

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, June 5, 2024
Village of Mayo Council Chambers

Present Council: Mayor Trevor Ellis
Councilor Simeon Paschuk
Councilor Joann Aird

CAO: Margrit Wozniak

Public Works Manager: Aaron Shaban

Clerk-Treasurer: Barbara Barchen

Public: RCMP Corporal, Colin Lanthier-Dubois
WSP Hydrologist, David Morissette
YEC, Lisa Wicklund, Micheal , Tom Bussel

Absent: Councilor Blair Andre
Councilor Brent Chapman

1. **Call to order**
Mayor Trevor Ellis called the meeting to order at 6:32 p.m.
2. **Adoption of the Agenda**

MOTION 2024-06-01

Moved by: Simeon Paschuk **Seconded by:** Joann Aird

THAT: The agenda be adopted as presented.

In Favour: 3 Opposed: 0

CARRIED

Council moved to item 6 b) i) c) 2023 Audited Financial Statement, at this time

Angela Spencer, Auditor from BDO thanked Council for starting the meeting early so she could present the 2023 Audited Financial Statements to Council via zoom since she had an event to attend that started at 7 pm.

Angela presented the audited financial statements for 2023 to Council and then left the meeting at 6:50 pm.

3. Adoption of the May 15, 2024 Regular Public Council Meeting Minutes

MOTION 2024-06-02

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: The minutes of the meeting of May 15, 2024, be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Introduction and possible first and second reading of bylaw #363, a bylaw to provide for conditions of employment of municipal employees

MOTION 2024-06-03

Moved by: Simeon Paschuk

Seconded by: Joann Aird

BE IT RESOLVED THAT: Mayor Ellis introduce bylaw #363, a bylaw of the Village of Mayo to provide for conditions of employment for municipal employees.

In Favour: 3

Opposed: 0

CARRIED

MOTION 2024-06-04

Moved by: Simeon Paschuk

Seconded by: Joann Aird

BE IT RESOLVED THAT: Bylaw #363 be given first and second reading.

In Favour: 3

Opposed: 0

CARRIED

6. a) Mayor's Report

Mayor Ellis informed Council that he and the CAO had a meeting with YG IDB, Rick Kent, Ryan Brown, regarding YG's application to YESAB for the extension of Mayo's water/sewer replacement project.

Mayor Ellis met with the South Paw Contractor that was hired by YG to assess the new Fire Hall roof. The contractor determined that the roof was not done correctly and the wrong kind of tin was used for the roofing.

b) Administration

i) CAO Report of Wednesday, June 5, 2024

Council moved to item 6 b) i) d) Reply from Minister of HPW, at this time

a) Mayo River

David Morissette will be attending the Council meeting via zoom at 7:30 pm to hear Council's concerns about the Mayo River changing its flow into the lower meander, which Council had observed. For Council's information.

David Morissette joined the meeting at 7:45 pm and discussed the changes on the lower meander of the Mayo River with Council.

David left the meeting at 8 pm.

b) Yukon Energy meeting regarding generators

YEC representatives will be attending the Council meeting via zoom at 8 pm, regarding the diesel run times in Mayo this past winter, and YEC's YESAB submission to re-permit the existing and two additional generators in Mayo. For Council's information.

Representatives from YEC provided information to Council about the use of the additional diesel generators in the past winter and their upcoming submission to YESAB for permitting the extra two diesel generators.

Village Council did not hear any concerns from the citizens about the diesels at the Wareham Dam. The Village of Mayo and Mayo citizens realize that in the winter months it is important to keep the power on and that diesels are sometimes needed to supply power to Mayo. The Village of Mayo Council is prepared to provide a letter of support the YEC if requested by them to provide to YESAB when the project is going through the seeking views stage.

YEC left the meeting at 8:25 pm.

c) 2023 Audited Financial Statements

Angela Spencer from BDO will zoom into the Council meeting at 8:30 pm to talk to Council about the Village's audited financial statements. The audited financial statements and management letter have to be approved, signed and submitted to YG by June 30, 2024. For Council's information.

Ms. Spencer had an event to attend at 8:30 pm and had asked Council to start the meeting at 6:30 pm so she could present the 2023 Audited Financial Statements to them. Council had agreed.

This item had been heard previously.

