

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 6, 2017
Village of Mayo Council Chambers

Present

Council: Mayor, Scott Bolton
Councilor Blair Andre
Councilor Joann Aird

CAO: Margrit Wozniak

Administrative Assistant: Taylor Ewing

Absent: Councilor Trevor Ellis
Councilor Richard Ewing
Public Works Manager Scott Hamilton

1. **Call to order**
Mayor Scott Bolton called the meeting to order at 7:34 pm.

2. **Adoption of the Agenda**

MOTION 2017-12-01

Moved by: Joann Aird **Seconded by:** Blair Andre

THAT: The agenda be adopted with the following changes:
Add Item 6 b) iv) Firemen's Draw for November, 2017

In Favour: 3 Opposed: 0

CARRIED

3. **Adoption of the Minutes of the Regular Public Council Meeting of November 15, 2017**

MOTION 2017-12-02

Moved by: Blair Andre **Seconded by:** Joann Aird

THAT: The minutes of the meeting of November 15, 2017 be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

4. **Approval of Accounts Payable**
Nothing presented

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) **Third and Final reading of bylaw #319, a bylaw to provide for the licensing and regulating of businesses in the Village of Mayo.**

MOTION **2017-12-03**

Moved by: Joann Aird

Seconded by: Blair Andre

Be it resolved

That: Bylaw #319 having been read a first and second time and studied clause by clause now be given third and final reading.

In Favour: 3

Opposed: 0

CARRIED

b) **Introduction and possible first reading of bylaw #320, a bylaw to adopt the 2017 Zoning Bylaw**

Council decided to postpone the review of the zoning bylaw to the next meeting.

6. a) **Mayor's Report**

Mayor Bolton informed Council that the Mayo River is coming up again and a few jams have developed. YEC is supposed to follow the protocol that had been developed previously.

Mayor Bolton informed Council about the parliamentary procedure workshop that was held during the recent AYC Board meeting.

b) **Administration**

i) **CAO Report of Wednesday December 6, 2017**

a) Provisional O&M Budget by Dec. 31, 2017

We have to have a provisional O&M budget in place by December 31, 2017. I will be working on the draft budget in the next few weeks and then present it to Council for review and comments. This budget has to be approved by Council motion. For Council's information.

Council reviewed the provisional budget for 2018.

MOTION **2017-12-04**

Moved by: Joann Aird

Seconded by: Blair Andre

Whereas Section 237 (1) of the Municipal Act states that on or before December 31 in each year, Council shall adopt a provisional operating budget for the next year, and

Whereas Section 237 (2) of the Municipal Act states that until an annual operating budget is adopted, no expenditure shall be made that is not provided for in the provisional budget as adopted by Council, now therefore

Be it resolved that the Council for the Village of Mayo hereby adopts the 2018 Provisional Operating Budget as presented.

In Favour: 3

Opposed: 0

CARRIED

b) Fire Department Draft MOU

Following the meeting Council had with Fire Marshall James Paterson, I've revised the draft MOU based on Council's and Fire Departments comments. The document is still in draft form. For Council's review and discussion.

Council wanted to add that responding to calls from outside the Village boundaries would be along a serviced and maintained road. The revised MOU will be sent to YG and once YG replies, will be sent to the Village's lawyer for review and comments, prior to Council signing the MOU.

c) Public meeting regarding land development

YG EM&R is planning a public meeting postponed to Dec. 5, 2017 from 7-9 pm EM&R to talk about the regulations for the rural residential and agricultural land development north of Mayo. We received a letter with an information sheet, draft zoning outline and questionnaire from the Land Planning Branch for this meeting. For Council's information.

