

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Wednesday, March 1, 2023
Village of Mayo Council Chambers

**Present
Council:**

Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Public: RCMP Constable, Colin Lanthier-Dubois

Absent: Clerk-Treasurer, Barbara Barchen

1. **Call to order**
Mayor Trevor Ellis called the meeting to order at 7:06 pm.

2. **Adoption of the Agenda**

MOTION 2023-03-01

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The agenda be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

3. **Adoption of the February 15, 2023 Regular Public Council Meeting Minutes**

MOTION 2023-03-02

Moved by: Simeon Paschuk **Seconded by:** Brent Chapman

THAT: The minutes of the meeting of February 15, 2023 be adopted as presented.

In Favour: 5 Opposed: 0

CARRIED

4. Approval of Accounts Payable

Nothing presented.

5. Introduction and Consideration of First, Second, and Third Readings of Bylaws

a) Introduction and possible first reading of bylaw #352, a bylaw to adopt an Official Community Plan (OCP).

MOTION 2023-03-03

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that

Mayor Trevor Ellis introduce Bylaw #352, a bylaw of the Village of Mayo to adopt an Official Community Plan (OCP).

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-04

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that

Bylaw #352 be given first reading.

In Favour: 5

Opposed: 0

CARRIED

6. a) Mayor's Report

Mayor Ellis brought up the recent water main leak in NND's east end. He mentioned that he is very grateful to the Village's Public Works Staff for being able to fix this major water leak. Due to the staff's expertise, knowing the Village's system, willingness to work day and night, they were able to repair the leaking water main while maintaining the flow of water to the community, preventing a boil water advisory, and being able to refill the reservoirs during this crisis. Scott Hamilton mentioned that Brendan Hutton, Wilf's Contracting Backhoe Operator had also helped not only with operating the equipment but also helping out in the trench. Council wants to recognize the Public Works Staff and Brendan for their dedication to the community at -40 Celcius weather to get a potential major crisis averted.

Council wants to remind NND Council that it is important for them to put capital dollars into upgrading/maintaining the water/sewer main lines in the east end area that was signed in September 1989, since NND still has over 40 occupied residences at this location.

Moved to item 6.b.i.v.b) RCMP Report for February 2023 at this time.

Cst. Colin Lanthier-Dubois presented the RCMP Report to Council.

He also mentioned that he was successful in obtaining the Corporal position and will be replacing Alison when she leaves Mayo this spring.

b) Administration

i) CAO Report of Wednesday, March 1, 2023

a) Joint Council letters/minutes of February 8, 2023

I've drafted the Joint Council letters about the Mayo Health Centre Staffing and Air North requesting scheduled flights be brought back to Mayo. Mayor Ellis signed the letters, also the letter congratulating NND on celebrating the 50-year anniversary of "Together Today for our Children Tomorrow" and the upcoming 30-year anniversary of the signing of the Self-Government Agreement.

For Council's information.

b) Hazard Assessment Plan and EMO Plan

As discussed at the Joint Council meeting, YG EMO, their contractor "Holistic", NND and the Village have scheduled 2-day in person meetings to discuss Village and NND EMO Plans and Hazard Assessments for Mayo. The dates have been scheduled for March 8 and 9 with an evening session for Joint Council, on March 8th. Invitations have been emailed to all potential participants. For Council's information.

c) Snow Clearing Policy draft

Due to the major water leak in NND's East End that that discovered on February 21st at 5 am, all Public Works Staff was so busy that they have not had the chance to review this draft policy. Once I receive the comments from the Public Works Staff, I will bring the draft policy to a future meeting for further discussion.

d) Official Community Plan (OCP)

The OCP bylaw is brought to Council for 1st reading. We could potentially hold the Public Hearing on March 27 or 28, which allows us enough time to get the two advertisements of the Public Hearing Notice into the newspaper in two consecutive weeks. Will this work for Council? Council did not have a preference for the Public Hearing date.

e) 2023 Property Tax Rate

I have put together a spreadsheet with properties that pay the minimum taxes, as well properties that have a dwelling on it but have not been occupied for some time.

For Council's information and discussion, prior to setting the property tax rate and minimum tax for 2023.

Council discussed this issue. They decided to increase the minimum tax for residential properties to \$150 and for commercial properties to \$200 as of the 2023 tax year.

f) Landfill interim regional agreement

We received the final revised interim landfill agreement from AYC. It will be on the agenda of the March 3rd AYC Administrator's Form. If all the CAO's are okay with this version of the interim landfill agreement, then it will be up to the individual municipal Councils to approve and sign the agreements. For Council's information.

g) AYC Board meeting – agenda for Council's input

The next AYC Board meeting will be held on March 4, 2023 via zoom. For Council's information. Council did not have any comments at this time.

h) AYC AGM in Watson Lake

The 2023 AYC AGM will be in Watson Lake from May 11 in the evening to May 14. Who from Council is planning to attend this AGM? Councilors Paschuk and Aird are hoping to attend. Mayor Ellis and Councilors Andre and Chapman will decide at a later date.

i) Pool Update

The pool job postings closed on February 17th. We received several applications. Ian and I held interviews from Feb. 20 to 23, 2023. For Council's information. Two applicants were offered the pool positions, however, as of this time they have not accepted the positions.

j) Invitation to attend the official opening of the Carmacks Rec. Ctr.

