

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday, January 10, 2024**  
**Village of Mayo Council Chambers**

**Present  
Council:**

Mayor Trevor Ellis  
Councilor Brent Chapman  
Councilor Simeon Paschuk  
Councilor Joann Aird

**CAO:** Margrit Wozniak

**Public Works Manager:** Aaron Shaban

**Clerk-Treasurer:** Barbara Barchen

**Public:** RCMP Corporal, Colin Lanthier-Dubois

**Absent:** Councilor Blair Andre

**1. Call to order**

Mayor Trevor Ellis called the meeting to order at 7:07 p.m.

**2. Adoption of the Agenda**

**MOTION 2024-01-01**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The agenda be adopted with the following changes:

**Add item:**

4. a) Approval of Accounts Payable to December 31, 2023

In Favour: 4

Opposed: 0

**CARRIED**

**3. Adoption of the December 20, 2023 Regular Public Council Meeting Minutes**

**MOTION      2024-01-02**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:**                      The minutes of the meeting of December 20, 2023 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**4. Approval of Accounts Payable to December 31, 2023**

**MOTION      2024-01-03**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:**                      The Accounts Payable to December 31, 2023 in the amount of \$186,018.87 be approved for payment in total.

In Favour: 4

Opposed: 0

**CARRIED**

**5. Introduction and Consideration of First, Second, and Third Readings of Bylaws**

Nothing presented.

**Council moved to item 6.b) i) v) a) RCMP Report at this time**

Cpl. Lanthier-Dubois presented the December 2023 RCMP Report to Council.

Cpl. Lanthier-Dubois left the meeting at 7:25 pm.

**6.      a) Mayor's Report**

Mayor Ellis mentioned that the priority for 2024 is to get the landfill project (scale, shed, waste bins, attendant) completed and have this in place by early summer.

Mayor Ellis mentioned that it would be time for the Village to look for another property where they could build another staff house for future management employees.

Mayor Ellis talked about the Mayo River and YEC following the established protocol.

The Mayo River flows have been kept at 15 cms/sec. because the river has not completely frozen over yet. There will be a meeting with YEC regarding the Mayo River on January 11<sup>th</sup> and Mayor Ellis will pass on the observations from Councilor Chapman, that one of the smaller channels that usually is frozen by now, has a lot of water in it.

Mayor Ellis also mentioned that some of the properties in the community could be better utilized, especially for rental housing.

**b) Administration**

**i) CAO Report of Wednesday, January 10, 2024**

**a) Invitation to Mayors from Minister**

On December 20, 2023, Minister Mostyn invited the Mayors of Yukon Communities to a dinner with him and Premier Pillai in Whitehorse on January 10, 2024 to discuss matters such as the Comprehensive Municipal Grant, Infrastructure, and aligning shared priorities. A response email was sent to Minister Mostyn stating that AYC had not received a reply to their letters about the above-mentioned items, and that these important items should be discussed during a formal business meeting with a proper agenda and note-taking. For Council's information.

**b) Joint Council meeting**

NND decided that January 11 would work best for them to have a joint council meeting with the Village. I will draft the agenda for the Joint Council meeting on January 8. For Council's information.

Due to the extreme cold weather, the Joint Council meeting was postponed to early February.

**c) Request for meeting with YEC**

Representatives from YEC would like to meet with Council in early January to discuss required repairs to the Wareham Dam Spillway. For Council's consideration and identifying a date for a meeting.

Council suggested meeting with YEC on January 29<sup>th</sup> at 5 pm, just prior to YEC's public meeting about their re-licensing project.

**d) Zoning Bylaw Review**

I have contacted our consultant to determine a suitable date for a special meeting with Council to review the zoning bylaw and to provide comments for possible changes or updates. Dennis said that he is available in January and February for a meeting with Council. Which day and time would work for Council to start the zoning review?

Council suggested meeting with Dennis on February 20, 2024 at 7 pm to start the review of the zoning bylaw.

**e) Mayo Landfill**

I emailed Dave Albisser that Council wants to proceed with the weigh scale, shed, etc. at the Mayo Landfill and that they will tackle the removal of the end-of-life vehicles and scrap metals on their own.

YESAB is scheduled to provide their recommendation regarding Mayo's Solid Waste Management Plan on January 5, 2024. For Council's information.

The YESAB recommendation has not yet been received.

**f) SCAN public meeting - reminder**

The public SCAN meeting has been scheduled for January 16, 2024 at 7 pm in the Mayo Community Hall. This date had been identified by the Village and NND. For Council's information.

**g) EMO training in January and February**

We have EMO training sessions scheduled for January 17 & 18, 2024 and February 15 & 16, 2024. See information from Holistic on the topics for these training sessions. The January meetings will be at NND's Multi-Purpose-Room. For Council's information.