Mayor Bolton, Councilor Andre and the CAO attended this meeting.

d) YG proposed framework for legalized cannabis

We received information about Yukon's proposed framework for legalized cannabis. Feedback is requested by December 20, 2017. We've been contacted by the YG Cannabis Committee and have organized a video conference for December 7, 2017 at 7:30 pm at Yukon College, Mayo Campus. For Council's information. The video conference has been changed to a conference call in Village of Mayo Council Chambers.

e) J.V. Clark School Christmas Concert

The JV Clark School Christmas Concert is scheduled for December 14, 2017. Will Mayor Bolton be available to give Christmas Greeting from the Village at the beginning of the school concert?

Mayor Bolton will give Christmas Greetings to the Community at the beginning of the JVC concert.

f) Christmas Pole Lights

Yukon Energy Staff provided their annual assistance by placing the Christmas Pole Lights on the brackets attached to a number of light poles throughout town. Council agreed to provide them with a gift to thank them for their time and efforts.

There was a request from the organizers of the Christmas carolers for decorating the spruce tree at the Binet House and have a fire ring there and hot cocoa. YEC assisted with putting lights on the spruce tree, the Village put the fire ring and wood at the Binet House grounds.

Council agreed to provide some hot chocolate for the carolers and spectators on December 21st.

g) Christmas Lights Display contest

Last year the Village donated \$300 towards the annual Christmas Lights Display Contest that is organized by the Mayo Community Club. Does Council want to donate the same amount this year?

MOTION **2017-12-05**

Moved by: Joann Aird

Seconded by: Blair Andre

Whereas the Mayo Community Club is again organizing the annual Mayo Christmas Lights Contest together with the Village of Mayo, the First Nation of Na-Cho Nyak Dun and Yukon Energy Corporation, and

Whereas the Mayo Community Club sent a letter to Council asking for a donation towards prizes, and

Whereas the Village of Mayo has provided a donation of \$300 in the past, now therefore

Be it resolved that the Council for the Village of Mayo agrees to donate \$300 to the Mayo Community Club to go towards the prizes for the Christmas Lights Display Contest.

In Favour: 3

Opposed: 0

CARRIED

h) Christmas Bonus

We have prepared a motion for Council's consideration for the annual Christmas Bonus (either a turkey or ham) for Village of Mayo permanent staff as well as the current members of the Mayo Recreation Board.

MOTION **2017-12-06**

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the Council for the Village of Mayo would like to provide a Christmas bonus to the Village of Mayo full time permanent staff to thank them for their ongoing service to the community of Mayo, as they have done in past years, now therefore

Be it resolved that the Council for the Village of Mayo agrees to provide the Village of Mayo full time permanent staff with a Christmas bonus of either a turkey or a ham.

In Favour: 3

Opposed: 0

CARRIED

MOTION **2017-12-07**

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas the Council for the Village of Mayo would like to provide a Christmas bonus to the Mayo Recreation Board members who do not get paid for being on the Mayo Recreation Board to thank them for their time and effort on behalf of the community of Mayo, now therefore

Be it resolved
that the Council for the Village of Mayo agrees to provide the Recreation Board members with a Christmas bonus of either a turkey or a ham.

In Favour: 3

Opposed: 0

CARRIED

i) Christmas Office Closure

As in past years we will be closing the Village of Mayo Office from December 23, 2017 to January 2, 2017. Village Staff is given the option of working, or taking vacation / time in lieu for the three business days during this period. A Public Works Staff member will be on standby during the holidays and the week the office is closed. For Council's information.

j) Christmas Open House

We've scheduled the Village of Mayo Christmas Open House for Friday, December 15, 2017 from 2:00 - 4:00 pm and are currently looking for a caterer. For Council's information.

We found a caterer for the Village Open House.

k) Electoral Boundaries

We received the interim report from the Electoral Boundaries Commission. I've copied the information about the proposed changes to our electoral boundaries to include Little Salmon and Faro and to exclude McQuesten which would be moved into the electoral district of Klondike. If Council is interested in making a presentation at a public meeting in Mayo we need to let the Commission know by January 11, 2018. For Council's information.

