

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, February 5, 2025
Village of Mayo Council Chambers

Present Council: Mayor Trevor Ellis
Councilor Simeon Paschuk
Councilor Brett Stauffer
Councilor Brent Chapman

CAO: Margrit Wozniak

Public Works Manager: Aaron Shaban

Clerk-treasurer: Nadja Salzberg

Absent: Councilor Chelsea Dolan

Public: Avneet-Kaur Chahal

1. Call to order

Mayor Trevor Ellis called the meeting to order at 7:00 p.m.

2. Adoption of the Agenda

MOTION 2025-02-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The agenda be adopted with the following changes:
Add item: 10. a) Letter from the Daycare

In Favour: 4

Opposed: 0

CARRIED

3. Adoption of the January 22, 2025 Regular Public Council Meeting Minutes

MOTION 2025-02-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The meeting minutes of January 8, 2025 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

Nothing presented.

6. a) Mayor's Report

Mayor Ellis informed Council that MP Hanley is planning to come to Mayo to meet with Council.

Mayor Ellis mentioned that he forwarded Council's offer to purchase a property to PWC. No reply has been received to date.

Mayor Ellis mentioned his concern that there still is no Nurse Practitioner hired for Mayo. He was supposed to have a meeting with Health Officials, but the meeting was cancelled.

Mayor Ellis mentioned that all the Yukon Mayors were supposed to have a virtual meeting with the Premier regarding the proposed tariffs, but the meeting had to be postponed.

b) Administration

i) CAO Report of Wednesday, February 5, 2025

a) Village of Mayo facilities tour

Aaron Shaban has scheduled Council's tour of Village facilities to take place at 6 pm on Wednesday, February 5, 2025, prior to the start of the Council meeting. Mayor and Councilors are asked to meet him at the Water Treatment Plant.
For Council's information.

b) Scrap Metal Pile at Landfill

We've been contacted by Urban Auto Recycling who removed most of the ELV's from the Mayo Landfill in 2024. They would like to know if Council is planning to start the removal of scrap metal in the summer of 2025?

For Council's consideration.

Council agreed to have scrap metal removed from the landfill up to \$100,000 in the summer 2025.

c) AYC AGM Resolutions

AYC sent out the information about the AYC AGM resolutions process. If Council has any resolutions in mind that they would like to bring forward to the AYC AGM at the end of April, these resolutions have to be approved by Village Council at one of their meetings and then submitted to the AYC resolutions committee by March 12, 2025.

For Council's information.

d) **Mayors/Chiefs meeting**

The next Mayors/Chiefs meeting has been postponed to February 19, 2025 due to the extreme cold weather that had been forecast for January 31st. February 19th is a regular Council meeting night, and if Mayor Ellis will be attending the Chief's and Mayor's Forum in Whitehorse that day, then Deputy Mayor Paschuk, will have to chair the Council meeting. For Council's information.

e) **Request for Calcium**

As per Council's request, I checked with YG CS if they will be providing the Village with calcium to put on the dusty streets this coming summer because the BST project had to be postponed to a future year. YG agreed to provide the calcium, as they did in the previous year. For Council's information.

f) **Village of Mayo FireSmart Project**

I have reached out to Dave Trudeau regarding a possible location inside Village boundaries for a firesmart project for the winter 2025/26. As per Council's wishes, I will be submitting an application to YG for firesmart funding. For Council's information.

Council moved to item 10 a) Hearing of Delegations

Letter from Daycare

Avneet attended the meeting to talk to Council about the letter she had sent. She is taking over the daycare supervisor position for the next months while Taiya is away. She wants to invite prominent community members, such as Mayor and Councilors, and others to the daycare to talk to the kids for about an hour on Tuesday, Wednesday, or Thursday. She wants the children to get familiar with people and what they do in the community. Mayor and Councilors agreed to be a part of this project. Avneet also mentioned that she wants to do a kids dance program soon.

