

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, February 15, 2023
Village of Mayo Council Chambers

**Present
Council:**

Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman

CAO:

Margrit Wozniak

Public:

Community member, Shona Sicotte

Absent:

Councilor, Blair Andre
Councilor, Simeon Paschuk
Public Works Manager, Scott Hamilton
Clerk-Treasurer, Barbara Barchen

1. Call to order

Mayor Trevor Ellis called the meeting to order at 7:02 pm.

2. Adoption of the Agenda

MOTION 2023-02-10

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The agenda be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

3. Adoption of the February 1, 2023 Regular Public Council Meeting Minutes

MOTION 2023-02-11

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The minutes of the meeting of February 1, 2023 be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. **Approval of Accounts Payable to January 31, 2023**

MOTION 2023-02-12

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The Accounts Payable to January 31, 2023 in the amount of \$388,813.57 be approved for payment in total.

In Favour: 3

Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
Nothing presented.

6. a) **Mayor's Report**

Mayor Ellis mentioned to Council that CBC had contacted him regarding the object that had been shot down over Central Yukon. Mayor Ellis suggested to CBC that they contact community members to get their reaction/comments to this event.

b) **Administration**

i) **CAO Report of Wednesday, February 15, 2023**

a) **Joint Council meeting of February 8, 2023**

I'll be working on drafting the Joint Council letters about the Mayo Health Centre Staffing and requesting scheduled flights be brought back to Mayo in the near future.
For Council's information.

b) **Hazard Assessment Plan and EMO Plan**

As discussed at the Joint Council meeting, YG EMO, their contractor "Holistic", NND and the Village have scheduled 2-day in person meetings to discuss Village and NND EMO Plans and Hazard Assessments for Mayo. The dates have tentatively been scheduled for March 8 and 9 with an evening session for Joint Council, on March 8th. For Council's information.

c) **Workshop for the reduction of human-bear conflicts**

This workshop has tentatively been scheduled for February 20 and 21. Representatives from the Village, NND, RRC, YG Environment, and others have been invited to participate. The workshop will be held in the Mayo Curling Lounge from 9 am to 4 pm.

d) Snow Clearing Policy draft

The snow clearing policy was drafted for Council's review and comments. Council discussed the draft policy and had a few suggestions, including to obtain Public Works Staff comments prior to bringing this policy back to Council.

e) Official Community Plan (OCP)

NND Council had been provided the Village's OCP in the Joint Council meeting package. They briefly discussed the Village's OCP at the February 8, 2023 Joint Council meeting. However, since the Chief and Deputy Chief were not present at the meeting, NND was not able to provide their approval of the plan, as expected. We will allow them more time to review the OCP and provide their comments to the Village. NND was informed that they will also have another opportunity to provide comments during the Public Hearing that is part of the process to get a new Official Community Plan approved. For Council's information.

f) 2023 Property Tax Rate

We have to have the 2023 Property Tax Rate approved by bylaw no later than April 15, 2023. Council has kept their property tax rates the same for many years at 1.46% of the assessed value of properties. The minimum tax rate has been \$100 for many years. Council had expressed their desire to review the minimum tax rate in 2022. Other Yukon Municipalities are charging different property tax rates and minimum tax amounts. For Council's discussion. Council discussed the 2023 Property Tax Rate and the minimum tax rate. They asked for additional information to be provided in regards to the residents that would be affected by a change in minimum tax.

g) Landfill

The interim landfill agreement was returned to AYC with suggested changes from YG that had not been discussed previously. AYC contacted Damien Burns, DM for Community Affairs and asked about these changes to the draft interim agreement. Damien said that he will check into this and get back to AYC.

YG sent the groundwater well agreement to reimburse us for the cost of the monitoring of the 6 ground water wells at the landfill in 2022.

I have emailed Dave Albisser to schedule a zoom or in-person meeting, for Council to continue discussions regarding the Mayo Landfill. Once a date has been set, I'll inform Council.

Dave Albisser responded that he is busy right now, however he expects that he'll be able to meet with Council in early/mid March.

h) Museums and Cultural Centre funding for 2023-2026

I have completed and submitted the funding application for operational funds for the upcoming three years to YG Tourism and Culture. For Council's information.

i) 2023 Arts Festival Funding

I have been working on the Arts Festival funding application for this summer. It has to be submitted by February 15, 2023. For Council's information.

j) Village of Mayo vehicle fleet

The Village owns 6 pickup trucks. They are:

1997 Chevy 1 ton, 175,666 km

2008 GMC 1 ton with plow and sander, 138,164 km

2009 GMC ½ ton

2011 Dodge Ram ¾ ton

2015 Ford 1-ton flat deck with plow, 36,981 km

2019 Ford Ranger ½ ton with canopy, 32,037 km

As per our Tangible Capital Asset Policy the estimated useful life for our vehicles is 7 years. We have always used the Village's vehicles longer than 7 years. It may be time to consider purchasing a new pickup and to sell off one or two of the older pickups. This could be done through a "sale of surplus" or trade in. For Council's consideration. Council appreciated the information and stated that Public Works should look at the vehicles usefulness and reliability, have vehicles repaired as needed, and provide recommendations to Council if older vehicles should be sold and a new vehicle obtained.

k) New Staff House Update

We've been contacted by Pine Ridge to let us know that the prefab home we have purchased will be ready by March 29, 2023. We now have to determine the best time for us to receive it, since it is still winter at the end of March. It is expected that the setup of the unit will take approximately one week. Public Works Staff has cleared the snow from the building pad area to speed up the thawing of this area. For Council's information.

l) AYC Board Meeting

The next AYC Board meeting will be held on March 4, 2023 via zoom. For Council's information.

m) Pool Update

The pool job postings closed on February 17th. We received several applications. For Council's information. The Recreation Coordinator and CAO will hold interviews in the near future.

n) Cleaning Contract

Our current contractor gave notice that she'll be giving up her contract. Therefore, we will be reposting the cleaning contract. For Council's information.

MOTION 2023-02-13

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of February 15, 2023, be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) Clerk-Treasurer Report

a) Comparative Income Statement as at January 31, 2023

MOTION 2023-02-14

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The Comparative Income Statement for the month of January, 2023 be approved.

In Favour: 3

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Nothing presented.

v) Protective Services

Nothing presented.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. **Hearings of Delegations and Individuals**
Nothing presented.
11. **Question Period**
Nothing presented.
12. **New and Unfinished Business**
Nothing presented.
13. **Adjournment**
The meeting was adjourned at 8:05 pm



Mayor



Chief Administrative Officer