

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, December 20, 2017**  
**Village of Mayo Council Chambers**

**Present  
Council:**

Mayor, Scott Bolton  
Councilor Blair Andre  
Councilor Joann Aird  
Councilor Trevor Ellis  
Councilor Richard Ewing

**CAO:** Margrit Wozniak

**Public Works Manager:** Scott Hamilton

**Absent:** Administrative Assistant Taylor Ewing

**1. Call to order**

Mayor Scott Bolton called the meeting to order at 7:36 pm.

**2. Adoption of the Agenda**

**MOTION 2017-12-11**

**Moved by:** Richard Ewing

**Seconded by:** Joann Aird

**THAT:**

The agenda be adopted with the following changes:

Add Items

5 b) Introduction and 1<sup>st</sup> and second reading of bylaw #321, a bylaw for charges against real property.

6 b iv) a) Annual Fire Dept. Draw

In Favour: 5

Opposed: 0

**CARRIED**

**3. Adoption of the Minutes of the Regular Public Council Meeting of December 6, 2017**

**MOTION 2017-12-12**

**Moved by:** Blair Andre

**Seconded by:** Richard Ewing

**THAT:**

The minutes of the meeting of December 6, 2017 be adopted as presented.

In Favour: 5

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to November 30, 2017**

**MOTION 2017-12-13**

**Moved by:** Trevor Ellis

**Seconded by:** Richard Ewing

**THAT:** The Accounts Payable to November 30, 2017 in the amount of \$201,179.39 be approved for payment in total.

In Favour: 5

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) Introduction and possible first reading of bylaw #320, a bylaw to adopt the 2017 Zoning Bylaw

**MOTION 2017-12-14**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**BE IT RESOLVED**

**THAT:** Mayor Scott Bolton introduce Bylaw #320, a bylaw of the Village of Mayo to adopt the 2017 Zoning Bylaw.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION 2017-12-15**

**Moved by:** Trevor Ellis

**Seconded by:** Richard Ewing

**BE IT RESOLVED**

**THAT:** Bylaw #320 be given first reading.

In Favour: 5

Opposed: 0

**CARRIED**

b) Introduction and possible first and second reading of bylaw #321, a bylaw for charges against real property.

**MOTION 2017-12-16**

**Moved by:** Blair Andre

**Seconded by:** Joann Aird

**BE IT RESOLVED**

**THAT:** Mayor Scott Bolton introduce Bylaw #321, a bylaw of the Village of Mayo to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo in respect to the service provided to the real property.

In Favour: 5

Opposed: 0

**CARRIED**

**MOTION 2017-12-17**

**Moved by:** Trevor Ellis

**Seconded by:** Richard Ewing

**BE IT RESOLVED**

**THAT:** Bylaw #321 be given first and second reading.

In Favour: 5

Opposed: 0

**CARRIED**

**6. a) Mayor's Report**

Mayor Bolton informed Council that the blockages on the Mayo River gave way or dissolved on their own and the river is flowing freely again.

**b) Administration**

**i) CAO Report of Wednesday December 20, 2017**

**a) Zoning Bylaw**

I've added the section Council requested pertaining to the upcoming legalization of cannabis to our draft zoning bylaw. For Council's review and possible first reading. Dealt with previously.

**b) Off Road Vehicle Information**

We received an email from AYC with information from the ORV meeting. For Council's information.

**c) Smart Cities Power Point**

AYC provided us with information about the Smart Cities Challenge. For Council's information.

**d) Joint Council meeting date**

NND Council is not able to meet on January 24, 2018. They asked that Council suggest a different date for the next Joint Council meeting. For Council's consideration. Council suggested a date in February, possibly February 27th, but they are flexible if NND prefers a different date.

**e) Housing Needs in Mayo**

We received a letter from Minister Frost in reply to our letter dated November 16, 2017, asking YHC to build more housing units in Mayo. YG proposes that YG, VoM and NND work together to collectively define housing priorities and solutions as part of an integrated planning process. For Council's information.

Council discussed the reply from YHC and discussed that there is a need for housing now and action is needed sooner than later. Council asked that a letter be written to the Minister and the Yukon Housing Corporation asking them to turn YHC vacant lots in our community over to the Village of Mayo if YHC is not planning on building on them.

**f) North Yukon READI Pilot Project**

We received a letter from the DM of Economic Development stating that the North Yukon READI project is coming to an end on March 31, 2018. For Council's information.

**g) Fire Hall Update**

We received the updated floor plan from YG. We also received an email from YG Property Management Department stating that they would like to enter into a long term lease for space for the Ambulance in the new Fire Hall building. They are proposing to pay for a portion of the utility and water charges per month, however, they propose that the Village waive the lease fees for the first 23 years in lieu of YG's portion of the capital investment in the new building. For Council's discussion.

