

**VILLAGE OF MAYO**  
**Minutes of Regular Council Meeting**  
**of Wednesday March 17, 2021**  
**Village of Mayo Council Chambers**

**Present**

**Council:**

Mayo Scott Bolton via Zoom  
Councilor Joann Aird  
Councilor Carol Knight  
Councilor Blair Andre

**CAO:**

Margrit Wozniak

**Public:**

RCMP Corporal Alison Chychmistruk  
RCMP Sgt. Dave Wallace

**Absent:**

Councilor Trevor Ellis  
**Public Works** Manager Scott Hamilton

- 1. Call to order**  
Mayor Scott Bolton called the meeting to order at 7:30 pm.

- 2. Adoption of the Agenda**

**MOTION 2021-03-07**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**THAT:**

The agenda be adopted with the following changes:

**Add items:**

- 9a) Letter from the Anglican Church requesting donation of the facility for Parenting Group on April 9.  
6 b i v b) RCMP Report for February, 2021.

In Favour: 3

Opposed: 0

**CARRIED**

- 3. Adoption of the March 3, 2021 Regular Public Council Meeting Minutes**

**MOTION 2021-03-08**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**THAT:**

The minutes of the meeting of March 3, 2021 be adopted as presented.

In Favour: 3

Opposed: 0

**CARRIED**

4. **Approval of Accounts Payable**

Nothing presented.

5. **Introduction and Consideration of First, Second, and Third Readings of Bylaws**

a) Introduction and possible first and second reading of bylaw #342, Property Tax and Minimum Tax for 2021

MOTION 2021-03-09

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Be it resolved**

**that**

Mayor Bolton introduce bylaw #342, a bylaw of the Village of Mayo to set the Tax Rate and Minimum Tax for 2021

In Favour: 3

Opposed: 0

**CARRIED**

**Councilor Andre arrived at this time.**

MOTION 2021-03-10

**Moved by:** Carol Knight

**Seconded by:** Joann Aird

**Be it resolved**

**that**

Bylaw #342 be given first and second reading.

In Favour: 4

Opposed: 0

**CARRIED**

b) Introduction and possible first and second reading of bylaw #343, Annual Operating Budget for 2021

MOTION 2021-03-11

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Be it resolved**

**that**

Mayor Bolton introduce bylaw #343, a bylaw of the Village of Mayo for adoption of the Annual Operating Budget for 2021

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION 2021-03-12**

**Moved by:** Carol Knight

**Seconded by:** Joann Aird

**Be it resolved that** Bylaw #343 be given first and second reading.

In Favour: 4

Opposed: 0

**CARRIED**

**c) Introduction and possible first and second reading of bylaw #344, Capital Budget and Capital Expenditure for the next three years**

**MOTION 2021-03-13**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Be it resolved that** Mayor Bolton introduce bylaw #344, a bylaw of the Village of Mayo for adoption of the Capital Budget and Capital Expenditure Program for the next three years.

In Favour: 4

Opposed: 0

**CARRIED**

**MOTION 2021-03-14**

**Moved by:** Blair Andre

**Seconded by:** Carol Knight

**Be it resolved that** Bylaw #344 be given first and second reading.

In Favour: 4

Opposed: 0

**CARRIED**

**Council moved to item 6 b) i) v) b) RCMP Report for February 2021, at this time.**

Cpl Chychmistruk presented the February 2021 RCMP Report to Council.

Cpl. Chychmistruk and Sgt. Wallace left the meeting at this time.

**6. a) Mayor's Report**

Mayor Bolton informed Council that he had talked to Minister Streicker regarding a suitable date for Minister Streicker and Premier Silver to attend an official opening ceremony for the Mayo Fire Hall.

Mayor Bolton informed Council that he will be away for medical reasons from April 6 to the end of May 2021. Councilor Andre is the current Deputy Mayor and will take over the Mayor's duties.

**b) Administration**

**i) CAO Report of Wednesday March 17, 2021**

**a) O&M Budget for 2021**

Attached is the O&M Budget for 2021. For Council's review and possible first and second reading of the bylaw.

**b) Capital Budget for 2021**

Attached is the Capital Budget for 2021. For Council's review and possible first and second reading of the bylaw.

**c) Property Tax Rate for 2021**

Attached is the Property Tax Rate bylaw for 2021. For Council's review and possible first and second reading of the bylaw.

For Council's consideration is the Community Investment Grant and Senior's Grant for 2021. Does Council want to go back to the usual grants or keep the grant increases for another tax year?

Council stated that they want to go back to the regular Community Investment Grant and Senior's Tax Grant rates.

**d) Prime Minister's Award for Teaching Excellence, Teaching Excellence in STEM and Excellence in Early Childhood Education**

We received information about the Prime Minister's Award. Would Council like to nominate someone for this award?

Council decided to nominate Rosemary Popadynech for this award.

**e) CIBC Account**

Administration would like to open a small checking account to obtain cash when replenishing Petty Cash for the Office, Recycling Center, Pool or Binet House. I've drafted a motion for Council's consideration.