MOTION **2024-06-05**

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: **The 2023 Audited Financial Statements** for the Village of Mayo, as prepared by BDO Canada LLP, and management letter be accepted as presented.

In Favour: 3

Opposed: 0

CARRIED

d) Reply from Minister of HPW

Minister Clarke responded to the Village's request for additional flashing speed sign closer to the Village of Mayo boundaries, that HPW will move the flashing speed sign from km50 (which is just past the Mayo River bridge) closer to Village boundaries. For Council's information and discussion.

Council would like to send a letter back to the Minister, stating that the sign at km 50 should remain where it is and that they would like to have an additional flashing speed sign installed just past the Forestry Yard and that they are prepared to cover some of the cost for this additional sign.

Council asked Administration and Public Works to obtain permission from the YG Highways Foreman to cut back the brush in the ditch from AFD to the entrance to town to ensure the 40 km signs are clearly visible.

e) New Fire Hall Assessment

Aren Coates from Southpaw Construction was hired by YG and came to Mayo on May 24/25 to do an assessment of the new Fire Hall in regards to materials needed for repairs. For Council's information.

f) Old Fire Hall

Shane from Sifton Range Environmental drafted the hazardous building materials abatement and structural demolition project specifications. This is getting us one step closer to the demolition of this building.

For Council's information.

g) Joint Vision Process for Mayo Upper Bench

We've been contacted by Duncan Martin. YG is drafting an MOU with NND to conduct a joint visioning process for the Mayo Upper Bench. We were asked if the Village would want to participate in this process for their information, but not to be a signatory to the MOU. I believe that the future development of the Mayo Upper Bench will have effects on the municipality and that we should participate in this process.

For Council's consideration. Council agreed that the Village should participate in this.

h) Meeting regarding Joint Emergency Plan

Village and NND representatives had a meeting with Holistic on May 29th to discuss what should be done next for Joint Emergency Planning. Holistic will prepare a summary version of the Joint Emergency Plan that will be presented to Village and NND Councils and a joint resolution and/or Agreement will be drafted.

The purchase of star link and a satellite phone was also discussed and can potentially be one of the funded items through the joint emergency planning.

For Council's information.

Mayor Ellis mentioned that the Airport has its own emergency plan. This plan should be part of the Joint Emergency Plan as well.

i) Development of New Lands Legislation for the Yukon – June 12

A meeting about the new lands legislation for Yukon will be held in Mayo on June 12, 2023. The public engagement period ends early July. If Council is interested in providing input, they may do so via a survey or an email.

For Council's information, review, and possible comments.

Mayor Ellis mentioned that he'll be out of the community from June 12-17, 2024.

j) Electoral Boundaries meeting

An electoral boundaries meeting was held in Mayo on May 22, 2024 and it was not very well attended. The commission will consider submissions until August 26, 2024. Would Council like to provide any comments?

Mayor Ellis mentioned that he went to the electoral boundaries meeting and provided comments. Dawson and Old Crow being put in the same electoral boundary would not be such a good idea since these two communities do not have very much in common and a person from Old Crow would have much difficulty campaigning in Dawson due to the distance and no road connecting the two communities.

k) End of Life Vehicle Removal Project

Urban Auto Recycling will be at the Mayo Landfill starting June 17th to drain fluids from our ELV's and subsequently crush and bale them for hauling to a Recycler.

I reached out to NND and they agreed to collect their ELV's from NND properties and to have Urban Auto Recycling drain, bale and haul them away when they are doing the work for the Village of Mayo. Urban Auto Recycling is splitting the mob and de-mob cost between the Village and NND which will allow some scrap metal to also be hauled away for the budgeted amount. NND is able to access federal funding for this project.

For Council's information.

Council asked that the CAO contact NND to ask if NND could put all of their approved funding towards removal of all ELV's since many of the ELV's at the landfill now came from First Nation citizens, then the Village could spend their budgeted amount on removal of scrap metals.

Cpl. Colin Lanthier-Dubois arrived at the meeting at 7:20 pm.

Council went to item 6 b) v) b) RCMP Report for May 2024 at this time

Cpl. Lanthier-Dubois presented the RCMP report to Council.

A discussion followed about dirt bikes driving through town at fast speeds at various times throughout the day or evening. Cpl. Lanthier-Dubois will inform the other RCMP members and they will check into this.

Cpl. Lanthier-Dubois left the meeting at 7:30 pm.

