

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday June 16, 2021**  
**Village of Mayo Council Chambers**

**Present**

**Council:**

Deputy Mayor Trevor Ellis  
Councilor Joann Aird  
Councilor Carol Knight  
Councilor Blair Andre

**CAO:**

Margrit Wozniak

**Public:**

Carolyn Moore, Community Advisor (via Zoom)

**Absent:**

Mayor Scott Bolton  
Public Works Manager Scott Hamilton

1. **Call to order**  
Deputy Mayor Trevor Ellis called the meeting to order at 7:30 pm.

2. **Adoption of the Agenda**

**MOTION      2021-06-07**

**Moved by:** Carol Knight                      **Seconded by:** Joann Aird

**THAT:**                      The agenda be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

3. **Adoption of the June 2, 2021 Regular Public Council Meeting Minutes**

**MOTION      2021-06-08**

**Moved by:** Carol Knight                      **Seconded by:** Joann Aird

**THAT:**                      The minutes of the meeting of June 2, 2021 be adopted as presented.

In Favour: 4                                      Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable**  
Nothing presented.
5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**  
Nothing presented.
6. **a) Mayor's Report**  
Nothing presented.

**b) Administration**

i) **CAO Report of Wednesday June 16, 2021**

**a) Summer meeting schedule**

As in the past we will schedule for just one Council meeting for the months of July, August and September. The suggested dates are July 14, August 4 and September 1, 2021 for Council meetings. For Council's consideration.

**MOTION 2021-06-09**

**Moved by:** Carol Knight

**Seconded by:** Joann Aird

**Whereas**

The Village of Mayo Council would like to change the meeting schedule for the summer months of July, August, and September, now therefore

**Be it resolved that:**

The Council for the Village of Mayo agrees to hold one meeting per month on the following dates:  
July 14, 2021  
August 4, 2021 and  
September 1, 2021.

In Favour: 4

Opposed: 0

**CARRIED**

**b) Mayo Landfill**

Attached are the letters from the lawyer regarding the landfill discussions.

We received a call from AYC stating that Dave Albisser needs to know by June 17<sup>th</sup> if Mayo wants a weigh scale for the Mayo Landfill and the location where it should be placed. See attached email from 2020 with map. For Council's consideration.

Council discussed the request and decided that they would like to have YG obtain and install a weigh scale on/along the access road to the landfill and close to the cattle gate and power pole. The CAO's had a zoom call on June 15<sup>th</sup> to discuss landfills and the new legal opinion the municipalities obtained. The path forward would be for YG to draft agreements (lease, liability, and regional) for review by the municipalities.

**c) Roof over Curling Lounge/Meeting Room entrance**

The request for proposals closes on June 15, 2021. If we receive a proposal by then, we'll bring it to the meeting for review. For Council's information.  
No contractor submitted a proposal for this. We will repost later in the summer/early fall.

**d) Community Investment Grant and Seniors Tax Grant**

Now that it is tax season again, Staff made a few comments that there were some unclear sections in the two bylaws and that they would like clarification from Council what the intent was regarding this. We've provided copies of both bylaws in the meeting package and highlighted the sections in question.

Council discussed this and agreed that the Senior's Grant Bylaw is separate from the Community Investment Grant Bylaw. Therefore, if a Mayo Resident who is a Senior owns multiple properties in Mayo, this property owner should receive the Senior's Tax Grant for his/her residence, and the Community Investment Grant for the other owned properties. Council asked that the Clerk/Treasurer check back a few years to ensure that seniors who would be eligible for both grants received them, and if not, the grant that was missed should still be paid.

**e) Summer Career Placement**

We have hired one Pool Assistant. We did not receive any applications for the Public Works Student Supervisor, and we received two applications for Public Works Assistants. Our regular Public Works Staff is too busy in the summer months to provide full time supervision to PW Assistants. Therefore, we contacted OH&S and asked if they had any issues with part-time supervision of the two applicants, or if we were not able to hire them due to lack of regular supervision. We've heard back from OH&S and provided we provide proper safety instruction, a schedule of supervision, etc. we were given approval to hire the two Public Works Assistants. For Council's information.

**f) July 1<sup>st</sup> Celebrations and Arts Fest**

As customary, will Deputy Mayor Ellis be available to give a speech at the July 1<sup>st</sup> flag raising and at the Arts Fest later that day?

Council discussed the upcoming Canada Day and festivities that usually take place on that day. Village Staff suggested to scale back the celebrations in lieu of the recent uptick in covid cases throughout Yukon and some rural communities. Council said that Mayo's residents could use some fun after the long isolation due to the covid pandemic and that the celebrations should still take place provided there will not be new directions from the CMOH for gatherings.