**MOTION 2021-03-15**

**Moved by:** Blair Andre

**Seconded by:** Carol Knight

**Whereas** the Village of Mayo occasionally has the need to cash a Village of Mayo cheque at the local bank to replenish Petty Cash funds for the Village of Mayo Office, the Recycling Centre, the Binet House, and the Pool, and

**Whereas** the Village of Mayo has been a customer of the Royal Bank of Canada since it was incorporated and has no intention of moving all its accounts to the CIBC Bank who now has a local branch in Mayo, and

**Whereas** the CIBC Bank considers a cheque from the Village of Mayo a third-party cheque and will no longer allow us to cash Village of Mayo cheques at the local branch unless the Village of Mayo opens an account with them, and

**Whereas** the Administration is recommending that the Village of Mayo open an account with the CIBC bank and deposit \$1,000 into this account to be able to facilitate the cashing of Petty Cash cheques when needed, and

**Whereas** the Council for the Village of Mayo has discussed this recommendation, now therefore

**Be it resolved that**

the Village of Mayo opens an account with CIBC Bank to facilitate the cashing of Petty Cash cheques, and be it further resolved that all Council members and two Village of Mayo Administration members (the CAO and the Clerk/Treasurer) be on the signing authority for this account.

In Favour: 4

Opposed: 0

**CARRIED**

f) **Water Treatment Plant backup heat**

Council has agreed to having one permanent propane boiler backup system provided that two new Warm Water Wells will be drilled with Federal/ICIP funding. My notes did not indicate that Council is prepared to use Village Gas Tax Funds for the permanent boiler install. For Council's direction.

**MOTION 2021-03-16**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Whereas** the Village of Mayo has been working on upgrades to Mayo WTP and the drinking water system, and

**Whereas** the Village's 40-year-old warm water wells quit working, and the 25-year-old warm water well is not working very well, and

**Whereas** the Village of Mayo has been relying on both warm water wells to prevent the Village's water system from freezing up for decades, and

**Whereas** it is necessary to have new warm water wells drilled to ensure the proper operation of the Mayo drinking water system at a cost effective and environmentally sound manner, and

**Whereas** the YG Project Manager informed the Village that the time involved in obtaining funding, drilling, and installing these two new warm water wells while operating one remaining old and decrepit warm water well, is too long and risky, now therefore

**Be it resolved that:**

The Village of Mayo will install a permanent propane backup boiler system inside the Mayo WTP by using some of the available Village of Mayo Gas Tax Funds and YG Project Management expertise, and

**Be it further resolved that:**

The Village of Mayo Council agrees to use up to \$500,000.00 of its Gas Tax Funds to have this permanent propane boiler installed in the Mayo Water Treatment Plant in 2021 to ensure the safety of the Village of Mayo water system until the two new warm water wells can be drilled and installed in 2021/2022 by YG.

In Favour: 4

Opposed: 0

**CARRIED**

**g) Cleaning Contract**

The Village's cleaning contract will be ending March 31, 2021. Is Council in favor of renewing the existing contract for another year?

**MOTION      2021-03-17**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Whereas**      the Village of Mayo has had a cleaning contract in place with Marjorie Bryan for many years, and

**Whereas**      the Village of Mayo has been satisfied with the cleaning this contractor has provided, and

**Whereas**      the Village of Mayo Council discussed the continuation of the contract for an additional year, now therefore

**Be it resolved that:**

The Village of Mayo Council agrees to extend the cleaning contract with Marjorie Bryan to March 31, 2022.

In Favour: 4

Opposed: 0

**CARRIED**

**h) Yukon Housing Development**

The deadline for comments regarding the development of the Yukon Housing Triplex is March 17, 2021. For Council's information.

**MOTION      2021-03-18**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**That:**            Whereas the Council for the Village of Mayo has been in discussions with YG and YHC regarding the need for more housing options and lots for development in the community of Mayo, and

**Whereas** the Yukon Housing Corporation submitted an application for the development of a triplex in the community of Mayo, and

**Whereas** the Village of Mayo advertised this fact in the community and with the neighbors in a 100 m radius, and received no comments or objections pertaining to this proposed development, now therefore

**Be it resolved that:**

The Village of Mayo Development Officer will issue a Development Permit to the Yukon Housing Corporation for the construction of the Triplex in the Village of Mayo.

In Favour: 4

Opposed: 0

**CARRIED**

**i) Community Center Lighting Replacement Project**

Delta Electric completed the Community Center Lighting Replacement Project. For Council's information.

**j) New Mayo Fire Hall**

I've drafted the agreements for YHC, EMS, and CIBC but have not sent them out yet. We received the first YEC invoice for a two-week period. It was significantly higher than anticipated. For Council's discussion prior to finalizing the rentals.

The NWTel cable install is supposed to take place the week of March 22<sup>nd</sup>.

