

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, December 1, 2021**  
**Village of Mayo Council Chambers**

**Present**

**Council:**

Mayor Trevor Ellis  
Councilor Blair Andre  
Councilor Joann Aird  
Councilor Simeon Paschuk  
Councilor Brent Chapman

**CAO:**

Margrit Wozniak

**Clerk Treasurer:**

Barbara Barchen

**Public:**

YG Community Advisor, Carolyn Moore (via zoom)  
RCMP Corporal, Alison Cychmistruk

**Absent:**

Public Works Manager, Scott Hamilton

**1. Call to order**

Mayor Trevor Ellis called the meeting to order at 7:00 pm.

**2. Adoption of the Agenda**

**MOTION 2021-12-01**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**THAT:**

The agenda be adopted with the following changes:  
Add item 3. Approval of the Special Meeting minutes of  
November 24, 2021.

In Favour: 5

Opposed: 0

**CARRIED**

**3. Adoption of the November 17, 2021 Regular Public Council Meeting Minutes and November 24, 2021 Special Meeting Minutes.**

**MOTION 2021-12-02**

**Moved by:** Blair Andre

**Seconded by:** Simeon Paschuk

**THAT:** The minutes of the meeting of November 17, 2021 and November 24, 2021 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable**

Nothing presented.

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**6. a) Mayor's Report**

Mayor Ellis mentioned that he had received a call from Currie Dixon asking what VOM Council's thoughts are regarding the YG proposed Better Buildings Program. Kate White had also inquired how municipalities felt about this program. Mayor Ellis talked about the reservoirs and that YEC is following the Mayo River protocol, and keeping it around 15 cubic meters/second right now until the river freezes over.

**b) Administration**

**i) CAO Report of Wednesday December 1, 2021**

**a) Provisional O&M Budget**

I am working on the provisional O&M budget for 2022. This provisional O&M budget will be in effect until the regular O&M budget is approved (prior to April 15, 2022). The provisional budget has to be approved by motion of Council prior to December 31, 2021. For Council's information.

**b) Clean Energy Act Engagement**

We received notification that YG will be engaging on the proposed Clean Energy Act. A discussion paper "Creating a Clean Energy Act" is attached to the letter. YG is seeking input from municipalities on this proposed legislation. For Council's review and discussion.

**c) Extended Producer Responsibility in the Yukon**

We received a letter from the Minister of Environment, stating that YG has committed to implementing Extended Producer Responsibility (EPR) by 2025. YG will be starting the stakeholder engagement to develop a proposal for an Extended Producer Responsibility regulation. For Council's information.

**Moved to item 6 b) i) v) b) at this time: RCMP Report for November 2021.**

Corporal Cychmistruk presented the report for November. There was some discussion on what RCMP officers are able to do in terms of responding to dog complaints. The issue with a particular breed of dogs being a problem in Mayo was discussed. Corporal Cychmistruk stated that council could ban that particular breed of dog as being a dangerous breed. Councillor Chapman suggested looking at the City of Whitehorse's animal control bylaw and use that to work from when updating our animal control bylaw.

Cpl. Cychmistruk left the meeting at this time.

CAO Report continued at this time:

**d) Lot Release Targets in Yukon**

YG Land Development provided a spreadsheet listing the anticipated lot release targets in Yukon. I've highlighted the Mayo lots. For Council's information. Council asked for more detail on which lots are to be released in the near future.

**e) Jordan Stackhouse – Council Training/Strategic Planning**

We received a proposal from Jordan Stackhouse. He has 10 years municipal experience and started his own business training municipal Councils. For Council's consideration.

Council discussed this proposal. However, they are not interested in obtaining additional Council training at this time.

**f) Town Sponsorship Podcast Episode**

We received an email from Craig Baird. He runs the podcasts Canadian History EHx. He is proposing to do an episode about Mayo (the community's history, things to do in the area, and why someone should visit). The cost would be \$250. Some of this information is on the Village's website. Would Council be interested in this? Council discussed this and is not interested in having a podcast created at this time.

**g) YG's Better Buildings Program**

Following the Special meeting on November 24, 2021 a letter was sent to Minister Mostyn (see attached) under the Mayors' signature. Copies were sent to Currie Dixon, Kate White, and AYC to state the Village of Mayo's position regarding the proposed amendments to the Assessment and Taxation Act and the Municipal Act. For Council's information.

