

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, December 6, 2023
Village of Mayo Council Chambers

Present

Council:

Mayor Trevor Ellis
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Joann Aird

CAO:

Margrit Wozniak

Public Works Manager:

Aaron Shaban

Clerk-Treasurer:

Barbara Barchen

Public:

RCMP Corporal, Colin Lanthier-Dubois

Absent:

Councilor Blair Andre

1. Call to order

Mayor Trevor Ellis called the meeting to order at 7:05 p.m.

2. Adoption of the Agenda

MOTION 2023-12-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

3. **Adoption of the November 15, 2023 Regular Public Council Meeting Minutes**

MOTION 2023-12-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The minutes of the meeting of November 15, 2023 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. **Approval of Accounts Payable to October 31, 2023**

MOTION 2023-12-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to October 31, 2023 in the amount of \$219,726.73 be approved for payment in total.

In Favour: 4

Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) **Introduction and possible first and second reading of bylaw#358, a bylaw to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo**

MOTION 2023-12-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Mayor Trevor Ellis introduce bylaw #358, a bylaw of the Village of Mayo to undertake a charge against real properties with outstanding amounts owing to the Village of Mayo.

In Favour: 4

Opposed: 0

CARRIED

MOTION **2023-12-05**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that: Bylaw #358 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

6. a) Mayor's Report

Mayor Ellis mentioned that the annual Firemen's Ball went really well.

Mayor Ellis recently did an interview with CBC regarding the letter from AYC and CYFN that went to the legislature (re: follow-up to the state of emergency that had been declared by NND earlier in the year). He commented on how YG has just had one meeting in Mayo and we are still waiting for something more to happen.

Mayor Ellis mentioned the landfill and the weigh scale, shed, etc. project that did not go ahead in 2023. Council would like to have a meeting with Dave Albisser soon to discuss upcoming changes at the Landfill.

Moved to item 6 c) RCMP Report at this time

Cpl. Lanthier-Dubois said that the call volume was low in November, which enabled them to spend time doing work in the community. It looks like the CSO (Community Safety Officer) program is not going ahead. Gina Nagano has completed her Community Safety Assessment. Cpl. Lanthier-Dubois said every time the RCMP members see drug related activities they do their best to disrupt them. There are just 2 members in Mayo right now (himself and Alex). He said that (although it seems quieter now) the same drugs as previously are still present in the community. The new member is set to come to Mayo in January or February. He also said they have been attending to the intersection at Laurier and Fourth, where there have been complaints of people not stopping at the stop signs.

b) Administration

i) CAO Report of Wednesday, December 6, 2023

a) Wildland Fire Debrief with YG, Dec.5,2023

The Village and NND asked for the Wildland Fire Debrief virtual meeting to take place on Dec. 5, 2023 at 7 pm. For Council's information.

b) Community Wildfire Protection Plan (CWPP)

We received the draft CWPP from YG. For Council's review and comments. Margrit Wozniak suggested that this report could be one of the agenda items for the January 11th Joint Council meeting to hear NND's comments regarding this. Some of the comments so far are: the report needs to be in a larger font size, and there should be updated photos of the wildfire that threatened Mayo in 2023 added.

c) Sustainable Communities Forum

The agenda of the Sustainable Communities Forum is included in the meeting package. CAO Wozniak will be attending this forum on November 30 and December 1. For Council's information.

d) AYC Administrators Forum

CAO Wozniak will be attending the Administrator's Forum in the afternoon of December 1, 2023. The agenda is included in the meeting package. For Council's information. Mayor Ellis asked about the Fire Department MOU discussion at this meeting. There was a discussion around the CAO table because some communities are looking at renewing their MOU's with the Fire Marshall's Office.

e) AYC Board meeting

The agenda of the AYC Board meeting is included in the meeting package. Councilor Aird and CAO Wozniak will be attending this meeting on December 2, 2023. For Council's information.

f) AYC letter to Premier Pillai and Minister Mostyn

AYC sent letters to Premier Pillai and Minister Mostyn, inviting them to attend the AYC Board meeting on December 2, 2023. For Council's information.

g) Acting Deputy Minister Extension, Department of Economic Development

Premier Pillai wrote a letter to Yukon Communities stating that Michael Prochazka's position has been extended for an additional six months. For Council's information.

h) all 2023 Report from Senator Pat Duncan

We received Pat Duncan's fall 2023 report. For Council's information.

i) Welcome to Yukon signs

We received a letter from the DM of Tourism and Culture, Sierra van der Meer, stating that YG is working to replace "Welcome to Yukon" signs at 9 Yukon gateway locations. The design allows for incorporation of Yukon art on the third panel from the top, which will be individually selected for each sign. Selection of art work will be made by four regional committees made up of visual artists, tourism operators and community members connected to the Region. For Council's information.