Council discussed this proposal at length and asked that a letter be written to the Minister, the Deputy Minister, and PMD stating that they are not able to agree to this proposal and asking them to meet with Council in the near future to discuss potential YG rental space in the new Fire Hall .

**h) Property Update**

As per Council's instructions I've contacted the property owner and he is interested in Council's proposal. Based on Council's discussions a zoning change would be needed. I've contacted our lawyer and obtained the necessary documents and prepared a motion as per Council's direction.

**MOTION            2017-12-18**

**Moved by:** Joann Aird                      **Seconded by:** Blair Andre

**Whereas**            the Village of Mayo Council has discussed the need for housing in the community of Mayo for the past several years, and

**Whereas**            the Village of Mayo Council has already encouraged Yukon Housing Corporation and local contractors to build more housing, and

**Whereas** Mayo has been in an economic upturn with the exploration/mining projects in the Silver Trail area and Village of Mayo and First Nation of Na-Cho Nyak Dun projects in Mayo, and

**Whereas** the housing situation in the community has not improved, and

**Whereas** the Village has an aging workforce and hiring staff from outside the community becomes a reality when no one locally applies to vacant positions, and

**Whereas** the Village of Mayo Council wants to pursue the purchase of suitable property that can be developed into residential housing for the Village Staff until such time as Staff are able to find their own housing, and

**Whereas** the Village of Mayo Council has agreed to an amount they are willing to pay for a suitable property and has given direction to Administration to investigate the possible purchase of a property that is currently for sale in Mayo, now therefore

**Be it resolved that:** the Village of Mayo purchase the property on Block 7 Lots 13-15 with the intent of using the property to establish Staff Housing.

In Favour: 5

Opposed: 0

**CARRIED**

Council discussed the need for additional housing options for Village of Mayo future employees as well as newcomers to the community. They would like to put out a request for information to property owners who have property for sale in Village of Mayo boundaries that is suitable for residential development.

**i) Christmas Bonus**

On behalf of the Village of Mayo Staff and Recreation Board members I would like to thank Council for the Christmas Bonus.

**j) Christmas Office Closure**

This is a reminder that the Village of Mayo Office will be closed from December 23, 2017 to January 2, 2018. For Council's information.

**k) Block 9 N1/2 Lots 16&17**

We received a letter from a Silver Trail area resident inquiring if the Village is interested in selling the above named lots.

Council discussed this inquiry and agreed to proceed as in previous situations. A request for proposals will be put out asking if anyone is interested in the purchase/development of these lots. Council will review any proposals received and the successful proponent would have to enter into an agreement for sale that includes a three-year build requirement.

**MOTION      2017-12-19**

**Moved by:** Richard Ewing      **Seconded by:** Trevor Ellis

**THAT:**            The Chief Administrative Officer's Report of December 20, 2017 be adopted as presented

In Favour: 5                              Opposed: 0

**CARRIED**

- ii) **Clerk Treasurer Report**
  - a) Comparative Income Statement as at November 30, 2017

**MOTION      2017-12-20**

**Moved by:** Trevor Ellis      **Seconded by:** Richard Ewing

**THAT:**            The Comparative Income Statement as at November 30, 2017 be approved.

In Favour: 5                              Opposed: 0

**CARRIED**

- iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Scott Hamilton informed Council of the well rehabilitation work and the Valve Chamber work that took place over the past two weeks. For Council's information.
- v) **Protective Services**
  - a) Annual Fire Dept. Draw

**MOTION      2017-12-21**

**Moved by:** Blair Andre      **Seconded by:** Joann Aird

**Whereas**            the Village of Mayo Council has established an annual fire department incentive (a full economy airfare for one person from Whitehorse to Vancouver, or cash equivalent), and

**Whereas**            the Village of Mayo Councils draws the name of the recipient of the annual incentive from the eligible entries at the annual Firemen's Ball, now therefore

**Be it resolved**

**that** the recipient of the 2017 annual fire department incentive award is Trevor Ellis.

In Favour: 5

Opposed: 0

**CARRIED**

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.
8. **Notices of Motions be considered**  
Nothing presented.
9. **General Correspondence**  
Nothing presented.
10. **Hearings of Delegations and Individuals**  
Nothing presented.
11. **Question Period**  
Nothing presented.
12. **New and Unfinished Business**  
Nothing presented.
13. **Adjournment**  
The meeting was adjourned at 10:00 pm.

  
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Mayor  
\_\_\_\_\_  
Chief Administrative Officer