Council returned to item 6 b) i) l) at this time

l) Landfill scale project

This project is continuing. Gravel is being hauled in and placed adjacent to the access road. The gravel will be compacted. People have been salvaging the trees that had to be cut for extending the power to where the scale and attendant shed will be placed.

For Council's information.

Council asked that Administration start drafting the job posting for the landfill attendant.

m) Landfill Cleanup

The landfill cleanup was completed on May 25, 2024 by Irene Melancon with assistance from family and friends. We have submitted the \$1,000 to the PCSS Substance Free Grad Committee on Irene's behalf. For Council's information.

Council mentioned that this cleanup is lots of work and they would like to increase the amount for future years.

n) Flowerbed Contest

We've posted the annual flowerbed contest again. One person came forward to date that wants to continue with the flowerbed maintenance.

For Council's information.

The Daycare Manager also asked to take on a flowerbed with the daycare group.

o) Eavestrough Project

The contractor will be back in Mayo in June to install the eavestroughs over the Curling side entrance, at the Public Works Shop, and finish the north side of the Recycling Centre that could not be completed due to too much snow on the roof during his last trip.

For Council's information.

p) Binet House update

The Binet House Museum opened on May 21, 2024. Nancy Hager has been hired as the supervisor and Mackenzie Booker as the weekend guide.

For Council's information.

q) Pool Update

Ian has submitted the application for the pool operating permit. Our lifeguard, Hailey Bett prepared and cleaned the facility. She attended pool training in Faro from May 21-24. The pool manager, Christiane Newcombe is arriving on June 3rd. The Public Works Staff got the pool system operational and filled the pool. The water was chlorinated and when it is up to temperature a sample will be submitted to Environmental Health in Whitehorse. Once the sample is tested and acceptable to EHS they will issue the pool operating permit and give the go ahead to open the pool. We hope this will be in the week of June 3rd.

r) Summer Students

Luke Johnson applied and was hired as the Public Works Student Supervisor. We've reposted the positions of Public Works Assistants and Pool Assistant. For Council's information.

We received no applications for the two Public Works Assistants and the Pool Assistant. We'll approach SCP if we could change the approved funding to go towards the pool lifeguard position.

s) C-Can storage unit

The 40 foot C-Can we purchased for extra storage at the Public Works Yard arrived on May 27, 2024. For Council's information.

t) Kitchen Range

The new kitchen range for the community centre kitchen arrived on May 24, 2024. It will be a challenge to get the old range out of the kitchen and the new range installed due to the size and weight of the unit. Once this is new range is installed, what are Council's plans for the old range? We could put it up for sale as surplus equipment. For Council's information.

Council did not make a decision about the old kitchen range at this time.

u) Staff House fencing

The installation of the fencing around the staff house is scheduled to begin on June 17, 2024. For Council's information.

v) Summer meeting schedule

Council goes to their summer meeting schedule of one Council meeting per month for July, August, and September. We need to set the dates for these meetings, so we can place them into our calendars. For Council's consideration.

MOTION **2024-06-06**

Moved by: Simeon Paschuk

Seconded by: Joann Aird

Whereas the Village of Mayo Council would like to change the meeting schedule for the summer months of July, August, and September, now therefore

Be it resolved that the Council for the Village of Mayo agrees to hold one meeting per month on the following dates:
July 3, 2024
August 1, 2024 and
September 4, 2024.

In Favour: 3

Opposed: 0

CARRIED

w) Water/Sewer Project

Sidhu's crew started the 2024 water main replacement work on May 31, 2024.
For Council's information.

x) Flood Mapping Program for Mayo

YG is working towards publishing the flood mapping study tender soon. They have prepared a description of the community context and recent flooding history to inform the bidders. Does Council have any comments or suggestions for revisions?
Council had no comments at this time.

In camera session:

y) To discuss Human Resources

Finance and Public Works
This item was tabled to the end of the meeting.

z) Household Hazardous Waste Day

KBL will be at the Mayo Landfill on Saturday, June 8, 2024 from 11 am to 5 pm to accept household hazardous waste from community residents.
For Council's information.

aa) 2024 Graduation

In past years Council has decided to provide a grant of \$500 for Mayo Students who graduate and go on to post-secondary education within 14 months of graduating high school. The students who are graduating in 2024 are Irene Melancon and Liam Samson. I've prepared a motion for the Council's consideration.

