

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 15, 2021
Village of Mayo Council Chambers

Present

Council: Mayor Trevor Ellis
Councilor Blair Andre
Councilor Joann Aird
Councilor Simeon Paschuk
Councilor Brent Chapman

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Clerk Treasurer: Barbara Barchen

Recreation Coordinator Ian Spencer

1. **Call to order**
Mayor Trevor Ellis called the meeting to order at 7:03 pm.

2. **Adoption of the Agenda**

MOTION 2021-12-06

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

3. **Adoption of the December 1, 2021 Regular Public Council Meeting Minutes.**

MOTION 2021-12-07

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The minutes of the meeting of December 1, 2021 be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

4. Approval of Accounts Payable to November 30, 2021

MOTION 2021-12-08

Moved by: Blair Andre

Seconded by: Joann Aird

THAT: The Accounts Payable to November 30, 2021 in the amount of \$301,788.63 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws
Nothing presented.

6. a) Mayor's Report

Mayor Ellis spoke about his discussion with Fire Marshall James Patterson regarding replacing Mayo's Rescue truck. He also recently did a brief interview with CBC regarding the closure of our Recycling Centre. Councillor Andre asked if there had been any feedback from the Yukon Liquor Corporation regarding taking recyclables at the Liquor Store. No response has been received to date. A reporter from the Yukon News called about the Reservoirs, and an article about this was later in the paper. YEC and Village Staff are keeping an eye on the Mayo River water levels which are kept around 15 cm/sec as per the established Mayo River protocol. There was a meeting between Council, Administration Staff and Gina Nagano last week about the community safety program that NND had contacted Gina about.

b) Administration

i) CAO Report of Wednesday December 15, 2021

a) Provisional O&M Budget

The provisional O&M budget for 2022 is attached for Council's review and approval by motion. For Council's information.

MOTION 2021-12-09

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

WHEREAS Section 237 (1) of the Municipal Act states that on or before December 31 in each year, Council shall adopt a provisional operating budget for the next year, and

WHEREAS Section 237 (2) of the Municipal Act states that until an annual operating budget is adopted, no expenditure shall be made that is not provided for in the provisional budget as adopted by Council, now therefore

BE IT RESOLVED THAT: the Council for the Village of Mayo hereby adopts the 2022 Provisional Operating Budget as presented.

In Favour: 5

Opposed: 0

CARRIED

b) Lot Release Targets in Yukon

Our YG Community Advisor found out which YG lots are supposed to be released in Mayo in the next few months. They are Block 2 Lot 5 (114 Second Avenue), Block 9 Lot 22 (307 Second Avenue) and Lot 1004 in the Airport Subdivision (26 Gold Road). Mayor Ellis spoke of the need to get some housing planned for the lot purchased by VOM several years ago. Other possibly available lots in Mayo were also discussed as potential sites for future VOM housing projects.

c) Annual Fire Department Draw

At the last meeting, Council tabled the decision of whether to have the annual fire department draw, or to purchase something for all the fire department members. Is Council ready to proceed with the annual draw or purchase fire department clothing with logo for all the fire department members at this time?

It was decided that clothing be ordered for all Fire Department members, rather than having a draw.

d) Bank signing authorities

We have now obtained the new signing authority document for the Village accounts. Council and Staff have signed the document and it was returned to RBC. For Council's information.

e) Animal Control Bylaw

We've obtained the City of Whitehorse Animal Control Bylaw and Barb has started to make changes to make it fit for Mayo's needs. We'll provide the new draft bylaw to Council as soon as possible for review, either for the December or January meeting. The Whitehorse animal control bylaw showing proposed changes for Mayo was handed out to Council for review, comments and discussion at a future Council meeting.

f) WTP/Boiler and Reservoirs

The new permanent propane backup boiler is scheduled for the 2nd inspection by CANNEPP on December 14, 2021. The boiler was inspected and is now operational. For Council's information.

g) Fire Alarm Panel in Community Center

As per Council's direction, we've informed Arcrite that we need the fire alarm panel in the Community Center replaced right away. The fire alarm was tested by PW Staff and it is working, however it is beeping constantly due to some fault in the wiring of the old system. Arcrite informed us that their initial investigation of our current panel and system indicated that they would need to bring in a programmer from Calgary to make the new panel work. For Council's information.

There was some discussion on the fire alarm panel and the needed repairs. Council also discussed the fire siren and that an alternative is needed to the current process for alerting the fire department to a fire, as well as how the public can call a fire in. Rerouting to "Delta One" was discussed.

h) Public Works Shop HVAC

The exhaust unit that was installed in the Public Works Shop was inspected. It was discovered that something is not working correctly. The Engineer and Project Manager are in the process of informing the contractor regarding this so the deficiency can be corrected. For Council's information.

i) RFP for OCP update and zoning review

I've put out the RFP for the update to our Official Community Plan and Zoning Bylaw. For Council's information.

j) Letter from the Town of Watson Lake

Mayor and Council received a letter from the Town of Watson Lake congratulating them on their appointment as Mayor and Councilors for the Village of Mayo. For Council's information.