Mayor Bolton contacted Minister Streicker regarding his availability for an official opening ceremony. No reply has been received yet.

**k) AYC Honorarium**

Now, that Mayor Bolton is on the AYC Executive, we found out that AYC pays the Executive Members for attending all AYC Board meetings, AYC AGM's and AYC Strategic Planning meetings.

Their rates are slightly different than the Village of Mayo honorariums for meetings. Since Mayor Bolton attends these AYC meetings as a result of being elected to the Municipal Council as well as the AYC Executive, I suggest that we could pay him for attending all AYC meetings, including Executive meetings, and ask for re-imburement from AYC for the portion they pay to Executive Members. For Council's consideration.

**MOTION      2021-03-19**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**Whereas** Mayor Bolton was elected to the AYC Executive in March 2020, and whereas AYC pays Executive Members for their attendance and travel to AYC Board meetings, AGM's and Strategic Planning Sessions, but does not pay Executive Members for attending Executive Meetings, and

**Whereas** Mayor Bolton was elected to Village of Mayo Council which is a prerequisite for being on the AYC Executive, and

**Whereas** the Village of Mayo Council believes that they should provide the honorarium to Mayor Bolton, whether he attends an AYC Executive meeting, an AYC Board meeting, or AYC Strategic Planning Session, etc. either on behalf of the municipality of Mayo or on behalf of AYC, and

**Whereas** this was discussed at the Village of Mayo Council and would make the administration of the honorariums easier, now therefore

**Be it resolved that**

The Village of Mayo pays Mayor Bolton for the honorarium, the travel, and accommodations when attending AYC meetings, and

**Be it further resolved that**

The Village of Mayo gets re-imbursed from AYC for the portion that they would normally pay to Mayor Bolton as per their policy.

In Favour: 4

Opposed: 0

**CARRIED**

**l) AYC AGM resolutions**

The deadline to submit resolutions for the AYC AGM is March 26, 2021. Did Council have any issues in mind they want to bring forward at the AGM? Council did not bring forward any resolutions for the AYC AGM.

**m) Green Shirt Day**

April 7<sup>th</sup> has been declared Green Shirt Day as per Council's motion of March 3, 2021, in support of organ transplants. For Council's information.

**n) Covid vaccinations**

Mayo had a good turnout during the 2<sup>nd</sup> round of covid vaccinations on March 12 and 13, 2021. YG informed us that April 9<sup>th</sup> has been chosen as a 3<sup>rd</sup> vaccination day in Mayo to vaccinate the people who just got their first vaccination on March 12 and 13. For Council's information.

**o) Mayo to McQuesten Transmission Line**

We received a news release from YEC stating that the new transmission line was energized. For Council's information.

**p) Community Training Trust Society (CTTS)**

We received information from the Department of Education and AYC that there are new requirements for CTTS application forms which requires the person receiving training to provide their Social Insurance Number when claiming the funding. For Council's information.



**MOTION      2021-03-20**

**Moved by:** Joann Aird

**Seconded by:** Carol Knight

**THAT:**                      The Chief Administrative Officer's Report of March 17, 2021 be adopted as presented.

In Favour: 4

Opposed: 0

**CARRIED**

- ii) **Clerk Treasurer Report**  
Nothing presented.
- iii) **Monthly Recreation Coordinator's Report**  
Nothing presented.
- iv) **Manager's Report for Environmental Health/Public Works and Protective Services**  
Nothing presented.
- a) **Protective Services**
  - a) **February 2021 Fire Draw**

**MOTION      2021-03-21**

**Moved by:** Carol Knight

**Seconded by:** Joann Aird

**THAT:**                      The monthly fire fighter incentive in the amount of \$100 be paid to Simeon Paschuk for the month of February, 2021 as chosen by a random draw from the list of eligible volunteer fire fighters.

In Favour: 5

Opposed: 0

**CARRIED**

- b) **RCMP Report for February 2021.**  
Dealt with previously.
- 7. **Acceptance of Reports from Village boards and committees established by Council and consideration of any recommendations there from.**  
Nothing presented.
- 8. **Notices of Motions be considered**  
Nothing presented.
- 9. **General Correspondence**
  - a) **Letter from the Anglican Church requesting donation of the Community Hall for the Parenting group on April 9, 2021.**  
Council discussed the request and agreed to donate the Community Hall for this.

**10. Hearings of Delegations and Individuals**

Nothing presented.

**11. Question Period**

Nothing presented.

**12. New and Unfinished Business**

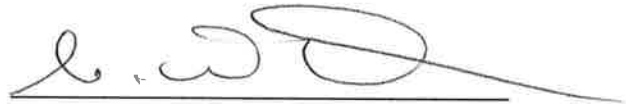
Nothing presented.

**13. Adjournment**

The meeting was adjourned at 9:10 pm

A handwritten signature in black ink, appearing to be "Paul", written over a horizontal line.

Mayor

A handwritten signature in black ink, appearing to be "L. W. D.", written over a horizontal line.

Chief Administrative Officer