**h) Covid vaccination policy**

I've drafted a policy for Council's review and discussion and possible approval.

**MOTION 2021-12-03**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**Whereas** the Village of Mayo Council wants to protect the health and safety of Village of Mayo Staff, Council, Fire Department members, Recreation Board Members, volunteers, citizens, contractors, and clients during the covid pandemic, and

**Whereas** Council asked the Administration to draft a mandatory COVID-19 vaccination policy, and

**Whereas** The Village of Mayo Council has reviewed the draft policy and found it acceptable, now therefore

**Be it resolved that** the Village of Mayo adopts the COVID-19 mandatory vaccination policy, as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**i) Animal Control Bylaw**

Barb has been working on updating the bylaw. The document is enclosed with tracking changes. For Council's review and discussion.

Council would like to set a date for a meeting to discuss the revised animal control bylaw when staff had a chance to prepare a new draft bylaw based on the newer version of the City of Whitehorse Animal Control Bylaw, as discussed previously.

**j) Joint Council meeting follow-up**

I've drafted the letters to the Minister of Highways regarding brushing and lighting at the Mayo Bridge and a letter inviting MLA Harper to meet with us and NND. For Council's information.

**k) WTP/Boiler and Reservoirs**

The new permanent propane backup boiler was scheduled to be commissioned the week of November 22<sup>nd</sup>. However, it was discovered that a new regulator is needed for the propane tank, and therefore the boiler could not be commissioned yet. For Council's information.

**l) Fire Alarm Panel in Community Center**

Arcrite was expected the week of Nov. 22<sup>nd</sup> to replace the faulty Fire Alarm Panel in the foyer of the Village Office and Community Center. When the system was inspected, no schematic from the time of the installation could be found in any of the building's O&M Binders, Arcrite informed us that they would need to have a programmer come from Calgary to work on the system. For Council's information. Council agreed that it was important to have this system replaced sooner than later.

**m) Public Works Shop vehicle exhaust system**

The exhaust unit that was installed in the Public Works Shop was inspected by the engineer and found not to be functioning as anticipated. We are waiting to hear back from the Engineer and Project Manager regarding this. For Council's information.

**n) Arena Update**

The process of making ice in the arena has started. For Council's information.

**o) Official Community Plan Update**

Mayo's official community plan (OCP) is due for an update. Is Council prepared to start the update early in the new year? The Zoning Bylaw and map follow the OCP and therefore will need to be reviewed and updated as well. If Council was happy with the OCP and Zoning Bylaw process and outcome from 6 years ago we could send an invitation to the consultant to get a proposal to update these two documents. For Council's consideration.

Council agreed to proceed with updating these two documents.

**p) Solid Waste Management Plan Updates**

I've obtained a copy of the Transfer Payment Agreement (TPA) that YG and AYC entered into pertaining to YG paying for up to half of the cost to prepared these updated plans. This agreement was signed on Nov. 15, 2021. For Council's review of appendix A, B, and C of this TPA which outlines YG's expectations.

**q) Annual Fire Department Draw**

We've been compiling the numbers for the 2021 fire department member attendance. For Council's review and consideration.

Council wants to hear from the fire department members if they would prefer that an annual draw takes place for the qualifying members, or if purchasing some fire department clothing with logo for all fire department members would be preferred. This item is tabled to the next Council meeting.

**MOTION 2021-12-04**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**THAT:** The Chief Administrative Officer's Report of December 1, 2021 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

ii) **Clerk Treasurer Report**  
Nothing presented.

iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Nothing presented.

v) **Protective Services**  
a) **Fire Fighter Incentive Draw for November, 2021**

**MOTION 2021-12-05**

**Moved by:** Blair Andre

**Seconded by:** Simeon Paschuk

**THAT:** The monthly fire fighter incentive draw in the amount of \$100 be paid to Rylee Genier for the month of November, 2021 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

**CARRIED**

b) **RCMP Report for November, 2021**  
Dealt with previously.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.

8. **Notices of Motions be considered**  
Nothing presented.
9. **General Correspondence**  
Nothing presented.
10. **Hearings of Delegations and Individuals**  
Nothing presented.
11. **Question Period**  
Nothing presented.
12. **New and Unfinished Business**  
Nothing presented.
13. **Adjournment**  
The meeting was adjourned at 9:41 pm



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Mayor



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Chief Administrative Officer