

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday December 4, 2019
Village of Mayo Council Chambers

Present

Council: Mayor Scott Bolton
Councilor Trevor Ellis
Councilor Blair Andre
Councilor Joann Aird
Councilor Carol Knight

Public Works Manager: Scott Hamilton

Clerk Treasurer: Jennifer Brooker

Administrative Assistant: Taylor Ewing

Absent: CAO Margrit Wozniak

1. Call to order

Mayor Scott Bolton called the meeting to order at 7:30 p.m.

2. Adoption of the Agenda

MOTION 2019-12-01

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The agenda be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the November 20, 2019 Regular Public Council Meeting Minutes

MOTION 2019-12-02

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The minutes of the meeting of November 20, 2019 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

6. a) Mayor's Report

Mayor Bolton gave Council a brief update about the WCB meeting that was held in Mayo on December 2, which he and the CAO attended.

There was concern about the road from Mayo to Stewart. It had not been cleared properly after one of the recent heavy snowfalls.

b) Administration

i) CAO Report of Wednesday December 4, 2019

a) Provisional O&M budget for 2020

The draft provisional O&M budget for 2020 is included in the meeting package for Council's review and possible approval via motion.

Council mentioned that the telephone expense for the Staff house is high. They would like to bring the cost down for this code.

Since this is only the provisional budget there is time for discussions prior to the final O&M Budget for 2020 in April.

MOTION 2019-12-03

Moved by: Carol Knight

Seconded by: Trevor Ellis

Whereas Section 237 (1) of the Municipal Act states that on or before December 31 in each year, Council shall adopt a provisional operating budget for the next year, and

Whereas Section 237 (2) of the Municipal Act states that until an annual operating budget is adopted, no expenditure shall be made that is not provided for in the provisional budget as adopted by Council, now therefore

Be it resolved that the Council for the Village of Mayo hereby adopts the 2020 Provisional Operating Budget as presented.

In Favour: 5

Opposed: 0

CARRIED

b) Mayo Health Centre

We received a reply from Minister Frost to Council's letter regarding staffing at the Mayo Health Centre. For Council's information.

Councilor Andre stated that he has spoken to the Nurse Practitioner and reports that she is happy in Mayo. Council is still concerned that the Nurse Practitioner position in Mayo is on a trial basis and that the position will be evaluated in 2020. Council would like to take part in the evaluation of this position. A letter will be sent to YG H&SS stating this.

c) Commercial Driver Medical Requirement

We received a reply from Minister Mostyn to the Village of Mayo's letter regarding the changes that came into effect on November 4, 2019. For Council's information.

Council is still not 100% clear on what the new regulations are, as there is different information in different places. Mayor Bolton has been asked to comment on this issue by local media and has declined. The Mayor is going to look into this further and get back to Council.

d) Wildland Fire Protection Plan

Reminder, there will be a meeting in the YG Administration Bldg. meeting room on December 18, 2019 from 1:30 to 3:30 pm. For Council's information.

Council would like Scott Hamilton to attend this meeting. Councilor Andre, Mayor Bolton and Councillor Ellis are also planning to attend.

e) Motion for MVFD donation

Council had briefly discussed the donations they wanted to provide to the Mayo Volunteer Fire Department for the Firemen's Ball, the Christmas Gifts, and for assisting with the Village of Mayo Christmas Get Together. We've prepared a motion for Council's consideration/approval.

MOTION 2019-12-04

Moved by: Carol Knight

Seconded by: Joann Aird

Whereas the Mayo Volunteer Fire Department is hosting the annual Firemen's Ball and

Whereas the Mayo Volunteer Fire Department is hosting Santa's visit to bring Christmas Gifts to Mayo's children, and

Whereas the Mayo Volunteer Fire Department is assisting the Village of Mayo with the Christmas get together, and

Whereas the Village of Mayo received a letter from the MVFD requesting donations for the above events, now therefore

Be it resolved that the Village of Mayo Council agrees to donate to the MVFD \$500 towards the Santa's gifts, \$500 for the assistance with Village's Christmas get together, and to pay the rental fees for Village of Mayo facilities for the Fireman's ball back to the MVFD.

In Favour: 4

Opposed: 0

Abstained: 1

CARRIED

f) Commissioner's Patronage for Binet House

We received an email from the Commissioner's Office inquiring if we would be interested in applying for patronage from the Commissioner for the Binet House Museum. For Council's consideration.

Council said they would leave it up to the CAO if the Commissioner's Patronage should be applied for at this time.

g) Flightpath survey

We received an email from Stantec with a survey about Airports and flight services. The survey is included in the package for Council's consideration. A meeting in Mayo is planned for Wednesday, January 15, 2020. Stantec is suggesting meeting with Council and CAO from 12:30 to 1:30 pm and the public meeting will be from 5:30 – 7:30 pm. Will Council be available to meet from 12:30-1:30 pm?

Council is unsure if they will be able to attend a meeting at any of the times suggested.

h) YG Community Engagement regarding mineral development

We received an email about a new YG community engagement about mineral staking and development in and near communities. For future development in and around Mayo, it would be good to be part of this process and be informed about the issues/discussions.

Tabled until January.

i) WCB Open House in Mayo

WCB has scheduled an open house in Mayo on Monday, December 2 from 4:30 to 7 pm at the Mayo Curling Lounge as part of the public engagement on modernizing the Workers' Compensation Act and Occupational Health and Safety Act.

They will also be in the Curling Lounge on Tuesday, December 3 from 9:30 to 11:30 am if anyone from Council is available to attend. For Council's information.

This item was discussed previously during the Mayor's Report.

j) Climate Change, Energy and Green Economy Strategy

We received the presentation and minutes of the November 14th meeting.

Aletta Leitch, Senior Project Manager for this strategy will be attending the Village of Mayo Council meeting on January 8, 2020. For Council's information.

k) Special Council meeting regarding staffing

Based on discussions held during the November 23, 2019 special meeting, the Public Works Manager and CAO will be working on updating the job descriptions for the Public Works and Recycling Centre positions. We will ask other Yukon Communities to share their job descriptions for comparisons to Village of Mayo job descriptions.

The next meeting to continue discussions about human resources is scheduled for Saturday, January 11, 2020 at 10 am. For Council's information.

l) Christmas Pole Lights

Mayo's Christmas Pole Lights were put up on November 26, 2019 with the assistance from Yukon Energy. For Council's information.

m) CAO Schedule

The CAO will be away Dec. 2-6, 2019. For Council's information.

MOTION **2019-12-05**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The Chief Administrative Officer's Report of December 4, 2019 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
 - a) **Fire Fighter Incentive Draw for November, 2019**

MOTION **2019-12-06**

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of November, 2019 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**
Nothing presented.
- 8. **Notices of Motions be considered**
Nothing presented.
- 9. **General Correspondence**
 - a) **Letter from the Anglican Church requesting donation of the facility for Christmas Eve.**
Council reviewed and discussed the request and agreed to donate the facility for the Christmas Eve service and potluck.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business

a) Concerns with the Mayo Airport.

Council is concerned that flights have been cancelled because of snow on the runway. Council's concern is that if the runway and apron are not cleared immediately after a large snow fall, it could be a Medivac that may not be able to land which could put patients into a life or death situation.

Council would like the CAO to write a letter to the Minister of Highways and Public Works regarding the runway conditions and the need to have it cleared on an ongoing basis especially when there is a heavy snowfall.

13. Adjournment

The meeting was adjourned at 8:45 p.m.



Mayor



Chief Administrative Officer