

VILLAGE OF MAYO
Minutes of Regular Council Meeting
of Tuesday, March 14, 2023
Village of Mayo Council Chambers

Present

Council: Mayor Trevor Ellis
Councilor Joann Aird
Councilor Brent Chapman
Councilor Simeon Paschuk
Councilor Blair Andre

CAO: Margrit Wozniak

Public Works Manager: Scott Hamilton

Public: Dave Albisser, YG, Manager of Operations
AYC Consultant, Dennis Shewfelt
AYC Executive Director, Shelley Hassard
Roxanne Staszyn, YG A/Director of Comm. Affairs

Absent: Clerk/Treasurer, Barbara Barchen

1. Call to order
Mayor Trevor Ellis called the meeting to order at 7:02 pm.

2. Adoption of the Agenda

MOTION 2023-03-10

Moved by: Simeon Paschuk

Seconded by: Blair Andre

THAT: The agenda be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

3. Adoption of the March 1, 2023 Regular Public Council Meeting Minutes

MOTION 2023-03-11

Moved by: Simeon Paschuk

Seconded by: Blair Andre

THAT: The minutes of the meeting of March 1, 2023 be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

4. Approval of Accounts Payable to February 28, 2023

MOTION 2023-03-12

Moved by: Simeon Paschuk

Seconded by: Blair Andre

THAT: The Accounts Payable to February 28, 2023 in the amount of \$164,386.69 be approved for payment in total.

In Favour: 5

Opposed: 0

CARRIED

Council moved to item 6 b) i) CAO Report

a) Landfill interim regional agreement

Dave Albisser went through the interim landfill agreement with Council and answered Council's questions. This agreement with YG would cover residential users outside the municipal boundaries, not commercial/industrial users. The Village can make agreements with commercial/industrial users such as mines separately for accepting waste from them. Hecla is dropping of Keno's waste and the mines waste.

Roxanne mentioned that the tipping fees defined in the Village's bylaw should be easy to understand for everyone, the person who works at the landfill and the people bringing waste to the landfill.

Mayor Ellis asked what the length of the landfill lease would be. It is anticipated that the lease would be for 25-30 years. The Solid Waste Management Plans have to be updated every 10 years. The Village's fees and charges bylaw can be amended on an annual basis. Lease fees are usually 10% of the assessed land value. Dave said that he would go to the Management Board to ask for the lease fees for the landfill to be waived. The 50/50 sharing of the liability would have to go to Management Board as well.

Mayor Ellis asked about the funding that would be paid once the agreement is signed.

Councilor Andre asked about the weigh scale. Dave stated that the design is being finalized and the tender is going out shortly to purchase and install the weigh scale in Mayo this summer. Power is already going to the landfill. YG will cover the purchase and installation of the weigh scale. The costs have increased dramatically. YG capped the costs at \$400,000 now. Once YG has the design and cost estimate, another meeting will be arranged with the Village. Council asked if Environment would ask to have more ground water wells installed. This cost would have to be born by the Village. However, drilling of ground water wells is eligible for Gas Tax Funding. Mayor Ellis stated that he is hoping YG would cost share for this because the request for additional ground water wells is usually due to a YG Environment rule change or a YESAB recommendation. Future waste permits may require an increased frequency to bury garbage, or additional fencing, etc.

Mayor Ellis asked if First Nation citizens living outside municipal boundaries are considered unincorporated users. Dave said yes.

It was difficult to determine the population figures for outside municipal boundaries. YG settled on 416 + 20% to account for some potential discrepancies. At \$200 per person, 50% of the funding once the Village signs this agreement is \$49,900.

There was a discussion regarding residential and commercial tipping fees.

Large and small placer mines, as well as temporary highway or bridge construction outfits have to make an agreement with the Village if they want to bring waste to the Mayo Landfill.

Councilor Andre asked who is responsible for getting rid of white goods (fridges, freezers, etc.) at the landfill. Dave stated that the owner of the facility, or the lessee is responsible for this. The metal recycling prices have dropped and therefore, no metal recycler has been interested in coming to Yukon. Council stated that if YG can arrange some metal recycling that they would like to have some of their big pile hauled away.

Councilor Andre stated that refrigerants have to be removed from freon containing appliances, therefore a larger tipping fee should apply to those appliances.

Mayor Ellis stated that the Village wants to consider this interim agreement and review its landfill bylaw and tipping fees prior to signing the agreement.