Avneet left the meeting at 7:35 pm.

g) **Water Data Survey Key Findings Report**

We received the above-named information from YG Environment, Water Resources. For Council's information.

h) **Postal Service**

Councilor Stauffer had expressed interest in discussing the postal service in Mayo. We've drafted the motion that CUPW has sent for Council's consideration. Council did not want to proceed with the motion. They discussed the local mail service, and that Canada Post has still not hired a permanent Post Master. Canada Post is an essential service, especially in a small community in Central Yukon. Medications or parts to fix important equipment or infrastructure could be sitting at the Post Office for 5 days, until the part time person has time to work there again. Council asked that a letter be drafted that they want to give to MP Hanley to take to Ottawa regarding this.

i) Village Staff Housing

We are expecting to hear back from the seller if our offer will be accepted.
For Council's information.

j) Rental Agreement

I received the draft rental agreement for the little staff house from our lawyer. I wanted to clarify with Council if they expect that the renter takes on paying for the power for the short-time he will be in the staff house, or if the Village will continue paying the bills, as they normally do whether the building is occupied or not. For Council's consideration. Council decided that they will continue to pay the utilities since all YEC billings are only estimates and not actual usages right now. It would be difficult to figure out actual usage.

k) Cyber Attack Update

The Treasurer and CAO have new computers as of Jan. 27, 2025. Tangerine checked both computers for malware with 3 different security programs. The CAO computer was "clean", but they detected malware on the Clerk/Treasurer computer. They ensured that this malware was not transferred to new computer. The Clerk/Treasurer computer has now been given to the RCMP Digital Forensic Services (DFS) for analysis and to hopefully determine how the hacker gained access to the Villages accounting/banking system. I have contacted our insurance company regarding this crime and the monetary loss. They need us to provide information about the incident (we are expecting reports from Tangerine and RCMP), then it may be possible to recover our loss through our crime insurance policy. We are still waiting for new network equipment to change out for our existing equipment. Then we could provide our router to the RCMP DFS as well. Tangerine is now able to monitor our computers remotely and shut them down if any suspicious activity is detected.

l) In camera session:

To discuss Human Resources – Tabled to the end of the meeting

m) Proposed National Park in Peel River Watershed

Council received a letter from Parks Canada, YG, Gwich'in Tribal Council, and First Nation of Nacho Nyak Dun, inviting them to take part in the consultation process and completing a survey regarding the proposed national park.

For Council's consideration.

Council did not have any comments at this time. The survey can be done online.

MOTION **2025-02-03**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of February 5, 2025, be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

ii) Clerk-Treasurer Report

Nothing presented.

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Public Works Manager Aaron Shaban informed Council that the 2009 Chevrolet pickup has developed transmission and other issues which would be costly to repair. Aaron stated that it might be best to budget for a new pickup and to put the old truck up for bid.

Aaron Shaban mentioned to Council that it would be nice to place Christmas Lights inside the gazebo at the ball park. It would provide some light for the long winter nights. Council liked the idea.

v) Protective Services

a) Firefighter incentive draw for January 2025

MOTION **2025-02-04**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Heather Johnson for the month of January 2025 as chosen by a random draw from the list of eligible volunteer firefighters.

In Favour: 4

Opposed: 0

b) RCMP Report for January 2025

Council reviewed the report.

MOTION **2025-02-07**

Moved by: Brent Chapman

Seconded by: Brett Stauffer

THAT: Whereas the Council for the Village of Mayo has reviewed the evaluation for the Clerk/Treasurer, and

Whereas Nadja Salzberg's six-month probation period ended on February 1, 2025 and the Chief Administrative Officer is recommending her for permanent hire, now therefore

Be it resolved that:

the Council for the Village of Mayo approves aforementioned evaluation and the permanent hire of Nadja Salzberg, effective February 1, 2025.


In Favour: 4

Opposed: 0

CARRIED

13. Adjournment

The meeting was adjourned at 9:12 pm


Deputy Mayor


Chief Administrative Officer