Mayor Bolton informed Council that Faro did a presentation at the recent AYC Board meeting about the new proposed electoral boundaries which would include 3 municipalities and is a very large area for one MLA to cover.

l) Fire Hall

We received an email with an updated design from Michael Ukrainez. For Council's review and comments. Council provided some comments that will be forwarded to YG.

m) Emergency Planning

We received an email from YG EMO stating that they would like to come to Mayo to discuss emergency planning with Council and Staff. They also want to talk about training opportunities and how EMO can facilitate table top exercises. For Council's information.

n) Animal Control

We received a letter from Jay Lester, the YG Animal Protection Officer, pertaining to animal control in Mayo. He followed up with comments to our Animal Control Bylaw. He is willing to come to Mayo to assist local animal control enforcement with talking to local dog owners about controlling their dog(s). For Council's review and discussion. Council stated they would review the comments provided on the Animal Control Bylaw in the New Year. It would be best for Jay to come to the community when the weather is nicer in the spring 2018.

o) Yukon Police Council Annual Report

We received the annual report for April 2016-March 2017. For Council's information.

p) Hockey Arena

Cpl. Robert Drapeau, Councillor Ellis and Rec. Coordinator Ian Spencer spent many hours flooding the arena over the past month. They were almost done when the temperature dropped to -40 degrees Celcius. Now that it warmed up to the minus 20's they are working on it again. For Council's information.

q) Curling Rink

The Curling Club executive/members met on November 21, 2017. They are planning an opening bonspiel for December 29 and 30, 2017. Work on putting the ice in has started. There is a bit of welding to do before they can turn on the ice machine. For Council's information.

r) BH Renovations Update

Replacement of Blinds is complete. Lighting replacement is scheduled for completion on December 9th. Kitchenette cupboard is installed. Paint, flooring and wall paper have been ordered. For Council's information.

s) Canada 150 Trailer

The trailer was ordered and is expected to be in the community early/mid December. The total cost of the trailer came to \$12,180. We will be ordering decals that will be attached to the sides of the trailer to show that we received funding from Canada 150 and YG Tourism and Culture-Culture Quest. For Council's information.

t) National Eating Disorder Information Centre (NEDIC)

We received an email from NEDIC informing us that February 1-7, 2018 is Eating Disorder Awareness Week. Does Council want to pass a proclamation for this?

MOTION 2017-12-08

Moved by: Blair Andre

Seconded by: Joann Aird

Whereas Eating Disorder Week will be from February 1-7, 2018; and

Whereas The National Eating Disorder Information Centre (NEDIC) is Canada's only national organization dedicated to helping those with eating disorder, food and weight preoccupation and related issues. NEDIC provides information, education, resources and referrals to individuals with eating disorders, their families, friends and health care professionals; and

- Whereas** Eating disorders have the highest mortality rate among all psychiatric illnesses and can develop in anyone, regardless of age, ethno-racial background, socioeconomic status, gender or ability; and
- Whereas** Stigma, secrecy and stereotypes still surround eating disorders, causing many people who are suffering to refrain from seeking help; and
- Whereas** Open supportive dialogue can help break the shame and silence that affect nearly 1 million Canadians living with diagnosable eating disorders and the millions of others who are struggling with food and weight preoccupation; and
- Whereas** Eating Disorder Awareness Week seeks to raise awareness of eating disorders, shed light on dangerous and pervasive myths, and promote prevention. It is also a time of year for Canadians to learn about available resources and appropriate services for themselves and/or loved ones; and
- Whereas** Eating Disorder Awareness Week aims to teach Canadians that eating disorders are not a choice, and that eating disorders are a serious and dangerous mental illness.

