug. 19, 2021.

Council did not suggest anyone for this nomination at this time.

n) YG vacant lots update

I asked YG for an update regarding the vacant lots Council had asked that they release for sale. YG asked Norcope to install water/sewer to the vacant lots they are planning to put up for sale on First Avenue and Second Avenue. Mayor Bolton stated that the Village should inquire about the vacant lot on Block 33 for future staff housing.

o) YEC Update

YEC informed us that they have scheduled repairs to the spillway gates at the Mayo Wareham Dam starting July 19th for approx. 4 weeks. For Council's information.

p) Health Benefits Plan

AYC sent an email that the Health Benefits Coverage is up for renewal. It is estimated that there will be an increase in coverage by 3.1 %. For Council's information. Council agreed to continue with the Canada Life Health Benefits Plan.

q) Rural Community Housing

We received a briefing note from AYC regarding rural community housing and mortgages. This will be discussed at the September 18th Board meeting. This will likely be a zoom meeting.

r) Cleaning Contract

We received no inquiries about this contract to date. The tender closes on July 30, 2021 at 4 pm. If we receive any bids, we'll bring them to the meeting for review and possible award of the contract. For Council's information. No bids were received and the tender was reposted.

In camera session:

s) Discussion about properties in Mayo

MOTION 2021-08-05

Moved by: Carol Knight

Seconded by: Joann Aird

That: The Village of Mayo Council goes into an in-camera session to discuss Property issues at 9:40 pm

In Favour: 4

Opposed: 0

CARRIED

MOTION 2021-08-06

Moved by: Carol Knight

Seconded by: Joann Aird

That: The Village of Mayo Council comes out of their in-camera session to discuss Property issues at 9:55 pm

In Favour: 4

Opposed: 0

CARRIED

t) Yukon Climate Leadership Council

We received an email from AYC to inquire if anyone would be interested in joining the Climate Leadership Council. No one from Council expressed any interest at this time.

u) Music/Arts Fest

We are planning to have a modified Arts Fest on September 14, 2021. There are 3 musical groups coming to Mayo on the same day as part of the "Community Spirit Tour", which is taking place in several rural communities. For Council's information.

v) New mask regulations

The Chief Medical Officer of Health sent a letter to AYC indicating that they are moving from a broad mandated indoor mask requirement to a recommendation. However, businesses and organizations serving the public can ask customers to continue wearing masks.

Council agreed that masks should be worn by the public when entering Village of Mayo facilities.

w) Bulk Water System

The Village's bulk water system failed and a part has been ordered to repair it. Public Works Staff have to go to the WTP every time someone needs bulk water to operate the system manually. Customers have been asked to fill their bulk water containers during the week as much as possible. Council agreed that if Public Works Staff gets called out outside of regular working hours, a callout fee will be charged in addition to the water fee.

MOTION 2021-08-07

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of August 4, 2021 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) Clerk Treasurer Report

Nothing presented.

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
 - a) RCMP Report for July, 2021
Heard previously.

b) Fire Fighter Incentive Draw for July, 2021

MOTION 2021-08-08

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of July, 2021 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

c) Fire Department Member Appointment

MOTION 2021-08-08

Moved by: Carol Knight

Seconded by: Joann Aird

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Rylee Genier has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Rylee Genier to the Mayo Volunteer Fire Department effective August 5, 2021.

In Favour: 4

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
8. **Notices of Motions be considered**
Nothing presented.
9. **General Correspondence**
Nothing presented.
10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 10:00 pm.



Mayor



Chief Administrative Officer