**h) YG Community Development Tour - reminder**

The date scheduled for the in-person Community Development Tour is Tuesday, January 23, 2023 at 4:30 pm. This meeting with various YG departments is open to Council and Staff. The YG departments that will be attending are Community Affairs, Infrastructure Development, Land Development, Operations & Programs, and Sport & Recreation. For Council's information.

**i) Christmas Lights contest winners**

The judging of the Christmas Lights took place on December 20, 2023. 1<sup>st</sup> prize went to Debbie Lockett & Ron Peck; 2<sup>nd</sup> prize was a tie between Don Germaine and Don Hutton. For Council's information.

**j) Our Clean Future Report**

We received a letter from Minister Clarke about the 2022 annual Clean Future report and new actions to address climate change. The report is available online. For Council's information.

**k) Community Centre Building System Management Upgrade Project**

The project was given substantial completion. There are a few deficiencies to be worked on. And YG will be issuing an invoice to the Village for our contribution to this project. \$92,475 in the near future.

**l) Water Treatment Plant Operation**

The one new warm water well that was temporarily tied into our water system recently is not able to provide all the heat that our system requires. Therefore, we need to rely on the propane boiler again to provide the additional heat, which will be an increased expense. The artesian flow of the warm water wells may not be enough and it is anticipated that pumps will have to be installed in the two new warm water wells next year to make the system operational for the future.

**m) YG visitor signage**

YG will be providing new signage to replace the existing visitor signage that is located along the highway leading to each Yukon community. We've been asked for input about the sign that will be placed approx. 2 km outside of Mayo. There is room for 10 to 15 signs showing which services are available in the community. For Council's comments. Council did not have any comments at this time.

**n) Canada Community Building Fund**

We received the support proposal from AYC for Council's information.

**o) One Yukon Coalition**

We received an email from One Yukon Coalition, a non-profit organization, requesting that the Village do wastewater testing at the Mayo Lift Station. The Public Works Manager provided the Public Works Staff comments regarding this request. Council reviewed the request and agreed that the Village does not have the capacity to do this testing.

**p) Mayo Video**

The videographer provided a draft of the Mayo Video we've been working on together with the First Nation of Na-Cho Nyak Dun, and with funding from the Yukon 125 Fund. The videographer asked for comments from the Village, NND and the people who contributed to the video. For Council's information.

**q) Old Buildings/Sheds in the Community**

Council had expressed concerns with several derelict buildings/sheds throughout the community that may pose a safety hazard to the residents. Council would like to address this in the upcoming zoning bylaw review.

**MOTION 2024-01-04**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**THAT:** The Chief Administrative Officer's Report of January 10, 2024, be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk-Treasurer Report**

**a) TL1 Form**

Barb Barchen presented the TL1 Form to Council.

**MOTION**      **2024-01-05**

**Moved by:** Simeon Paschuk

**Seconded by:** Brent Chapman

**Whereas**                      Section 82 (1) of the Assessment and Taxation Act states:  
“When the whole or a portion of the taxes on any land or improvements have been due and unpaid for more than six months after the taxes became due and payable, the land shall be liable to be dealt with under this Act and, subject to subsection (2), the collector shall in each year submit to the authority a list in duplicate of all such lands with the amount of the arrears against each parcel set opposite the parcel.”

**Be it resolved that**      Council for the Village of Mayo acknowledges the review of the tax lien form TL1, dated January 9, 2024.

In Favour: 4

Opposed: 0

**CARRIED**

**iii)      Monthly Recreation Coordinator’s Report**  
Nothing presented.

**iv)      Manager’s Report for Environmental Health/Public Works and Protective Services**

The Public Works Manager informed Council that he is still in the process of obtaining quotes from mobile mechanics and other mechanics to find a suitable solution to the maintenance and repair of the Village’s ageing vehicle fleet, as well as the heavy equipment.

Public Works Staff recommended that it is time to obtain a new vehicle for its department. Council agreed that staff should look for quotes for a new or slightly used crew cab pickup, possibly one that could be used with the space cap that the Fire Department no longer uses.

**v)      Protective Services**

**a)      RCMP Report for December 2023**

Dealt with previously.

**b) Firefighter draw for December 2023**

**MOTION**      **2024-01-06**

**Moved by:** Brent Chapman

**Seconded by:** Joann Aird

**THAT:**                      The monthly fire fighter incentive in the amount of \$100 be paid to Rylee Genier for the month of December 2023, as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

**CARRIED**

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

**8. Notices of Motions be considered**

Nothing presented.

**9. General Correspondence**

Nothing presented.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

Nothing presented.

**13. Adjournment**

The meeting was adjourned at 8:36 pm



\_\_\_\_\_  
Mayor



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Chief Administrative Officer