A letter was also received from the Village of Haines Junction since the meeting packages were handed out.

k) RFP for Solid Waste Management Plan update

I've put out the RFP for the update of the Solid Waste Management Plan (SWMP) for 2023-2033. For Council's information.

MOTION 2021-12-10

Moved by: Simeon Paschuk

Seconded by: Blair Andre

Whereas the Village of Mayo must update its Solid Waste Management Plan for 2023-2033, and

Whereas the Village put out an RFP for a consultant to update the current Solid Waste Management Plan, and

Whereas one proposal was received by closing on December 14, 2021, and

Whereas the proposal was from NELPCo, (a limited partnership corporation owned by NND Development Corporation and Tetra Tech Canada Inc.), and

Whereas Tetra Tech completed the Village's 2013-2023 Solid Waste Management Plan, and

Whereas the cost of the proposed work for updating the Village's Solid Waste Management Plan is reasonable, now therefore

Be it resolved

that: the Council for the Village of Mayo award the contract to prepare the 2023-2033 Solid Waste Management Plan to NELPCo. in the amount of \$10,056.75 plus GST.

In Favour: 5

Opposed: 0

CARRIED

l) Meeting with Gina Nagano

Gina Nagano was hired by the First Nation of Na-Cho Nyak Dun to establish the Safety Officer Program for Mayo, as she has done for KDFN and Selkirk First Nation. This is in response to the drug issues in town. Following Village Council's meeting with Gina Nagano on December 8, 2021, what is Council's direction to Village Administration at this time?

Mayor Ellis spoke about the meeting, the safety program, and that the Village is prepared to support this program in some way (e.g. funds towards a safety officers wages) for the benefit of the whole community.

m) Recycling

We just received the 2022 TPA for YG for O&M funding in the amount of \$15,435. I informed YG and Dave Albisser that we are shut down at this time until a decision can be made on how to proceed. For Council's information and discussion. Council discussed the closure and required cleanup of the recycling items (inside and outside the building). Council is hoping Public Works Staff can have the Recycling Centre ready for reopening in April 2022. The Public Works Manager stated that a plan needs to be worked out regarding future operations of the Recycling Center, and to hopefully prevent burnout of future Recycling Center Staff.

n) Council emails

Ian has established new email addresses for Mayor and Council for use for Village of Mayo business. He will be at the meeting on Wednesday night to assist Council with setting up the new emails. Please bring the device (cell phone, tablet, laptop) that you will be using for checking and replying to Village/AYC related emails. Ian Spencer was at the meeting, but he was not able to set up the new Council emails. He will check why this did not work and then try again to set this up.

o) Better Buildings Program

We received a letter from Minister Mostyn regarding the formation of a Working Group on the Better Buildings program. For Councils discussion and decision on who from the Village of Mayo would be interested in joining this working group. Councilor Andre and Clerk/Treasurer Barb Barchen would be interested in joining this Working Group if members are needed. Questions were asked such as: who determines who gets a better buildings loan?

p) Space for Pelly Ambulance

We were approached by EMS if we could house the Ambulance from Pelly. Due to YG's mandatory vaccination policy, Pelly does not have an EMS crew now. If medivacs come in for someone from Pelly, the crew could use the Pelly Ambulance, and the Mayo Ambulance would still be in Mayo for coverage of the Mayo area. Council discussed this request. It was determined that due to the frequency of EMS calls versus the less frequent fire calls, that the Village could put a fire vehicle into the old Fire Hall that currently is still heated, and make space for the Pelly Ambulance in the new Fire Hall. Then both Ambulances would have access to EMS supplies and cleaning supplies. Council agreed to making space available to the Pelly Ambulance for a monthly lease fee of \$1,000.

MOTION 2021-12-11

Moved by: Simeon Paschuk **Seconded by:** Joann Aird

THAT: The Chief Administrative Officer's Report of December 15, 2021 be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

q) Clerk Treasurer Report

a) Comparative Income Statement as at November 30, 2021

MOTION 2021-12-12

Moved by: Simeon Paschuk **Seconded by:** Blair Andre

THAT: The Comparative Income Statement for the month of November, 2021 be approved.

In Favour: 5 Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report
Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton reported that there were issues with the sander/hopper attachment for the Kenworth truck. It has been repaired for now, but the Village may need a new sander (possibly a stainless steel one) in the near future. Wilf's Contracting has been called out recently to plow the streets with the grader when we had the large snowfall. New cutting blades were ordered for the 1-ton truck.

v) Protective Services
Nothing presented.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.
Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Councilor Andre asked about relocating the thermostat in the old Firehall to save on heating fuel since only the garage and not the old offices need to be heated now. He also asked what the plan is for the garbage trucks and waste bins that had been purchased. Mayor Ellis said the Village will keep them in storage and wait and see what YG's proposed agreements will look like for the Mayo landfill.

12. New and Unfinished Business

13. Adjournment

The meeting was adjourned at 9:30 pm



Mayor



Chief Administrative Officer