

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, January 4, 2023
Village of Mayo Council Chambers

Present

Council:

Mayor Trevor Ellis
Councilor Joann Aird
Councilor Simeon Paschuk
Councilor Blair Andre
Councilor Brent Chapman

CAO:

Margrit Wozniak

Public Works Manager:

Scott Hamilton

Clerk Treasurer:

Barbara Barchen

Public:

RCMP Constable, Colin Lanthier-Dubois

1. Call to order

Mayor Trevor Ellis called the meeting to order at 7:04 pm.

2. Adoption of the Agenda

MOTION 2023-01-01

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT:

The agenda be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the December 7, 2022 and December 21, 2022 Regular Public Council Meeting Minutes

MOTION 2023-01-02

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The minutes of the meetings of December 7, 2022 and December 21, 2022 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable to November 30, 2022 and December 31, 2022

MOTION 2023-01-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to November 30, 2022 in the amount of \$168,108.00 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-01-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Accounts Payable to December 31, 2022 in the amount of \$307,571.97 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) **Introduction and possible first and second reading of bylaw #351, a bylaw to undertake a charge against real properties.**

MOTION 2023-01-05

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved

that

Mayor Trevor Ellis introduce bylaw #351, a bylaw to undertake a charge against real properties.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-01-06

Moved by: Simeon Paschuck

Seconded by: Brent Chapman

Be it resolved

that

Bylaw #351 be given first and second reading.

In Favour: 5

Opposed: 0

CARRIED

Moved to RCMP Report at this time.

6. b. i. v. b. RCMP Report for January 2022

Cst. Lanthier-Dubois presented the December 2022 RCMP report to Council. He said they were very busy in December. He also mentioned that he has applied for the upcoming Corporal position in Mayo. There was some discussion on the process for removing abandoned vehicles from the highway.

6. a) Mayor's Report

Mayor Ellis would like to create a spreadsheet to bring to council, showing all projects that are currently ongoing. The mayor received a call from CBC regarding the drug situation in Mayo. He explained to the reporter that the Village is focusing on supporting positive events for all citizens.

Mayor Ellis mentioned that the Village has a challenging year ahead. With a Senior Staff Member retiring in the spring, the recruiting process has to start soon. Mayor Ellis asked that the advertisements for the pool positions be put out soon.

It was suggested that a professional publication or video about Mayo be created that can be posted with future job advertisements.

Mayor Ellis thanked the Public Works Manager and Village Crew for their hard work during the extremely cold weather in December. Scott Hamilton explained to Council that the propane at the WTP was starting to freeze up. The heating pads and Village owned insulated tarps could not keep the two tanks warm enough. Additional insulated tarps were borrowed from a local contractor. Scott Hamilton mentioned that Michael Ewing, the YG Maintenance Manager, who has experience with YG's propane tanks in extreme cold temperatures, helped him to prevent the Village's tanks from freezing up. Scott called the engineer from WSP to check the boiler settings in the SCADA program, and called the electrician for the WTP boiler project, who agreed to come to Mayo during the cold spell to hook up the vaporizer to prevent future issues in cold weather. Council stated that Public Works Staff should purchase more insulated tarps to have them available in case there are future issues with extremely cold weather and potential freeze-ups.

b) Administration

i) CAO Report of Wednesday, January 4, 2023

a) Better Buildings Program Agreement

YG sent the Better Buildings Program Agreement for Council's review and signature, now that Council passed the motion that they want to participate in this program. Mayor Ellis agreed to sign the agreement on behalf of the Village.

b) Seeking WSCB board members

A letter was sent by Minister Mostyn to AYC stating that YG is seeking Workers' Safety and Compensation Board (WSCB) members. AYC requested that municipalities provide names of interested individuals to them by January 19, 2023. For Council's consideration. Council wanted to approach a few people to find out if they would be interested in being nominated. They tabled this item to the January 18th Council meeting.

c) Mayo 7th Avenue Extension Project Charter

YG sent us the draft project charter that lays out roles and responsibilities for the Village of Mayo and YG's Land Development Branch. For Council's information. Council supports the continuation of this future development project.