MOTION 2024-06-07

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: Whereas the Village of Mayo Council would like to support the local youths who graduate from High School in Mayo or elsewhere and continue with their education, and

Whereas tuition fees for colleges and universities are constantly increasing, now therefore

Be it resolved that:

The Council for the Village of Mayo agrees to give \$500.00 to each one of those graduating students, who provide proof of having graduated and passed all the Grade 12 graduating requirements and also provide proof of being accepted at a college or university to further their studies, within 14 months of receiving their official graduation certificates.

The students who may be eligible to apply for these funds for the 2024 graduating year are Irene Melancon and Liam Samson.

In Favour: 3

Opposed: 0

CARRIED

bb) Proposals for providing Animal Control

By the close of the ad for seeking proposals from interested individuals to provide Animal Control Services to the community of Mayo, no proposals were received.

For Council's information.

Council would like to extend the posting with the comment that any proposals will be considered.

MOTION 2024-06-08

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: The Chief Administrative Officer's Report of June 5, 2024, be adopted as presented.

In Favour: 3

Opposed: 0

CARRIED

ii) **Clerk-Treasurer Report**

Nothing presented.

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

The Public Works Manager provided information to Council that there were some discussions about a privacy screen covering the chain link fence at the Mayo Pool. Council stated that the pool staff should be asked for comments, and that the privacy screen should be UV resistant if one should be purchased.

Aaron mentioned that the board walk along Centre Street is in need of repairs. YG provided the Village with calcium for the dusty roads.

Aaron mentioned that the Mechanic is back in Mayo to look at the Village fleet and heavy equipment, now that the parts that were needed had arrived.

Aaron asked Council to consider fixing the 1998 and 2008 pickups, or to put them up for sale? Also, what should be done about the old Fire Department crew cab?

Aaron mentioned that Wildstone is 3 weeks ahead of schedule. They will be starting to place the rebar for the bases of the reservoirs soon. Wildstone has dug the trench for the well tie-ins and discovered an old well pipe that no one knew about.

Public Works is planning to get shelving put into the new C-Can in the shop yard. Sidhu's crew has started the water/sewer project up again.

Wildstone had been asking about the color for the new reservoirs? They could be tan/brown like the old reservoir.

The road ban is coming off on June 10th and the metal from the old reservoirs should be moved to a recycler soon.

The eaves trough installer found a hole in the Blue Box roof where a vent used to be. Ice must have sheared the vent off the roof. This issue will be fixed soon.

v) **Protective Services**

a) Fire fighter incentive for May 2024– Tabled to the next meeting.

b) RCMP Report for May 2024

This item was heard previously.

7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**

Nothing presented.

8. **Notices of Motions be considered**

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

The Clerk/Treasurer and Public Works Manager left the meeting at this time.

12. New and Unfinished Business

Council went into camera at this time.

MOTION 2024-06-09

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: The Village of Mayo Council goes into an in-camera session to discuss Human Resources at 8:57 pm.

In Favour: 3

Opposed: 0

CARRIED

MOTION 2024-06-10

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: The Village of Mayo Council comes out of an in-camera session to discuss Human Resources at 9:34 pm.

In Favour: 3

Opposed: 0

CARRIED

MOTION **2024-06-11**

Moved by: Simeon Paschuk

Seconded by: Joann Aird

THAT: Whereas the Council for the Village of Mayo has reviewed the evaluation for the PW Manager, and

Whereas Aaron Shaban's six-month probation period ended on May 13, 2024, and the Chief Administrative Officer is recommending him for permanent hire, now therefore

Be it resolved that: the Council for the Village of Mayo approves the aforementioned evaluation and the permanent hire of Aaron Shaban effective June 6, 2024.

In Favour: 3

Opposed: 0

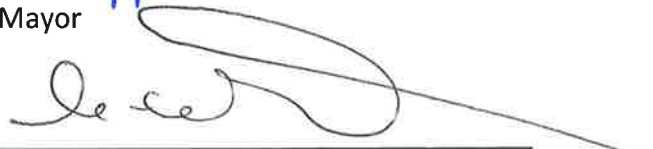
CARRIED

13. Adjournment

The meeting was adjourned at 9:57 pm



Mayor



Chief Administrative Officer