**g) J.V. Clark School staffing**

As per Council's wishes I drafted a letter to the Minister of Education and sent the draft to NND for their consideration and asked if they would like to support the Village's letter by writing their own letter, or if they would like to send a Joint Council letter regarding this issue. NND's Executive Director replied that she thought we should send the Village's letter now and NND will follow on their end when NND Council has had a chance to discuss this. For Council's information. The Village's letter was sent under the Deputy Mayor's signature.

**h) Meeting with Minister of Community Services**

Minister Mostyn is scheduled to be in Mayo on Monday, June 28<sup>th</sup> to meet with Council. He and his staff will be arriving in Mayo at approx. 4:30 pm. Mayor Bolton has agreed to give the Minister a tour of the Village of Mayo facilities. At 6 pm the Village would be hosting a catered dinner in the Mayo Curling Lounge, followed by a meeting. For Council's information.

i) **Housing Needs Assessment for Mayo**

YHC had hired Options Consulting to do this study. It was emailed to Council for information.

j) **Climate Change update**

YG had asked for an update on where we are at with the items we had mentioned. Attached is the reply I provided. For Council's information.

k) **Water/sewer/road project 2021**

YG's tender for Mayo's water/sewer project for 2021 will be closing on June 16, 2021. We expect to hear soon who the successful bidder is. For Council's information.

l) **Pool update**

The Mayo Pool passed EHS inspection on June 3, 2021. We received the operating permit for 2021 on June 7 at 3 pm and were able to open the pool to the public.

The new system is working good now. There are still a few issues that EHS pointed out that need to be taken care of in 2021 or prior to opening in 2022. For Council's information.

m) **New Fire Hall Update**

Matt Whidden was in Mayo to take care of several deficiencies at our new Fire Hall. The new larger plexiglass has now been installed over the bank counter. I've forwarded the lease agreement to CIBC, and once this office has been cleaned, they are able to move all their equipment over from the old rental space, get their phone/internet connected, etc.

Now that we have warmer temperatures, the last utility bill was \$1,600, which is more reasonable for a large building with electric heat. For Council's information.

n) **Water Treatment Plant**

I have submitted the Gas Tax Application for the permanent backup boiler, the removal of the old pumphouse and siren, which was approved by the Gas Tax Committee. Our Project Manager, Gareth, asked me to issue Purchase Orders right away for ordering the boiler, pumps, heat exchangers, dampers, etc. because of the long lead time to getting these items. He recommends also to extend the rental of the temporary boiler by a bit to ensure that we have all the components needed to have the permanent boiler installed and operational for the coming winter. For Council's information.

Council discussed keeping the temporary boiler in place longer to ensure that the permanent boiler can be installed and up and running for the upcoming winter. Council agreed to continue renting the temporary boiler until we are certain that the permanent boiler will be operational for the 2021/22 winter.

o) **Inclusive Leadership in Yukon Communities**

We received this information from AYC. I understand that the same information was sent to all members of Council directly from AYC. For Council's information.

p) **C-21 update for Municipalities**

We received a letter from an Alberta MP regarding Bill C-21. For Council's review. Council did not follow up on this.

**q) Letter from MLA Jeremy Harper**

We received a letter from Jeremy Harper stating that he looks forward to meeting Council in the near future, either in person or via zoom. For Council's information.

**r) Development Permit Application**

We received an application for development of Block 8 Lots 16-18. For Council's review and comments.

The planned development includes 4 cabins (2 rental units, 1 shop with personal living quarters above and one utility cabin). The proposed setback from the westerly property line was not in line with the zoning bylaw and a setback variance was requested. Council reviewed the application and requested that the setback from the westerly property line be 2 feet further away from Center Street and the sidewalk.

**MOTION 2021-06-10**

**Moved by:** Carol Knight

**Seconded by:** Joann Aird

**THAT:** The Chief Administrative Officer's Report of June 16, 2021 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

**ii) Clerk Treasurer Report**  
Nothing presented.

**iii) Monthly Recreation Coordinator's Report**  
Nothing presented.

**iv) Manager's Report for Environmental Health/Public Works and Protective Services**  
Nothing presented.

**v) Protective Services**  
Nothing presented.

**7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.

**8. Notices of Motions be considered**  
Nothing presented.

**9. General Correspondence**  
Nothing presented.

**10. Hearings of Delegations and Individuals**  
Nothing presented.

11. **Question Period**  
Nothing presented.

12. **New and Unfinished Business**  
Nothing presented.

13. **Adjournment**  
The meeting was adjourned at 8:58 pm



\_\_\_\_\_  
Deputy Mayor



\_\_\_\_\_  
Chief Administrative Officer