

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday January 6, 2021
Village of Mayo Council Chambers

**Present
Council:**

Deputy Mayor Blair Andre
Councilor Joann Aird
Councilor Carol Knight
Councilor Trevor Ellis

CAO:

Margrit Wozniak

Public:

RCMP Corporal, Alison Cychmistruk

Absent:

Mayor Scott Bolton
Public Works Manager Scott Hamilton

- 1. Call to order**
Deputy Mayor Blair Andre called the meeting to order at 7:30 pm.

- 2. Adoption of the Agenda**

MOTION 2021-01-01

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: The agenda be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- 3. Adoption of the December 16, 2020 Regular Public Council Meeting Minutes**

MOTION 2021-01-02

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The minutes of the meeting of December 16, 2020 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

4. **Approval of Accounts Payable**
Nothing presented.

Council moved to item **6 b) i) v) a) RCMP Report for December 2020**

Cpl. Cychmistruk presented the December 2020 RCMP to Council.
She left the meeting at 7:50 pm.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
a) Introduction and possible first and second reading of bylaw #340, a bylaw to provide for conditions of employment for municipal employees.

MOTION **2021-01-03**

Moved by: Carol Knight

Seconded by: Trevor Ellis

Be it resolved
that:

Deputy Mayor Blair Andre introduce Bylaw #340, a bylaw of the Village of Mayo for providing conditions of employment for Municipal Employees.

In Favour: 4

Opposed: 0

CARRIED

MOTION **2021-01-04**

Moved by: Carol Knight

Seconded by: Joann Aird

Be it resolved
that:

Bylaw #340 be given first and second reading.

In Favour: 4

Opposed: 0

CARRIED

6. a) **Mayor's Report**

There was no Mayor's Report.

Councilor Aird informed Council that she received notice that Council's and her nomination to the Aboriginal Award had not been considered.

b) Administration

- i) **CAO Report of Wednesday January 6, 2021**

- a) **Employment Bylaw – 1st and 2nd reading**

As discussed with Council at last meeting, I've revised the section in the Conditions of Employment Bylaw regarding the RRSP eligibility. For Council's information. Dealt with previously.

b) AYC Strategic Direction meetings

AYC has scheduled January 30, 9 am -12 pm and February 6, 9 am -1 pm for zoom meetings regarding discussions for AYC's Strategic Direction. Michael Pealow, AYC's consultant will be sending out a survey in the next few weeks.

c) AYC letter to YG CS regarding the Energy Retrofit Program.

We received AYC's letter to Minister Streicker regarding the Energy Retrofit Program. For Council's information.

d) YEC 10-year renewable electricity plan

We received an email from Andrew Hall, President of YEC, stating that the report of summary and actions about YEC's 10-year renewable electricity plan is on YEC's website. For Council's information.

e) Safe Restart TPA

We received the Safe Restart Agreement from YG. Mayo could receive up to \$290,000 in funding. We have to have the money spent by March 31, 2021. Any amount not used up by that date or identified for funding has to be returned to YG. For Council's information.

f) Annual Fire Department Draw for 2020

We've prepared a spreadsheet for Council's information on attendance at fire fighter practices during 2020. For Council's consideration.

Council reviewed the information provided. Council decided to purchase Fire Department T-Shirts and Hats instead of an annual draw for 2020. This way all Fire Fighters that worked during the covid pandemic will receive something. Trevor and Ian will organize this.

g) CIBC

We received an email from Joanne Millar asking to discuss the monthly rental fee for the banking office located in the new Mayo Fire Hall. For Council's information and discussion.

Council is still researching and discussing the rent that they will charge for the office/training/and garage space for the bank, the Yukon Housing Office and EMS in the new Fire Hall. Water/Sewer, maintenance and power is proposed to be included in the rent. Since we do not have possession of the building at this time and have not paid any of the monthly charges, this is difficult to determine.

h) FMO MOU

Council tabled to review of the MOU with FMO for further review and discussion, prior to returning to YG. The attached MOU has revisions incorporated provided by VOM previously. For Council's review.