j) Provisional O&M budget for 2024

I've started working on the provisional O&M budget for 2024 and will have it ready for the December 20th Council meeting. This budget has to be approved by motion prior to December 31, 2023. For Council's information.

k) Yukon 125 Funding - Claim

The video project is progressing well. I will be forwarding the claim for phase 1 of this project to the funding agency, YHMA, in the near future. For Council's information.

l) Warm Water Well (WWW) Update

The temporary tie-in of one new www was completed in November 2023 and a flow meter has been installed. Then the well head was covered. For Council's information. PW Manager Aaron Shaban stated that the water coming out of the pumphouse is about 4 degrees, a little lower than expected. It should be 7 or 8 degrees.

m) Mayo Arena Update

6 drill holes were dug around the Mayo Arena to check the ground conditions. For Council's information.

Mayor Ellis said that according to a former VOM employee, the north-east corner of the arena was lifted a number of years ago.

n) New Staff house

The new staff house is now operational and the new Public Works Manager has moved in. For Council's information.

o) Village of Mayo Christmas Open House

The Village of Mayo Christmas Open House is scheduled for 2-4 pm on Friday, December 15, 2023. The Village's Christmas get together is scheduled for the evening of December 15, 2023. We hope Mayor and Council will be able to attend.

p) Santa's visit

Santa will be visiting the Mayo Community Hall on Tuesday, December 12, 2023 at 6:30 pm. For Council's information.

q) Christmas Lights Contest

The judging of the Christmas Lights Contest will take place late afternoon on December 13, 2023. For Council's information.

r) Community Development Tour

YG is planning to do community development tours in January 2024 with representatives from Community Affairs, Infrastructure Development, Land Development, Operations & Programs, and Sport & Recreation. These meetings are mainly intended for municipal staff. However, Council is invited to attend if they are interested. We are asked to identify a date in January that would work for this meeting. It could be 5 half hour presentations from each department. For Council's consideration. Mayor Ellis and Councilor Chapman are interested in attending. The meeting should be scheduled for the later half of January 2024.

s) Demolition of old Fire Hall

I've inquired about funding for the demolition of the old Fire Hall that has asbestos and an underground fuel tank. My recommendation is going with CCBF funding for brownfield development prior to the Federal Government's new CCBF criteria coming out in the spring of 2024. Council agreed that the building needs to be demolished and that an application should be submitted to CCBF once quotes have been received to do this kind of work.

t) Asset Retirement Obligations (ARO)

CAO Wozniak informed Council that she is working on Asset Retirement Obligation information that is required as part of the upcoming Audit. Part of this work requires obtaining quotes for the retirement of the old Fire Hall Building, the drinking water wells, the lagoon, large fuel tanks, etc. For Council's information.

MOTION 2023-12-06

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of December 6, 2023, be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) **Clerk-Treasurer Report**

a) **Comparative Income Statement for October 2023**

MOTION **2023-12-07**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for the month of October 2023 be approved.

In Favour: 4

Opposed: 0

CARRIED

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Aaron Shaban informed Council that he has had a few meetings with YG re: Water Treatment Plant piping.

Several of the Village's vehicles and heavy equipment need mechanical inspections and repairs. Aaron suggested to bring a mobile maintenance mechanic to Mayo to get the necessary work done. This would be more cost effective than having to take each vehicle/equipment to Whitehorse for servicing. Council supported this idea.

v) **Protective Services**

a) **Firefighter incentive draw for November 2023**

MOTION **2023-12-08**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Brett Stauffer for the month of November as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 4

Opposed: 0

CARRIED

b) Appointment of new MVFD Member

MOTION **2023-12-09**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Mayo Volunteer Fire Department has advertised for new members, and

Whereas Aaron Shaban has expressed interest in joining the Mayo Volunteer Fire Department, now therefore

Be it resolved that the Village of Mayo Council appoints Aaron Shaban to the Mayo Volunteer Fire Department effective December 7, 2023.

In Favour: 4

Opposed: 0

CARRIED

c) RCMP Report for November 2023

Heard previously.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Councilor Chapman asked about the follow-up regarding the 7th Avenue Extension Project. Mayor Ellis stated that he has taken photos of the trails below the Mayo River dike in the vicinity of the project, however, he still wanted to label each photo before sending the photos to the project manager. A discussion ensued about the trails in this area.

Councilor Chapman inquired about the development permit process and subsequent development of lots.

12. New and Unfinished Business

Mayor Ellis has spoken to Sandy at Yukon U about bringing air brakes and class 3 training to Mayo because several of the Fire Department members need to take this training.

13. Adjournment

The meeting was adjourned at 8:28 pm



Mayor

Chief Administrative Officer