Mayor Ellis mentioned that the Village needs several capital items such as an attendant shed, a place for special waste and e-waste, lean-to's etc.

Dave Albisser that an attendant shed is part of the weigh scale if the cost comes in under \$400,000. Mayor Ellis mentioned that the Village currently has some infrastructure and manpower challenges, and Council is trying not to overwhelm the staff. He anticipates to possibly look at this in late spring/early summer again.

Dave Albisser, Roxanne Stasyszyn, and Dennis Shewfelt left the meeting at this time.

Shelley Hassard stayed on to provide Council with an update from AYC.

Shelley mentioned that the Village could get 50% of the funding from YG while they are working through their bylaw, tipping fees, hiring staff, etc. She also stated that Gas Tax would probably cover some capital assets for the landfill. AYC will advocate that YG pays the full cost of the scales etc. up to \$400,000 since the costs have increased so much.

Shelley reminded Council about AYC resolutions, AYC awards, that Christina Benty will be providing a workshop to Administrators in Watson Lake, some media training for crisis management, there will be a live auction and a silent auction. The Administrator's will have an all-day session on May 11th. Shelley left the meeting at 8:20 pm.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**
a) **Introduction and possible first reading of bylaw #353, a bylaw to set the property tax rate and minimum tax for 2023**

MOTION 2023-03-13

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that

Mayor Trevor Ellis introduce Bylaw #353, a bylaw of the Village of Mayo to set the property tax rate and minimum tax for 2023

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-14

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that

Bylaw #353 be given first and second reading.

In Favour: 5

Opposed: 0

CARRIED

b) **Introduction and possible first reading of bylaw #354, a bylaw for the adoption of the Annual Operating Budget for 2023**

MOTION 2023-03-15

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that

Mayor Trevor Ellis introduce Bylaw #354, a bylaw of the Village of Mayo for the adoption of the Annual Operating budget for 2023.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-16

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that Bylaw #354 be given first and second reading.

In Favour: 5

Opposed: 0

CARRIED

c) Introduction and possible first reading of bylaw #355, a bylaw for adoption of the 2023 Capital Budget and the Capital Expenditure Program for the next three years

MOTION 2023-03-17

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that Mayor Trevor Ellis introduce Bylaw #355, a bylaw of the Village of Mayo for the adoption of the 2023 Capital Budget and the Capital Expenditure program for the next three years.

In Favour: 5

Opposed: 0

CARRIED

MOTION 2023-03-18

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Be it resolved that Bylaw #355 be given first and second reading.

In Favour: 5

Opposed: 0

CARRIED

6. a) Mayor's Report

Mayor Ellis mentioned to Council that he called a town hall meeting for March 20, 2023 at 7 pm. He wants to give citizens an opportunity to provide comments regarding the opioid crisis and the recent homicides in the community. Mayor Ellis also stated that NND invited him to a meeting on the morning of March 20th at NND Government House to discuss the opioid crisis with YG and RCMP.

6) b) Administration

i) **CAO Report of Tuesday, March 14, 2023**

a) Landfill interim regional agreement

The interim landfill agreement is now ready for all municipal Councils consideration/ approval and signature. Dave Albisser and Dennis Shewfelt will join us via zoom, in case Council has any questions about this interim agreement prior to signing it. For Council's information. Heard previously.

b) Prop Tax Rate Bylaw, O&M Budget Bylaw, and Capital Budget Bylaw

I have prepared the tax rate and budget bylaws for Council's review and possible first and second reading of the bylaws. All three bylaws have to have third reading prior to April 15, 2023. For Council's information. Dealt with previously.

c) AYC AGM Registrations

Registrations for attendees at the AYC AGM in Watson Lake are due by April 21, 2023. For Council's information. Heard previously.

d) AYC resolutions package for the AYC AGM

If Council would like to bring any resolutions to the AGM, they need to be passed at the Village of Mayo Council table first. Resolution form and briefing note are due back to AYC by April 14, 2023. For Council's consideration. Heard previously.

e) AYC Award

AYC is asking for nominations to the AYC awards (Hanseatic Award, Employee Award, and Sustainability Award). The nominations for the Hanseatic Award and the Linda Rapp Award are due by April 7, 2023 and the Award for the Yukon Sustainability Award is due by April 1, 2023. For Council's consideration. Heard previously.

f) AYC Auction Items for the AGM

AYC is asking for auction items from the local business community for the silent auction and a Village of Mayo item for the live auction. We will send letters to our local businesses and businesses we have been dealing with. Maybe Council has a suggestion regarding the item for the live auction. For Council's consideration. Heard previously.

g) Pool Update

We have secured a lifeguard for the Mayo Pool for the summer 2023. We are still waiting for confirmation from a second applicant. For Council's information.

h) Cleaning Contract

We received two proposals for the cleaning contract by closing of the RFP on March 6, 2023. We are hoping to have a new contractor in place by March 16, 2023. For Council's information.