Council reviewed the MOU and stated that they are ready to sign this MOU as presented. Administration will send this reply to the FMO.

i) Keno Media Releases

We received information from the Keno Community Club pertaining to fire protection in Keno. For Council's information.

j) **Community Center Upgrades**

The CAO informed Council that Community Center Upgrades are taking place at this time, such as re-painting the main Community Hall bathrooms, the hallway, and the lighting upgrade in the entire Community Center. For Council's information.

k) **WTP temporary boiler**

The CAO informed Council that the temporary boiler for the WTP arrived in Mayo on January 6, 2020, after the trailer carrying it went in the ditch by Carmacks. Deputy Mayor Andre expressed concerns about ensuring the integrity of the backup boiler. The CAO will contact the Project Manager asking if the boiler will be inspected by the boiler inspector prior to commissioning it.

l) **Covid vaccine roll out meeting**

There will be a covid vaccine roll out zoom meeting on January 14th in the afternoon. For Council's information.

m) **Clerk/Treasurer**

The CAO brought forward a motion to hire Barb Barchen as the Village's Clerk/Treasurer effective January 11, 2021. Council discussed the hiring and proceeded with the motion.

MOTION **2021-01-05**

Moved by: Carol Knight

Seconded by: Trevor Ellis

That: Whereas the Village of Mayo is in need of a new Clerk/Treasurer since the current Clerk/Treasurer resigned effective January 10, 2021, and

Whereas Barb Barchen has been the Village's Clerk/Treasurer previously, has trained the Clerk/Treasurer that started in January 2018, has provided maternity, holiday and sick day replacement in the Accounting Department for the past three years, and

Whereas Barb has expressed interest in working as the Village's Clerk/Treasurer on a permanent part-time basis of 6 hours per day, Monday to Friday, and

Whereas the Chief Administrative Officer is recommending Barb for hire on a permanent part-time basis, and

Whereas it is the CAO's recommendation that the probation period be waived; that Barb be allowed to join the Village's Group RRSP Plan and Health Benefits Plan, and receive the annual travel benefit, pro-rated to working 30 hours per week, and

Whereas it is the CAO's recommendation that Barb's vacation pay be accumulated at the same rate she had when she left the Village of Mayo employ in the fall 2017, now therefore

Be it resolved that:

The Council for the Village of Mayo approves the hiring of Barb Barchen as the Village's Clerk/Treasurer on a permanent part time basis as stated above, effective January 11, 2021.

In Favour: 4

Opposed: 0

CARRIED

MOTION 2021-01-06

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of January 6, 2021 be adopted as presented.

In Favour: 4

Opposed: 0

CARRIED

- ii) **Clerk Treasurer Report**
a) **TL1 for 2021 tax year**

MOTION 2021-01-07

Moved by: Carol Knight

Seconded by: Trevor Ellis

Whereas: Section 82(1) of the Assessment and Taxation Act states:
"When the whole or portion of the taxes on any land or improvements has been due and unpaid for more than six months after the taxes became due and payable, the land shall be liable to be dealt with under this Act and, subject to subsection (2), the collector shall in each year submit to the authority a list in duplicate of all such lands with the amount of the arrears against each parcel set opposite the parcel."

Be it resolved that: Council for the Village of Mayo acknowledges the review of the tax lien summary form TL1, dated January 6, 2021.

In Favour: 4

Opposed: 0

CARRIED

- iii) **Monthly Recreation Coordinator's Report**
Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**
Nothing presented.

v) **Protective Services**

a) Fire Incentive Draw for December, 2020

MOTION 2021-01-08

Moved by: Carol Knight

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of December, 2020 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

CARRIED

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

a) Appointment of J.V.Clark Rep. to the Mayo Recreation Board

MOTION 2021-01-09

Moved by: Carol Knight

Seconded by: Trevor Ellis

THAT: Sean Charbonneau expressed interest in joining the Mayo Recreation Board as the representative of J.V. Clark School, now therefore

Be it resolved: The Village of Mayo Council appoints Sean Charbonneau as the J.V. Clark representative on the Mayo Recreation Board effective January 6, 2021.

In Favour: 4

Opposed: 0

CARRIED

8. **Notices of Motions be considered**
Nothing presented.

9. **General Correspondence**
Nothing presented.

10. **Hearings of Delegations and Individuals**
Nothing presented.

11. Question Period

Deputy Mayor Blair Andre asked if the household garbage bins have been ordered. The CAO will bring this up with the Public Works Manager.

12. New and Unfinished Business

Nothing presented.

13. Adjournment

The meeting was adjourned at 9:08 pm


Deputy Mayor
Chief Administrative Officer