d) Mayo Feasibility Report for south of Duncan Avenue

YG forwarded Stantec's feasibility report for potential land development in the area south of Duncan Avenue. YG is sharing this report also with NND. YG and Stantec would like to present the report to Council and NND sometime in January. For Council's information. What date would work for Council to receive this presentation? Council decided to let YG and Stantec suggest a few dates when this presentation can take place.

e) Flood Mapping Program

YG is planning to do flood hazard mapping in 14 high risk communities in the Yukon over the next 5-10 years. Mayo was placed in Phase 3 of the flood mapping program due to flood risks in Mayo being mitigated by the berm on the Stewart River and by Yukon Energy control structures on the Mayo River. For Council's information.

f) Mayo Project Update

We received the brief meeting minutes to update us regarding the projects that YG's Ryan Brown is managing on our behalf. For Council's information.

g) Joint Council meeting date

I am looking for Council to identify one or several dates for the next Joint Council meeting so I can forward their suggestion to NND. For Council's consideration. Council asked the CAO to get in touch with NND to ask them to suggest a few dates when they are available for a Joint Council meeting.

h) New Animal Control Act

Is Council interested in a zoom meeting with the YG Chief Veterinary, Dr. Vanderkop, in the new year to hear how the new Animal Control Act will work alongside municipal animal control bylaws and in areas outside municipal boundaries? Council agreed that they would like to schedule a zoom meeting with Dr. Vanderkop.

i) Landfill Interim Agreement Update

We received the newest version of the revised draft interim landfill agreement from AYC. This version had been reviewed and revised by AYC's lawyer. This version will be forwarded to YG for their review. For Council's information. Council stated that they would like to meet with Dave Albisser prior to signing this interim landfill agreement.

j) NorthwesTel underground plans

We received documents from NorthwesTel's contractor for the 2023 Fiber to the Home Project to secure approval for the placing of buried facilities in Mayo. For Council's consideration. Council approved of the two locations that were identified. Councilor Andre mentioned that the contractor should be made aware that snow is piled at the chosen location at the north end of the North Star Building.

k) Discharging patients from rural Yukon

AYC received a letter from Minister McPhee regarding the discharging of patients who are medivaced from rural Yukon communities and AYC's President's reply regarding this issue. For Council's information.

l) Lapsed Capital Funding

AYC sent a letter to YG's Minister of Community Services regarding lapsed Capital Funding. For Council's information.

MOTION 2023-01-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of January 4, 2023 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

ii) Clerk-Treasurer Report

a) Comparative Income Statement as at November 30, 2022

MOTION 2023-01-08

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for the month of November 2022 be approved.

In Favour: 5

Opposed: 0

b) Comparative Income Statement as at December 31, 2022

MOTION 2023-01-09

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for the month of December 2022 be approved.

In Favour: 5

Opposed: 0

There was some discussion on how to treat invoices for Facility Rentals that have not been paid. It was suggested we could do a credit card pre-authorization before the key is signed out. Or require payment in full before the key is signed out. Also, council could possibly look at revising the facility rental policy to add special procedures for important celebrations, events, certain age Birthday Parties, such as charging up front and then donating the fee back after the event.

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Scott Hamilton commented on the great job being done by the Recycling Centre and Free Store employees.

v) Protective Services

a) Firefighter incentive draw for December 2022

MOTION 2023-01-10

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The monthly firefighter incentive in the amount of \$100 be paid to Aaron Burnie for the month of December, 2022 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

CARRIED

b) RCMP Report for December, 2022

Heard previously.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Council briefly discussed a question about the garbage trucks and waste bins that had been purchased. Since the discussions with YG about the landfill agreements are still ongoing, this equipment will not be put into service at this time.

12. New and Unfinished Business

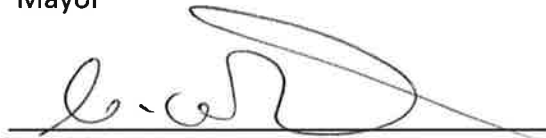
Council discussed that a new power pole and possibly a transformer will be required at the location of the new staff house. The CAO will contact YEC to apply for this.

13. Adjournment

The meeting was adjourned at 9:02 pm



Mayor



Chief Administrative Officer