Council reviewed the proposals received and awarded the contract to the low bidder.

MOTION **2023-03-19**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

Whereas the Village of Mayo has asked for proposals from interested individuals to provide Cleaning Services for the Village of Mayo facilities, and

Whereas the Village of Mayo has received two proposal(s) by the closing of the call for proposals, and

Whereas the Village of Mayo reviewed and discussed the proposal at their meeting of March 14, 2023, now therefore

Be it resolved that:

The Village of Mayo Council award the contract for cleaning services for Village of Mayo facilities to CHHIPO in the amount of \$2,150.00 per month with \$25.50 for extra cleaning per hour as requested.

In Favour: 5

Opposed: 0

CARRIED

i) YG CS Director leaving Community Affairs

Ben YuSchott is leaving his position as of March 10, 2023. Therefore, YG will be looking to fill his position, as well as Community Advisor positions. For Council's information.

j) New Staff House

I've contacted Pine Ridge to inform them that we are ready to receive the new staff house when it is completed. They will contact us when they have confirmation from the trucker on when they will be hauling our unit. For Council's information.

k) Renewable Resource Council request

We received a request from the Mayo RRC who is currently storing two sheds on skids behind our Curling Ice area, along 7th Avenue. They would like to place a 20 foot C-Can at this location if they receive approval from Village Council. The plan is to remove one or both sheds that are currently stored there. For Council's consideration. Council suggested that the two sheds and the new C-Can be moved into the new Fire Hall fenced in yard at RRC's expense, and that the new yearly rental fee be increased to \$1,000.

l) J.V. Clark Yearbook

We received an email from Tara McCauley to offer the Village of Mayo the opportunity to advertise in the J.V. Clark Yearbook. For Council's consideration. Council agreed to advertise in the J.V. Clark yearbook in the amount of \$150.

m) Mayo River Ice Protocol Update

We received an email from YEC to provide Council with an update on the Mayo River flows pertaining to the Mayo River ice protocol. For Council's information.

Council postponed the in-camera session to the end of the meeting.

6 b) ii) Clerk-Treasurer Report

a) Comparative Income Statement for February 2023

MOTION 2023-03-20

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Comparative Income Statement for the month of February 2023 be approved.

In Favour: 5

Opposed: 0

CARRIED

iii) Monthly Recreation Coordinator's Report

Nothing presented.

iv) Manager's Report for Environmental Health/Public Works and Protective Services

Nothing presented.

a) Protective Services

Nothing presented.

7. Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.

Nothing presented.

8. Notices of Motions be considered

Nothing presented.

9. General Correspondence

Nothing presented.

10. Hearings of Delegations and Individuals

Nothing presented.

11. Question Period

Nothing presented.

12. New and Unfinished Business
Nothing presented.

Council moved to item 6 b) n) at this time:

In camera session:

6 b) i) n) Human Resource Discussion

MOTION 2023-03-20

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council goes into camera to discuss Human Resources at 9:46pm.

In Favour: 4

Opposed: 1

CARRIED

MOTION 2023-03-21

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Village of Mayo Council comes out of an in camera Session to discuss Human Resources at 10:23 pm.

In Favour: 5

Opposed: 0

CARRIED

Council wants to send thank you notes and \$150 each to the Village's four Public Works Staff and Brenden Hutton to thank them for their dedication and perseverance in fixing the major water leak in February in East End at -40 C temperatures.

Council would like to obtain local craft items from Mayo for the AYC live auction.

Council wants to advertise for a new EH Trainee and Public Works Manager soon.

MOTION **2023-03-22**

Moved by: Simeon Paschuk

Seconded by: Brent Chapman

THAT: The Chief Administrative Officer's Report of March 14, 2023, be adopted as presented.

In Favour: 5

Opposed: 0

CARRIED

13. Adjournment

The meeting was adjourned at 10:30 pm



Mayor



Chief Administrative Officer