In Favour: 3

Opposed: 0

CARRIED

u) Zoning Bylaw Revision Process

We received the draft new zoning bylaw document and have to enter into the process to have it approved. We can have 1st reading now, then advertise for 2 consecutive weeks in a local newspaper, then we need to hold a public hearing, then have 2nd and 3rd reading of the new bylaw. What date in January would work for Council to have the public hearing? Council wanted to add a section about cannabis prior to proceeding with this.

v) Request for Village pins

We received a request for Village pins from the Principal of Ripple Rock Elementary School in Campbell River. The grade 5 social studies class is exploring communities throughout Canada. They chose to explore Mayo, Yukon. The cost for 30 pins is \$90. Does Council want to donate 30 pins to the Grade 5 kids? Council agreed to donate 30 pins and placemats to the school in B.C.

w) Small Cities Challenge

There will be a conference call with Infrastructure Canada on December 6th from 8:45 am to 10:30 am. to discuss the Small Cities Challenge. Is anyone from Council interested in participating in this? No call in number was provided for this call. We will try to find out some information from AYC about this.

x) Keno Hill Exploration Project

The Keno Hill Exploration Project Renewal of Class 4 Mining Land use is going through the YESAB approval process. Following the November 15, 2017 presentation by Brad Thrall, does Council

want to write a letter to YESAB? Council agreed to provide a letter to YESAB in support of the Keno Hill Exploration Project.

y) Clerk/Treasurer Position

We've posted the Clerk/Treasurer position and received three applications (all from outside the Yukon). We held interviews and did reference checks. We are prepared to offer the position to an applicant from Ontario. Housing is still an issue and moving expenses. If the person is not able to find accommodations in the community would Council consider renting the staff house in the interim until another housing option opens up. What is the monthly rental fee Council wants to charge (including power, or without power and phone/internet? We have previously paid moving expenses when we hired a staff member from Whitehorse. I am looking into what the going rate would be for moving expenses from Ontario. We are expecting the new employee to start mid/late January. For Council's information and discussion.

Council agreed to let this new employee stay in the Staff House until end of April when it is needed for the Pool Staff and that utility charges and phone/internet charges must be covered by the employee. Council agreed to pay up to \$5,000 for moving expenses.

Council discussed the need for more staff housing as a number of staff members are getting closer to retirement age. Council had heard about a property in Mayo being up for sale right now and Council asked the CAO to contact the owner to inquire if he would sell the property to the Village for an amount identified by Council. If the owner agreed the CAO could contact the lawyer to get paperwork drawn up.

z) Date for thanking outgoing Clerk/Treasurer

We've purchased a gift and would like to know if Council wants to invite Barb to a regular Council meeting to thank her for the 20 years that she was working for the Village, or would Council like to do this at a different day? Barb is still working for us on a casual on-call basis. For Council's information and discussion. Council suggested January 19, 2018 if that will work for Barb.

aa) Upcoming DMR Engagement

We received an email from the Director of Community Affairs stating that YG will be launching a Designated Material Regulation (DMR) engagement process soon. There will be an open house and focus group on Jan.9, 2018 in Whitehorse. There is the possibility to participate via conference call. For Council's information.

bb) Municipal Rebate on Carbon Tax

We received a copy of an AYC letter to Premier Silver stating that municipalities raised a number of concerns about the increased cost pertaining to Carbon Tax. AYC was asking for a Municipal Rebate pertaining to Carbon Tax. For Council's information.

MOTION **2017-12-09**

Moved by: Joann Aird

Seconded by: Blair Andre

THAT: The Chief Administrative Officer's Report of December 6, 2017 be adopted as presented

In Favour: 3

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.
- v) **Protective Services**
 - a) **Fire Fighter Incentive Draw for November, 2017**

MOTION **2017-12-10**

Moved by: Joann Aird **Seconded by:** Blair Andre

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Rick Brooker for the month of November as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 3 Opposed: 0

CARRIED

- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.** - Nothing presented.
- 8. **Notices of Motions be considered** - Nothing presented.
- 9. **General Correspondence** - Nothing presented.
- 10. **Hearings of Delegations and Individuals** - Nothing presented.
- 11. **Question Period** - Nothing presented.
- 12. **New and Unfinished Business** - Nothing presented.
- 13. **Adjournment** - The meeting was adjourned at 9:22 pm.



Mayor



Chief Administrative Officer