Mayor Bodie invited Mayor, Council and CAO to the official opening of their Recreation Centre/Arena. Who from Council is planning to attend this event? Council mentioned that this is during winter carnival events in Mayo. No one from Council will be able to attend.

k) Yukon Groundwater Information Session

Yukon is hosting a lunch time information session about groundwater in the Yukon on March 10, 2023 at 12 pm. If Council is interested in this, I will forward the email so you may register to participate in this session.

In camera session:

l) To discuss Human Resources

This item was tabled for discussion later in the meeting.

m) YG Leadership Change

Mark Radke has been appointed as the Deputy Minister for Justice. For Council's information.

n) **YG Community Advisor**

Carolyn Moore informed us that she'll be leaving Community Affairs for a year, to go to the Department of Tourism and Culture as Manager of Policy and Communication. Mike Prowse will be covering Mayo while Community Affairs hires a new Community Advisor. For Council's information.

Council would like to thank Carolyn for her help over the years.

o) **Warm Water Well Drilling**

Ryan Brown informed us that Midnight Sun would like to come to Mayo late March/early April to drill the two warm water wells. They would also like to drill around the clock, and if we agree, the drilling of the two www's is expected to take approx. two weeks. The noise is expected to be like a truck idling at high.

Council discussed the importance of have the warm water wells drilled and installed asap, and therefore agrees to the drillers working around the clock

ii) **Clerk-Treasurer Report**

Nothing presented.

iii) **Monthly Recreation Coordinator's Report**

Nothing presented.

iv) **Manager's Report for Environmental Health/Public Works and Protective Services**

Scott Hamilton spoke about the recent water main leak in NND's East End.

v) **Protective Services**

a) **Firefighter incentive draw for February, 2023**

MOTION **2023-03-05**

Moved by: Brent Chapman

Seconded by: Joann Aird

THAT: The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of February as chosen by random draw from the list of eligible volunteer fire fighters.

In Favour: 4

Opposed: 0

Abstain: Simeon Paschuk

CARRIED

b) **RCMP Report for February, 2023**

Dealt with previously.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

a) Letter from the Mayo Curling Club requesting donations for the 12th Annual Irene Hutton Memorial Bonspiel on March 31 – April 2.

Council discussed the request and agreed to donate the cost of the rental once the invoice has been paid, as per the facility rental policy.

b) Letter from Barbara Barchen requesting donation of the Community Hall and Kitchen on April 22 for a Community Garage Sale

Council discussed the request and agreed to donate the facility for the community garage sale.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Council asked about an update about the 2009 GMC Pickup. It is currently stored at the Public Works Yard until it can be towed to the shop in Whitehorse.

Councilor Andre asked about kitchen rentals, an upcoming rental of the kitchen for a pop-up restaurant, and a recent sale of pizza. Rentals of the kitchen are only allowed when either the Curling Lounge or the Community Hall are rented at the same time as per the Village's facility rental policy. The Curling Club had hired a caterer to make pizza for a recent curling bonspiel.

12. New and Unfinished Business - Nothing presented.

Council returned to item 6.b) i) I) Discussion of Human Resources at this time.

MOTION 2023-03-06

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council goes into camera to discuss Human Resources at 9 pm.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-07

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council comes out of their in-camera session to discuss Human Resources at 9:15pm.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-08

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Council for the Village of Mayo had hired Aaron Burnie as the Environmental Health Trainee on Feb. 18, 2021, and

Whereas Aaron Burnie has taken the training required to become a Water Treatment Plant Operator over the past two years, and

Whereas the Public Works Manager provided a favorable evaluation for Aaron and recommends that Aaron should be moved into the Water Treatment Plant Operator position as of February 19, 2023, and

Whereas Council discussed the recommendation and is in favor of it, now therefore

Be it resolved

that: the Council for the Village of Mayo agrees to move Aaron Burnie to the Water Treatment Operator position, which is Level 13 of the Village's pay scale, and Step 2 of the position,

Be it further resolved

that Aaron Burnie's wage will be increased to \$34.60 per hour as of February 19, 2023.

In Favour: 5

Opposed: 0

CARRIED

MOTION **2023-03-09**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of March 1, 2023,
be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

13. Adjournment

The meeting was adjourned at 9:30 pm



Mayor



Chief Administrative Officer